

(amended, see item 5a, 5b, and 11a)
AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, NOVEMBER 15, 2016, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

PRAYER AND PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER – Council President, John Rockhold
- II. ROLL CALL
- III. MINUTES – meeting held October 25, 2016
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. RESOLUTIONS
 1. Resolution requesting that the City contact USDA-APHIS-Wildlife Services to make a site visit to determine the steps needed to address the City's pigeon issues. (Sponsored by Councilmen Carpenter, Bigley, Coram, and Brown.)
 2. Resolution authorizing the City to enter into an agreement with the Mid-Ohio Valley Regional Highway Safety Program to claim overtime reimbursement for the Police Department in the amount of \$20,500.00. (Sponsored by all members of City Council.)
 3. Resolution authorizing Mayor Colombo to submit an Assistance to Firefighters Grant in the amount of \$74,000.00 with a 10% match to purchase seven mobile computing devices, one new cascade system and upgrade the current exhaust systems for stations 1, 2, 3, 4, 5, and 6. (Sponsored by Councilmen Brown, Carpenter, Rockhold, and Reynolds).
 4. Resolution authorizing the City to adopt the Regional Hazard Mitigation Plan presented by the Mid-Ohio Valley Regional Council, which will serve as the City's plan for Hazard Mitigation issues. (Sponsored by Councilmen Bigley, Reed, Rockhold, and Carpenter.)
 5. Resolution appointing Ms. Brenda Brum, 1717 20th Street, to the Board of Directors for the Parkersburg/Wood County Public Library through June 30, 2020. (Sponsored by Councilmen Lynch, Brown, Carpenter, Rockhold, and Reed.)
 - 5a. Resolution requesting a budget revision for \$36,150.00 to fund the three positions requested in the Mayor's office, City Attorney/Personnel, and IT technician in the Finance Department. (Sponsored by Councilmen Rockhold, Reed, Bigley, Reynolds, and Lynch.)

'next page'

- 5b. Resolution requesting a budget revision for \$267,227.00 to reflect a 5% wage increase for all City Personnel, excluding elected positions and department heads, prorated for the current year. (Sponsored by Finance Committee November 12, 2016)

VIII. ORDINANCE, FINAL READING:

6. An ordinance vacating a portion of a 10' alley east of Lincoln Avenue and south of 25th Street. (Municipal Planning Commission), amended October 25, 2016.
7. An ordinance authorizing the lease/purchase financing for twelve (12) police cars through United Bank at 1.8%, 60 months, \$349,164.00. (Sponsored by Councilmen Rockhold, Reed, Lynch)
8. An ordinance amending and re-enacting the Personnel Policy and Procedure Manual to realign Tables I, II, and III of the Compensation Plan to the new Department of Labor, Fair Labor Standards Act exemption threshold. (Sponsored by the Personnel Committee)

IX. ORDINANCE, FIRST READING:

9. An ordinance rezoning 1204 Division Street from R-3 to B-2 zone. (Sponsored by the Municipal Planning Commission, unanimous approval of MPC)
10. An ordinance authorizing the City to transfer to the Wood County Fire Fighters Association, with the right of reversion, real property for a fire training and burn building, 0.544 acres, behind the Camden Avenue Fire Station. (Sponsored by Councilmen Bigley, Reed, Rockhold, and Carpenter.)
11. An ordinance amending and re-enacting the Personnel Policy and Procedure Manual by adding an Executive Administrative Assistant position in the Mayor's Office at H-7; the Personnel/Legal Specialist will be H-8; and an assistant Information Technology Technician in the Finance Department at H-14. (Councilmen Rockhold, Reed, Bigley, Reynolds, and Lynch.)
- 11a. An ordinance amending and re-enacting the Personnel Policy and Procedure Manual to reflect a 5% pay increase for all City employees, excluding elected positions and department heads. (Sponsored by the Finance Committee on November 12, 2016)

X. MISCELLANEOUS

12. Affidavit of Circulation and Qualification for The Parkersburg News and Sentinel

XI. ADJOURNMENT

NOTE – meetings in November are November 15th and 29th;
meetings in December are December 13th and 20th.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2016-2017 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	299-00	FUND BALANCE	267,227.00		FY16 FUND BALANCE C/O
001	409-103-315	OTHER SALARIES & WAGES		4,051.00	5% WAGE INCREASE
001	409-104-000	FICA/MEDICARE		310.00	5% WAGE INCREASE
001	409-106-000	RETIREMENT EXPENSE		486.00	5% WAGE INCREASE
001	409-226-005	W/C PREMIUM		75.00	5% WAGE INCREASE
001	414-103-315	OTHER SALARIES & WAGES		14,448.00	5% WAGE INCREASE
001	414-104-000	FICA/MEDICARE		1,106.00	5% WAGE INCREASE
001	414-106-000	RETIREMENT EXPENSE		1,733.00	5% WAGE INCREASE
001	414-226-005	W/C PREMIUM		265.00	5% WAGE INCREASE
001	415-103-000	DEPARTMENT HEAD SALARY		1,738.00	5% WAGE INCREASE
001	415-103-315	OTHER SALARIES & WAGES		206.00	5% WAGE INCREASE
001	415-104-000	FICA/MEDICARE		149.00	5% WAGE INCREASE
001	415-106-000	RETIREMENT EXPENSE		179.00	5% WAGE INCREASE
001	415-226-005	W/C PREMIUM		35.00	5% WAGE INCREASE
001	416-103-000	DEPARTMENT HEAD SALARY		545.00	5% WAGE INCREASE
001	416-103-315	OTHER SALARIES & WAGES		1,223.00	5% WAGE INCREASE
001	416-104-000	FICA/MEDICARE		134.00	5% WAGE INCREASE
001	416-106-000	RETIREMENT EXPENSE		212.00	5% WAGE INCREASE
001	416-226-005	W/C PREMIUM		33.00	5% WAGE INCREASE
001	417-103-315	OTHER SALARIES & WAGES		1,582.00	5% WAGE INCREASE
001	417-104-000	FICA/MEDICARE		121.00	5% WAGE INCREASE
001	417-106-000	RETIREMENT EXPENSE		190.00	5% WAGE INCREASE
001	417-226-005	W/C PREMIUM		29.00	5% WAGE INCREASE
001	420-103-000	DEPARTMENT HEAD SALARY		1,983.00	5% WAGE INCREASE
001	420-103-315	OTHER SALARIES & WAGES		3,836.00	5% WAGE INCREASE
001	420-104-000	FICA/MEDICARE		446.00	5% WAGE INCREASE
001	420-106-000	RETIREMENT EXPENSE		699.00	5% WAGE INCREASE
001	420-226-005	W/C PREMIUM		107.00	5% WAGE INCREASE
001	421-103-315	OTHER SALARIES & WAGES		4,276.00	5% WAGE INCREASE
001	421-104-000	FICA/MEDICARE		327.00	5% WAGE INCREASE
001	421-106-000	RETIREMENT EXPENSE		513.00	5% WAGE INCREASE
001	421-226-005	W/C PREMIUM		79.00	5% WAGE INCREASE
001	422-103-315	OTHER SALARIES & WAGES		1,582.00	5% WAGE INCREASE
001	422-104-000	FICA/MEDICARE		121.00	5% WAGE INCREASE
001	422-106-000	RETIREMENT EXPENSE		190.00	5% WAGE INCREASE
001	422-226-005	W/C PREMIUM		28.00	5% WAGE INCREASE
001	436-103-000	DEPARTMENT HEAD SALARY		1,240.00	5% WAGE INCREASE
001	436-103-315	OTHER SALARIES & WAGES		5,187.00	5% WAGE INCREASE
001	436-104-000	FICA/MEDICARE		491.00	5% WAGE INCREASE

001	436-106-000	RETIREMENT EXPENSE	771.00	5% WAGE INCREASE
001	436-226-005	W/C PREMIUM	117.00	5% WAGE INCREASE
001	440-103-315	OTHER SALARIES & WAGES	2,990.00	5% WAGE INCREASE
001	440-104-000	FICA/MEDICARE	228.00	5% WAGE INCREASE
001	440-106-000	RETIREMENT EXPENSE	359.00	5% WAGE INCREASE
001	440-226-005	W/C PREMIUM	55.00	5% WAGE INCREASE
001	566-103-315	OTHER SALARIES & WAGES	1,604.00	5% WAGE INCREASE
001	566-104-000	FICA/MEDICARE	123.00	5% WAGE INCREASE
001	566-106-000	RETIREMENT EXPENSE	192.00	5% WAGE INCREASE
001	566-226-005	W/C PREMIUM	29.00	5% WAGE INCREASE
001	700-103-303	CAPTAIN SALARIES	2,666.00	5% WAGE INCREASE
001	700-103-304	LIEUTENANT SALARIES	6,215.00	5% WAGE INCREASE
001	700-103-305	SERGEANT SALARIES	9,226.00	5% WAGE INCREASE
001	700-103-309	PATROLMEN SALARIES	38,746.00	5% WAGE INCREASE
001	700-103-312	CROSSING GUARD SALARIES	3,032.00	5% WAGE INCREASE
001	700-103-315	OTHER SALARIES & WAGES	8,937.00	5% WAGE INCREASE
001	700-104-000	FICA/MEDICARE	1,669.00	5% WAGE INCREASE
001	700-106-000	RETIREMENT EXPENSE	861.00	5% WAGE INCREASE
001	700-226-005	W/C PREMIUM	1,260.00	5% WAGE INCREASE
001	706-103-303	CAPTAIN SALARIES	61,832.00	5% INC., LT./CPN. CORRECT.
001	706-103-304	LIEUTENANT SALARIES	(34,086.00)	5% INC., LT./CPN. CORRECT.
001	706-103-308	INSPECTOR SALARIES	1,604.00	5% WAGE INCREASE
001	706-103-310	FIREMEN SALARIES	40,817.00	5% WAGE INCREASE
001	706-103-315	OTHER SALARIES & WAGES	927.00	5% WAGE INCREASE
001	706-104-000	FICA/MEDICARE	1,087.00	5% WAGE INCREASE
001	706-106-000	RETIREMENT EXPENSE	111.00	5% WAGE INCREASE
001	706-226-005	W/C PREMIUM	1,301.00	5% WAGE INCREASE
001	714-103-315	OTHER SALARIES & WAGES	1,293.00	5% WAGE INCREASE
001	714-104-000	FICA/MEDICARE	99.00	5% WAGE INCREASE
001	714-106-000	RETIREMENT EXPENSE	155.00	5% WAGE INCREASE
001	714-226-005	W/C PREMIUM	24.00	5% WAGE INCREASE
001	750-103-000	DEPARTMENT HEAD SALARY	11,116.00	5% WAGE INCREASE
001	750-103-315	OTHER SALARIES & WAGES	(1,454.00)	5% INC., BUDGET CORRECT.
001	750-104-000	FICA/MEDICARE	739.00	5% WAGE INCREASE
001	750-106-000	RETIREMENT EXPENSE	1,159.00	5% WAGE INCREASE
001	750-226-005	W/C PREMIUM	177.00	5% WAGE INCREASE
001	751-103-000	DEPARTMENT HEAD SALARY	1,132.00	5% WAGE INCREASE
001	751-103-315	OTHER SALARIES & WAGES	3,016.00	5% WAGE INCREASE
001	751-104-000	FICA/MEDICARE	317.00	5% WAGE INCREASE
001	751-106-000	RETIREMENT EXPENSE	498.00	5% WAGE INCREASE
001	751-226-005	W/C PREMIUM	76.00	5% WAGE INCREASE
001	754-103-000	DEPARTMENT HEAD SALARY	1,028.00	5% WAGE INCREASE
001	754-103-315	OTHER SALARIES & WAGES	(2,801.00)	5% INC., BUDGET CORRECT.
001	754-104-000	FICA/MEDICARE	(136.00)	5% INC., BUDGET CORRECT.
001	754-106-000	RETIREMENT EXPENSE	(213.00)	5% INC., BUDGET CORRECT.
001	754-226-005	W/C PREMIUM	(32.00)	5% INC., BUDGET CORRECT.
001	756-103-000	DEPARTMENT HEAD SALARY	1,028.00	5% WAGE INCREASE
001	756-103-315	OTHER SALARIES & WAGES	6,293.00	5% WAGE INCREASE
001	756-104-000	FICA/MEDICARE	560.00	5% WAGE INCREASE
001	756-106-000	RETIREMENT EXPENSE	879.00	5% WAGE INCREASE
001	756-226-005	W/C PREMIUM	134.00	5% WAGE INCREASE

001	800-103-000	DEPARTMENT HEAD SALARY	2,900.00	5% WAGE INCREASE
001	800-103-315	OTHER SALARIES & WAGES	15,885.00	5% WAGE INCREASE
001	800-104-000	FICA/MEDICARE	1,437.00	5% WAGE INCREASE
001	800-106-000	RETIREMENT EXPENSE	2,182.00	5% WAGE INCREASE
001	800-226-005	W/C PREMIUM	344.00	5% WAGE INCREASE
001	900-103-000	DEPARTMENT HEAD SALARY	9,889.00	5% WAGE INCREASE
001	900-103-315	OTHER SALARIES & WAGES	4,154.00	5% WAGE INCREASE
001	900-104-000	FICA/MEDICARE	1,074.00	5% WAGE INCREASE
001	900-106-000	RETIREMENT EXPENSE	1,390.00	5% WAGE INCREASE
001	900-226-005	W/C PREMIUM	257.00	5% WAGE INCREASE
			<u>267,227.00</u>	<u>267,227.00</u>

The above resolution reflects a 5% wage increase for all City personnel, prorated for the current year estimated to become effective with the first pay period in December. Elected positions and department heads are not included in the calculation. Note that only an employee's base is factored into the calculation with longevity excluded, resulting in a lower effective increase. The annual cost of the wage increase is estimated at \$498,000.

**AN ORDINANCE AMENDING AND RE-ENACTING
THE CITY OF PARKERSBURG
PERSONNEL POLICY AND PROCEDURE MANUAL**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that effective December 5, 2016, Tables I, II & III of the Compensation Plan contained in Section VII of the City of Parkersburg Personnel Policy and Procedure Manual be, and hereby is, amended and re-enacted to reflect the following base pay rate increases:

	Current Base Rate	New Base Rate
H-3	\$11.17	\$11.73
H-4	\$11.69	\$12.28
H-5	\$12.20	\$12.81
H-6	\$12.71	\$13.35
H-7	\$13.22	\$13.88
H-8	\$14.25	\$14.96
H-9	\$14.76	\$15.50
H-10	\$15.27	\$16.03
H-11	\$15.79	\$16.58
H-12	\$16.30	\$17.12
H-13	\$16.95	\$17.80
H-14	\$17.12	\$17.98
H-15	\$17.44	\$18.31
H-16	\$18.27 - \$21.16	\$19.18 - \$22.22
H-17	\$18.42	\$19.34
H-18	\$20.43	\$21.45
H-19	\$21.87	\$22.96

Memorial Bridge Toll Collectors

Start	\$8.75	\$9.19
6-months	\$9.25	\$9.71

Crossing Guards	\$8.75	\$9.19
------------------------	--------	--------

Seasonal Temporary Employees

Days	\$10.00	\$10.50
Nights / Weekends	\$10.50	\$11.00

	Current Base Rate	New Base Rate
S-6	\$49,500	\$51,975.00
S-8	\$62,000 - \$68,000	\$65,100 - \$71,4000
PTL-1	\$17.97	\$18.87
PTL-2	\$25.38	\$26.65
CS-1	\$13.14	\$13.80
CS-2	\$17.04	\$17.89
CS-3	\$16.50	\$17.33
CS-4	\$14.37	\$15.09
CS-5	\$19.01	\$19.96
CS-6	\$15.60	\$16.38
CS-7	\$21.67	\$22.75
CS-8	\$20.49	\$21.52
CS-9	\$21.97	\$23.07

SPONSORED BY THE PERSONNEL COMMITTEE OF CITY COUNCIL