

**(amended Feb 19, 2016, see item 4a added)**  
**AGENDA FOR THE REGULAR CITY COUNCIL MEETING**  
**TUESDAY, FEBRUARY 23, 2016, 7:30 PM**  
**COUNCIL CHAMBERS, SECOND FLOOR,**  
**MUNICIPAL BUILDING**

**PRAYER AND PLEDGE OF ALLEGIANCE**

- I. CALL TO ORDER – Councilman John Rockhold III, President
- II. ROLL CALL
- III. MINUTES – Council meeting February 9, 2016
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. RESOLUTIONS
  1. Resolution authorizing Mayor Jimmy Colombo to submit a Transportation Alternatives Program Grant Application to the WVDOT in the amount of \$131,844.00 to improve the line site for motorists and pedestrians on Stewart Avenue between 15<sup>th</sup> and 16<sup>th</sup> Avenue. (local match \$26,269.00). (Sponsored by Councilmen Wilcox, Lynch, Brown, Reed, Rockhold and Carpenter.)
  2. Resolution authorizing Mayor Jimmy Colombo to submit a Transportation Alternatives Program Grant Application to the WVDOT in the amount of \$300,000.00 to repair, replace and/or install new sidewalks, curbs, ADA handicap ramps and drainage on the north side of Rayon Drive between Pike and 14<sup>th</sup> Avenue. (local match \$60,000.00) (Sponsored by Councilmen Wilcox, Lynch, Brown, Reed, Rockhold and Carpenter)
  3. Resolution authorizing Mayor Jimmy Colombo to submit a Transportation Alternatives Program Grant Application to the WVDOT in the amount of \$81,150.00 to replace and/or install new sidewalks, curbs, ADA handicap ramps and drainage on the southerly side of Gihon Road and Capital Drive. (local match \$16,230.00) (Sponsored by Councilmen Wilcox, Lynch, Brown, Reed, Rockhold, and Carpenter.)
  4. Resolution requesting approval from the State Auditor's Office for a budget revision in the amount of \$2,030,925.00. (Sponsored by the Finance Committee of City Council)
  - 4a. Resolution requesting approval from the State Auditor's Office for a budget revision in the amount of \$50,406.00 to fund our new Street Supervisor, and the new Sanitation Supervisor. (Sponsored by Finance Committee)

5. Resolution creating and establishing the City of Parkersburg Financial Stabilization Fund. (Sponsored by Finance Committee)
6. Resolution that the City of Parkersburg receive and accept the Point Park Marketplace management proposal of James Kincaid and Marvin Edwards, subject to the negotiation of a lease acceptance to City Council, for five (5) years, and to rescind prior action from February 11, 2014 which authorized the transfer of the ownership of said Marketplace from the City to the Parkersburg Building Commission. (Sponsored by the Public Works Committee)
7. Resolution amending City Council's rules and regulations to repeal Rule II which allowed for pre-Council meetings; and Rule III, Meeting Notices, to bring our rules into compliance with WV Open Meetings Law. (Sponsored by Councilmen Reed, Rockhold, and Wilcox)
8. Resolution authorizing Mayor Jimmy Colombo to sign a Memorandum of Understanding between the Ross Innovative Employment Solutions Corporation and the City of Parkersburg. (Sponsored by Councilmen Rockhold, Wilcox, and Reed.)

VIII. ORDINANCE, FINAL READING:

9. An ordinance authorizing the lease/purchase financing for two packer trucks for the Sanitation Department. \$273,926.60, three years, 1.58%, BB&T. (Sponsored by Councilmen Rockhold, Reed, Lynch, and Wilcox.)

X. ADJOURNMENT

PARKERSBURG, W. VA., February 9, 2016

The Council of the City of Parkersburg met in regular session Tuesday, February 9, 2016, at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101 and joined in the Lord's Prayer and Pledge of Allegiance.

The meeting was called to order by Council President, John Rockhold, who presided over the meeting. The clerk noted the attendance and those present included Councilmen Nancy Wilcox, Sharon Lynch, Roger Brown, Kim Coram, JR Carpenter, Mike Reynolds, Jim Reed and John Rockhold. Warren Bigley was absent.

MINUTES – Mr. Reed moved, seconded by Mr. Brown, to approve the minutes from the meeting held January 26, 2016, and the motion was adopted by unanimous vote.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Ms. Wilcox reported that the Finance Committee met this evening and recommends approval of two budget revisions on the agenda this evening, as well as a resolution creating a Stabilization Fund for the City.

Mr. Reed reported that the Public Works Committee met this evening and is recommending that City Council approve a proposal from Marvin Edwards and James Kincaid to lease the Point Park Marketplace for five (5) years and to include the potential transfer of the building to URA.

MESSAGE FROM THE EXECUTIVE – Mayor Jimmy Colombo stated that he met before our meeting started this evening with some Boy Scouts, who left because of the winter weather. He updated Council and those attending and stated that he checked on the ramp at the parking garage on Juliana Street as we had complaints about the icy condition. That ramp is usually heated, and their thermostat was not working and had to be replaced. Also the tennis courts at Southwood will be refurbished and new backboards and rims for the basketball courts.

Turning to the budget for fiscal year 2016-2017, Mayor Colombo stated that our budget is \$32,500,000.00, but we are not flush with money. We have money coming in from the 1% sales tax, but starting July 1, 2015 we gave back \$2,100,000.00 to the citizens due to eliminating B & O on utilities. He does not want to put the City in jeopardy, he said. We have received two checks from the State on the sales tax, but we should not spend what is not in our pocket. Thirteen or fourteen departments are less than they were last year, and four or five departments are \$5,000.00 more than last year.

He said he was proud of our Finance Director, Eric Jiles, for his preparation of his first City budget. They have also included a two-page sheet in the front of the budget with \$3,400,000.00 in requests that he and Mr. Jiles had to refuse. They had to cut six police officers, but will hire four new men. He wanted to cut \$540,000.00 more in B & O taxes, but had to put it back in to balance the budget.

The Mayor is proposing a three year phase out of the flood wall fee, as he does not want to take the whole amount at one time, which would be \$140,000.00. If the sales tax money continues, we can adjust and give back some B & O for smaller businesses, he said. There will be no coal severance money after this year, he believes.

The State of WV is having budget problems. They cut 6%, then 4%, then 6% more.

MOTION – Mr. Brown moved, seconded by Mr. Reed, to receive, file and refer the budget to the Committee of the Whole, and the motion was adopted by unanimous vote.

PUBLIC FORUM – Mr. Gary Turner, 809 Chestnut Street, stated that during the candidate forum last week, 18 or 19 candidates stated they would be in favor of a City Charter amendment for capital improvements over the amount of \$500,000.00 going to a vote of the citizens. He said he was asking his Councilman, Mike Reynolds, to work with them on this amendment to take to Council.

Ms. Christy Waybright asked for an explanation of OPEB and it was not discussed at that time.

Michael Hess, 2019 26<sup>th</sup> Avenue, told Council he was working with a youth group to bring opportunities to families and youth to create happiness. They want to work on juvenile delinquency and other things to make lives fun. They are also looking at equal rights and what they can do in school concerning clubs to get kids to do community service, and they are getting some events scheduled, he said.

Councilwoman Coram thanked the City for the use of our facilities for the candidate forum. There were 150 people who attended the amazing event and she thanked everyone for giving their time and money. She announced that March 3<sup>rd</sup> will be a Wood County candidate evening at the Court House.

Councilwoman Wilcox explained the reasons behind taking out the miniature golf course at Southwood Park referred to as Bear Hollow. She said she had worked there and they only had 3 or 4 people play a week. The City had to turn it into a water shed and the course had to be removed. She said they tried to move it to another area, but that did not work out, so they built the stage used for the music series. Ms. Wilcox thanked Councilwoman Lynch for bringing music to that park, and said that if we ever get another location for Bear Hollow, they will rebuild it.

Councilwoman Lynch added that there was a grant for the miniature golf course, but because no one used it, there were other people who wanted playground equipment instead. So, we will now have extra playground equipment and as soon as the weather is better, it will be installed. There will also be electric in the gazebo for lights and parties, she said.

CASTO & HARRIS, INC., SPENCER, WV, RE-ORDER NO. 12275-13

RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2015-2016 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure increase/ (Decrease)	Fund Source / Description
001	314-000-000	MUNICIPAL SALES TAX	213,037.00		Estimate of FYE revenue
001	414-226-000	AUTO & LIABILITY INSURANCE		3,500.00	FYE Deductible Estimate
001	421-230-000	CONTRACTUAL SERVICES		7,500.00	Website Expenditure
001	421-568-000	OTHER CONTRIBUTIONS		15,884.00	Pass-thru Grant Expenditures
001	440-459-000	CAPITAL OUTLAY - EQUIPMENT		7,000.00	Council Chambers HVAC Unit
001	700-226-000	AUTO & LIABILITY INSURANCE		20,000.00	FYE Deductible Estimate
001	706-217-000	REPAIR & MAINTENANCE - AUTO		3,068.00	FY 15 Matheny Payment Due
001	750-459-000	CAPITAL OUTLAY - EQUIPMENT		108,960.00	PFY Dump Truck Payment Due
001	756-230-000	CONTRACTUAL SERVICES		47,125.00	FY 14 3M Payment Due
			213,037.00	213,037.00	

MOTION – Mr. Reynolds moved, seconded by Mr. Reed, to adopt the resolution, and the motion was adopted by majority vote with all members voting "yes" with the exception of Ms. Coram, who voted "no".

RESOLUTION \$2,030,925.00

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2015-2016 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	301-002-000	PROPERTY TAX - PRIOR YEAR	12,976.00		Estimate of FYE revenue
001	303-001-000	GAS & OIL TAX STATE OF WV	38,494.00		Estimate of FYE revenue
001	305-000-000	BUSINESS & OCCUPATION TAXES	265,422.00		Estimate of FYE revenue
001	306-000-000	WINE & LIQUOR TAX	26,889.00		Estimate of FYE revenue
001	308-000-000	HOTEL OCCUPANCY TAX	37,000.00		Estimate of FYE revenue
001	314-000-000	MUNICIPAL SALES TAX	1,250,961.00		Estimate of FYE revenue
001	320-000-000	FINES, FEES & COURT COSTS	80,000.00		Estimate of FYE revenue
001	325-000-000	LICENSES	(30,000.00)		Estimate of FYE revenue
001	326-000-000	BUILDING PERMIT FEES	15,000.00		Estimate of FYE revenue
001	330-000-000	IRP TRUCK FEES	162,356.00		Estimate of FYE revenue
001	350-000-000	SANITATION FEES	37,000.00		Estimate of FYE revenue
001	351-000-000	POLICE PROTECTION FEES	(49,000.00)		Estimate of FYE revenue
001	352-000-000	FIRE PROTECTION FEES	110,532.00		Estimate of FYE revenue
001	361-000-010	FEE PENALTIES & INTEREST	115,200.00		Estimate of FYE revenue
001	366-000-000	STATE GRANTS	14,500.00		Estimate of FYE revenue
001	368-000-000	CONTRIBUTIONS FROM OTHER ENTITIES	(23,990.00)		Estimate of FYE revenue
001	377-000-000	CAPITAL LEASE REVENUE	273,926.00		Estimate of FYE revenue
001	380-000-000	INTEREST EARNED ON INVESTMENTS	2,024.00		Estimate of FYE revenue
001	381-000-001	REIMBURSEMENTS - WVSBDC	13,322.00		Estimate of FYE revenue
001	381-000-002	REIMBURSEMENTS - WVHDF	200,000.00		Estimate of FYE revenue
001	381-706-000	REIMBURSEMENTS - FIRE OFF-DUTY	1,000.00		Estimate of FYE revenue
001	383-000-000	SALE OF FIXED ASSETS	5,000.00		Estimate of FYE revenue
001	386-000-000	INSURANCE CLAIMS	1,000.00		Estimate of FYE revenue
001	399-409-001	MISC REVENUE - PT PARK MARKET	27,732.00		Estimate of FYE revenue
001	399-436-000	MISC REVENUE - DEMO COST	2,000.00		Estimate of FYE revenue
001	399-436-005	GRASS & WEEDS CLEAN UP	188,812.00		Estimate of FYE revenue
001	399-436-010	GRASS & WEEDS DISCOUNTS	(3,800.00)		Estimate of FYE revenue
001	399-706-000	FIRE CLEAN UP	5,658.00		Estimate of FYE revenue
001	399-750-001	SIDEWALK PROJECT REVENUE	20,000.00		Estimate of FYE revenue
001	299-00	FUND BALANCE	(769,089.00)		FY15 Actual Surplus Adjustment
001	409-568-010	CONTRIBUTIONS - BLENNERHASST ISLAND		2,500.00	Contribution - Antenna
001	410-212-000	OUTSIDE PRINTING		2.00	Estimate of FYE Expenditure
001	414-111-005	OPEB - GENERAL GOVERNMENT		92,552.00	Estimate of FYE Expenditure
001	414-111-010	OPEB - PUBLIC SAFETY		252,566.00	Estimate of FYE Expenditure
001	414-111-015	OPEB - STREETS & TRANSPORTATION		71,319.00	Estimate of FYE Expenditure
001	414-111-020	OPEB - SANITATION		38,563.00	Estimate of FYE Expenditure
001	414-229-000	COURT COSTS		7,000.00	Estimate of FYE Expenditure
001	414-676-000	BAD DEBT EXPENSE		200,000.00	G&W & A/R W/O Estimate
001	416-211-000	TELEPHONE EXPENSE		125.00	Estimate of FYE Expenditure
001	416-230-000	CONTRACTUAL SERVICES		1,899.00	Estimate of FYE Expenditure

001 417-229-000 COURT COSTS	750.00	Estimate of FYE Expenditure
001 420-211-000 TELEPHONE EXPENSE	350.00	Data Service Reclassification
001 420-216-000 MAINTENANCE & REPAIR	(2,100.00)	Rental Pmt Reclassification
001 420-219-000 BUILDING & EQUIPMENT RENTS	2,100.00	Rental Pmt Reclassification
001 420-230-000 CONTRACTUAL SERVICES	(350.00)	Data Service Reclassification
001 436-230-000 CONTRACTUAL SERVICES	200,000.00	Demolition Cost Estimate
001 436-345-000 UNIFORMS	700.00	Estimate of FYE Expenditure
001 436-567-000 CONTRIBUTIONS - OTHER GOVT	100,000.00	WVHDF Repayments
001 440-230-003 CONTRACTUAL SERVICES - MUSIC FEST	2,500.00	Estimate of FYE Expenditure
001 440-458-000 CAPITAL OUTLAY - OTHER IMPROVEMENTS	8,000.00	Estimated Dog Park Expense
001 444-566-005 CONTRIBUTIONS - PARKING FUND	95,494.00	Parking Bond Payoff Transfer
001 444-566-000 CONTRIBUTIONS - CAPITAL RESERVE	11,600.00	Capital Reserve Repayment
001 444-566-010 CONTRIBUTIONS - STABILIZATION FUND	540,897.00	Stabilization Fund Transfer
001 700-103-304 SALARY - LIEUTENANT	(10,000.00)	Civilian Fleet Mgr Position
001 700-103-315 OTHER SALARIES	10,000.00	Civilian Fleet Mgr Position
001 700-214-000 TRAVEL	7,000.00	Estimate of FYE Expenditure
001 700-217-000 MAINTANANCE & REPAIR - AUTOS	5,000.00	Estimate of FYE Expenditure
001 700-221-000 TRAINING & EDUCATION	5,000.00	Estimate of FYE Expenditure
001 700-222-000 DUES & SUBSCRIPTIONS	500.00	Estimate of FYE Expenditure
001 700-228-000 FREIGHT	1,000.00	Estimate of FYE Expenditure
001 700-341-000 DEPARTMENTAL SUPPLIES	3,500.00	Estimate of FYE Expenditure
001 700-341-412 DEPT SUPPLIES - TACTICAL	5,000.00	Estimate of FYE Expenditure
001 700-341-416 DEPT SUPPLIES - K9	3,000.00	Estimate of FYE Expenditure
001 700-343-001 AUTO SUPPLIES - GASOLINE	(50,000.00)	Departmental Reallocation
001 700-459-000 CAPITAL OUTLAY - EQUIPMENT	20,000.00	Unmarked Cruiser Replacement
001 714-345-000 UNIFORMS	500.00	Estimate of FYE Expenditure
001 750-220-000 ADVERTISING & LEGAL PUBLICATIONS	400.00	Estimate of FYE Expenditure
001 750-341-003 DEPARTMENTAL SUPPLIES - SIDEWALK	20,000.00	Sidewalk Program Exp Estimate
001 750-458-001 CAPITAL OUTLAY - STORMWATER	75,000.00	Draining Project Estimate
001 751-220-000 ADVERTISING & LEGAL PUBLICATIONS	100.00	Estimate of FYE Expenditure
001 751-345-000 UNIFORMS	800.00	Estimate of FYE Expenditure
001 754-230-000 CONTRACTUAL SERVICES	2,800.00	Estimate of FYE Expenditure
001 754-345-000 UNIFORMS	1,800.00	Estimate of FYE Expenditure
001 756-216-000 REPAIR & MAINTENANCE - EQUIP	2,000.00	Estimate of FYE Expenditure
001 756-345-000 UNIFORMS	2,000.00	Estimate of FYE Expenditure
001 800-103-008 OVERTIME EXPENSE	25,000.00	Overtime & Supplies Revision
001 800-216-000 REPAIR & MAINTENANCE - EQUIP	2,000.00	Overtime & Supplies Revision
001 800-230-000 CONTRACTUAL SERVICES	(20,000.00)	Overtime & Supplies Revision
001 800-341-000 SUPPLIES & MATERIALS	14,632.00	Overtime & Supplies Revision
001 800-343-001 AUTO SUPPLIES - GASOLINE	(15,000.00)	Overtime & Supplies Revision
001 800-459-000 CAPITAL OUTLAY - EQUIPMENT	273,926.00	Packer Truck Lease/Purchase
001 901-568-000 CONTRIBUTIONS - WCCVB	18,500.00	Estimate of FYE Expenditure
	<u>2,030,925.00</u>	<u>2,030,925.00</u>

MOTION – Mr. Reed moved, seconded by Ms. Wilcox, to adopt the resolution.

MOTION TO REFER – Mr. Carpenter moved, seconded by Mr. Reynolds, to refer the resolution to the Finance Committee.

VOTE – the motion failed, as follows: Voting "yes" Mr. Brown, Ms. Coram, Mr. Carpenter, and Mr. Reynolds. Voting "no" Ms. Wilcox, Ms. Lynch, Mr. Reed, Mr. Rockhold.

VOTE ON MAIN MOTION – the motion failed, as follows: Voting "yes" Ms. Wilcox, Ms. Lynch, Mr. Reed, Mr. Rockhold. Voting "no" Mr. Brown, Ms. Coram, Mr. Carpenter, and Mr. Reynolds.

#### RESOLUTION

#### RESOLUTION CREATING AND ESTABLISHING THE CITY OF PARKERSBURG FINANCIAL STABILIZATION FUND

Whereas the City has determined that it should maintain a prudent level of financial resources to try to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, unpredicted one-time expenditures or emergency situations; and

Whereas the creation, maintenance and use of a financial stabilization fund will provide the City with assistance to meet these challenges, as well as enable it to improve its financial management and practices.

Now Therefore Be It Resolved By The Council Of The City of Parkersburg that there be and it is hereby created and established the City of Parkersburg Financial Stabilization Fund in accord with West Virginia Code § 8-37-1 et seq.

Be It Further Resolved as follows:

( a ) City Council may appropriate a sum to the Fund from any surplus in the general fund at the end of each fiscal year or from any other appropriation, gifts, grants and any other funds made available;

CASTO & HARRIS, INC., SPENCER, WV RE-OFFER NO. 13275-13

( b ) The amount of money in the Fund may not exceed thirty (30) percent of the City's most recent general fund budget, as originally adopted. When the Fund exceeds the thirty (30) percent, Council shall transfer the excess to any fund it considers appropriate;

( c ) City Council may invest the money in the Fund as it considers appropriate, with the earnings retained by the Fund; and

( d ) City Council may appropriate money in the Financial Stabilization Fund upon a majority vote for the following purposes:

- (1) To cover a general fund shortfall; or
- (2) Any other purpose City Council considers appropriate.

MOTION – Ms. Wilcox moved, seconded by Mr. Reed, to adopt the resolution.

MOTION TO AMEND – Mr. Carpenter moved, seconded by Mr. Reynolds, to refer this to the Capital Improvement Fund.

City Attorney, Joe Santer, stated that there was no money connected to this resolution.

MOTION WITHDRAWN – Mr. Carpenter withdrew his amendment, and did Mr. Reynolds his second.

VOTE – the motion failed as follows: Voting "yes" Ms. Wilcox, Ms. Lynch, Mr. Reed, and Mr. Rockhold. Voting "no" Mr. Brown, Ms. Coram, Mr. Carpenter, and Mr. Reynolds.

ORDINANCE, FINAL READING:

AN ORDINANCE AMENDING AND RE-ENACTING THE CITY OF PARKERSBURG PERSONNEL POLICY AND PROCEDURE MANUAL

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that effective upon passage of this ordinance that the Compensation Plan contained in Section VII of the City of Parkersburg Personnel Policy and Procedure Manual be, and hereby is, amended and re-enacted to reflect the following position additions:

Fleet Maintenance Coordinator	Grade
Sanitation Supervisor	H-5
Street Supervisor	S-1
	S-1

MOTION – Mr. Reed moved, seconded by Ms. Wilcox, to adopt the ordinance on final reading.

MOTION TO DIVIDE – Mr. Brown moved, seconded by Ms. Coram, to divide the question, and the motion was adopted by majority vote with all members voting "yes" with the exception of Ms. Lynch, Mr. Reed, and Mr. Rockhold, who voted "no".

FLEET MANAGER

MOTION – Ms. Coram moved, seconded by Mr. Carpenter, that the fleet coordinator have one year experience (not four).

VOTE – the amendment failed as follows: Voting "yes" Mr. Brown, Ms. Coram, Mr. Carpenter, and Mr. Reynolds. Voting "no" Ms. Wilcox, Ms. Lynch, Mr. Reed, and Mr. Rockhold.

VOTE ON MOTION FOR FLEET MANAGER – the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Carpenter and Ms. Coram, who voted "no".

MOTION – the motion to approve the sanitation supervisor was adopted by unanimous vote.

MOTION – the motion to approve the street supervisor was adopted by unanimous vote.

ORDINANCE, FINAL READING:

AN ORDINANCE AMENDING AND RE-ENACTING THE CITY OF PARKERSBURG PERSONNEL POLICY AND PROCEDURE MANUAL

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that effective upon passage of this ordinance, Table I of the Compensation Plan contained in Section VII of the City of Parkersburg Personnel Policy and Procedure Manual be, and hereby is, amended and re- enacted to reflect the following addition:



CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 12275-13

I. STATEMENT OF POLICY

The City of Parkersburg is committed to providing all employees a safe, healthy and productive work environment.

II. ELIGIBILITY:

This policy applies to:

- All employees
- Elected officials of the City of Parkersburg
- Volunteers
- Interns

III. MAJOR PROVISIONS:

The use of tobacco products (smoking of cigarettes, electronic cigarettes, cigars, pipes and other smoking paraphernalia; snuff; chewing tobacco; etc.) is prohibited:

- In all City owned property, including all City owned buildings and vehicles.
- In all City owned outdoor areas (parks, training areas, etc.) by an employee while working.
- By employees at all times when working and on non-City property (streets, alleys, citizens homes, businesses, etc.).

Tobacco use is permitted outside of City buildings; however the person must be 15 feet or more from any entrance door.

All cigarette butts, etc., must be disposed of properly.

Violation of this policy will result in disciplinary action.

MOTION – Ms. Coram moved, seconded by Mr. Carpenter, to adopt the ordinance on final reading, and the motion was adopted by majority vote with all members voting "yes" with the exception of Ms. Lynch and Mr. Brown, who voted "no".

ORDINANCE, FIRST READING:

AN ORDINANCE AUTHORIZING THE LEASE/  
PURCHASE FINANCING FOR TWO PACKER  
TRUCKS FOR THE SANITATION DEPARTMENT

MOTION – Mr. Reed moved, seconded by Ms. Wilcox, to adopt the ordinance on first reading.

Ms. Coram asked if new trash cans were part of this lease/purchase, and Mr. Lemley said they were not and we do not have a cost for new cans at this time, nor are they budgeted. He said these were standard trash trucks with the feature whereby we could pick up trash cans, but that was not the reason we purchased them, and that feature was not that expensive.

Mr. Reynolds asked if these are replacement trucks, and Mr. Lemley said they were, and the old trucks will probably go to the auction.

VOTE – the motion was adopted by unanimous vote.

The meeting adjourned at 8:05 PM.

Coram Slap  
City Clerk

\_\_\_\_\_  
Council President

**RESOLUTION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2015-2016 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

**GENERAL FUND**

<b>Fund</b>	<b>Account</b>	<b>Description</b>	<b>Revenue Increase/ (Decrease)</b>	<b>Expenditure Increase/ (Decrease)</b>	<b>Fund Source / Description</b>
001	750-103-000	DEPARTMENT HEAD SALARY		11,748.00	STREET SUPERVISOR
001	750-106-000	RETIREMENT		1,586.00	STREET SUPERVISOR
001	750-104-000	FICA		8,987.00	STREET SUPERVISOR
001	750-226-005	WORKERS COMP		215.00	STREET SUPERVISOR
001	750-105-000	HEALTH INSURANCE		2,667.00	STREET SUPERVISOR
001	800-103-000	DEPARTMENT HEAD SALARY		11,748.00	SANITATION SUPERVISOR
001	800-106-000	RETIREMENT		1,586.00	SANITATION SUPERVISOR
001	800-104-000	FICA		8,987.00	SANITATION SUPERVISOR
001	800-226-005	WORKERS COMP		215.00	SANITATION SUPERVISOR
001	800-105-000	HEALTH INSURANCE		2,667.00	SANITATION SUPERVISOR
001	800-219-000	BUILDING & EQUIP RENTS/LEASE		(50,406.00)	

4 A