

AGENDA FOR A FINANCE COMMITTEE MEETING  
TUESDAY, APRIL 19, 2016, 6:30 PM  
SMALL CONFERENCE ROOM, SECOND FLOOR  
MUNICIPAL BUILDING

(Councilmen Reed, Bigley, Brown, Rockhold)

- I. CALL TO ORDER – Councilwoman Nancy Wilcox, Chairman
- II. ROLL CALL
- III. MINUTES – no minutes.
- IV. NEW BUSINESS
  1. Request for budget revision to correct Excess Levy Tax amount \$8,646.00, and sanitation for \$20,000.00 for 2016/2017;
  2. Request for budget revision within the User Fee Special Revenue Fund for \$20,000.00 to cover the above revision for \$20,000.00.
- V. ADJOURNMENT

**RESOLUTION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following revision to the Adopted Budget within the General Fund for the Fiscal Year 2016-2017 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

**GENERAL FUND**

<b>Fund</b>	<b>Account</b>	<b>Description</b>	<b>Revenue Increase/ (Decrease)</b>	<b>Expenditure Increase/ (Decrease)</b>	<b>Fund Source / Description</b>
001	301-090-000	EXCESS LEVY TAX	(8,646.00)		EXCESS LEVY RATE CORR.
001	369-000-000	TRANSFER IN - PD/FD USER FEE	20,000.00		SANITATION SUPP. CORR.
001	800-341-000	DEPARTMENTAL SUPPLIES		20,000.00	SANITATION SUPP. CORR.
001	759-567-005	CONTRIB - MASS TRANSIT		(8,646.00)	EXCESS LEVY RATE CORR.
			<u>11,354.00</u>	<u>11,354.00</u>	

**RESOLUTION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget within the User Fee Special Revenue Fund for Fiscal Year 2016-2017 to reflect the following changes:

**USER FEE SPECIAL REVENUE FUND**

<b>Fund</b>	<b>Account</b>	<b>Description</b>	<b>Revenue (Decrease)</b>	<b>Expenditure (Decrease)</b>	<b>Fund Source / Description</b>
036	750-458-005	STREET IMPROVEMENTS		(20,000.00)	INCREASE GF SUPPLEMENT
036	444-566-005	CONTRIB - GF PD SUPPLEMENT		13,000.00	INCREASE GF SUPPLEMENT
036	444-566-010	CONTRIB - GF FD SUPPLEMENT		7,000.00	INCREASE GF SUPPLEMENT

AGENDA FOR A PUBLIC WORKS COMMITTEE  
MEETING FOR TUESDAY, APRIL 19, 2016, 6:45 PM  
SMALL CONFERENCE ROOM, SECOND FLOOR  
MUNICIPAL BUILDING

(Councilmen Carpenter, Wilcox, Coram, and Lynch)

- I. CALL TO ORDER – Councilman Jim Reed, Chairman
- II. ROLL CALL
- III. MINUTES – meeting held February 16, 2016
- IV. NEW BUSINESS
  1. Request from the Parkersburg Homecoming Committee to allow beer during the Homecoming festival at Bicentennial Park. A representative from the committee will be present.
- V. ADJOURNMENT

The Public Works Committee of City Council met Tuesday, February 16, 2016 at 5:30 PM in the small conference room on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

The meeting was called to order by its Chairman, Councilman Jim Reed, who presided over the meeting. Members attending included JR Carpenter, Nancy Wilcox, Sharon Lynch, and Jim Reed. Councilwoman Kim Coram was absent.

Others attending included Mayor Colombo, Eric Jiles, Rick Lemley, Rickie Yeager, John Rockhold, Warren Bigley, Mike Reynolds, and Roger Brown.

MINUTES – there were no minutes to approve this evening.

MOTION TO RESCIND – Ms. Wilcox moved, seconded by Ms. Lynch, that Ms. Wilcox rescinds her previous motion on February 9<sup>th</sup> concerning referring the Point Park matter to City Council, and the motion was adopted by majority vote with all members voting “yes” with the exception of Mr. Carpenter, who voted “no”.

Mr. Carpenter stated that five years is too long for a lease at Point Park, and that one year should be enough, with recommendations to extend.

Ms. Wilcox said she did not think we should shorten the lease because one year won't tell them a lot. They will pay for everything, but the City will pay for whatever the building needs. Lessees will take care of snow removal, mopping, etc. Five years is fair, but it should not go any longer than that, she said. She has talked with a representative from the Department of Agriculture who has been here many times, and they believe there is great potential in the market.

People want to go there for their vegetables, and winter is a bad time, but she said she has been there when the market was full. They will do their own advertising.

Mayor Colombo stated he would like to hear the thoughts from Mr. the gentlemen who want to lease the market – Mr. James Kincaid and Mr. Marvin Edwards.

Mr. Kincaid said it has been a very difficult situation. He has been there for about 15 months, and when he started things were great, and there were people everywhere, people in and out, and a great environment. He said he thought they could move forward and make the market a destination place.

Right now, Mr. Kincaid said he was worried about surviving rather than thriving, but they need leadership and someone to take it forward and get rid of the bickering and name-calling. There are others who have expressed a desire to locate there, but they won't as long as the City is involved, he said. They do not have weeks, he said, and they want to get into spring with enthusiasm. He would be glad if people wanted to come and sell off the back of their trucks creating a pleasant atmosphere. Mr. Edwards has done a super job, he said.

People want to see farmers selling their produce, Mayor Colombo stated, and asked Mr. Kincaid if he could work with them, and he said he could. The Department of

Agriculture representative wants to do those things also, but Mr. Kincaid said he could not count on it.

Since we have other people interested in the market, Mayor Colombo asked him if he could work with them, and Mr. Kincaid said that could be discussed. He said he has met with us so many times, then all of a sudden others are interested, but he will talk to them, he said.

Ms. Wilcox said she would like for the lease to be renewable at the end of five years for Mr. Edwards and Mr. Kincaid.

We haven't heard anything about the cost for phones or internet, Mr. Carpenter said, and Mr. Kincaid said he provided phones and internet at the market now.

Mr. Gary Turner, Chestnut Street, stated that City Council started out with control of the market, and then they thought it should go to the Municipal Building Commission. That did not happen and Council was still in control. But the Mayor changed the amount paid for the lease and rent, and he thought it should have been done by City Council, and he thinks those new fees are illegal.

MOTION – Ms. Wilcox moved, seconded by Ms. Lynch, to accept the lease proposal for Point Park Market Place proposed by James Kincaid and Marvin Edwards, for a period of five years, with the lease to be written by City Attorney, Joe Santer, to include a price yet to be negotiated.

VOTE – the motion was adopted by unanimous vote.

The meeting adjourned at 5:45 PM.

Respectfully submitted,

Connie Shaffer, City Clerk

# Urban Renewal Authority of the City of Parkersburg Public Hearing

Date: April 19, 2016

Time: Immediately Following Parkersburg City Council Meeting at 7:30 p.m.

Location: City Council Chambers

## Agenda

1. Call to Order
2. Approval of Meeting Minutes from January 26, 2016
3. Public Hearing
4. New Business:

Discussion /action on the following recommendations from the Parkersburg Building Enforcement Agency:

- a. Demolish 821 Swan Street and place a lien on the property
- b. Resolution to acquire and demolish 1027 Mary Street by Eminent Domain
- c. Resolution to acquire and demolish 422 12<sup>th</sup> Street by Eminent Domain
- d. Demolish 1419 Covert Street and place a lien on the property
- e. Demolish 1119 Covert Street by Eminent Domain
- f. Demolish 820 15<sup>th</sup> Street and place a lien on the property
- g. Demolish 1415 Lynn Street and place a lien on the property
- h. Demolish 1237 Swann Street and place a lien on the property
- i. Resolution to acquire and demolish 1715 and 1715 1/2 Staunton Avenue by Eminent Domain
- j. Demolish 1019 19<sup>th</sup> Street and place a lien on the property
- k. Demolish 1017 Laird Avenue and place lien on the property
- l. Demolish 819 18<sup>th</sup> Street and place a lien on the property

- m. Demolish 1327 Latrobe Street and place a lien on the property
- n. Demolish 916 14<sup>th</sup> Street and place a lien on the property

5. Old Business:

- a. Resolution reaffirming the acquisition and demolition of 1310 Avery Street by Eminent Domain
- b. Resolution reaffirming and acquisition and demolition of 2610 Vaughn Street by Eminent Domain
- c. Resolution reaffirming the acquisition and demolition of 2110 Private Avenue by Eminent Domain
- d. Resolution reaffirming the acquisition and demolition of 1413 St. Mary's Street by Eminent Domain
- e. Resolution reaffirming the acquisition and demolition of 607 13<sup>th</sup> Street by Eminent Domain
- f. Resolution reaffirming the acquisition and demolition of 609 13<sup>th</sup> Street by Eminent Domain
- g. Resolution reaffirming the acquisition and demolition of 1008 13<sup>th</sup> Street by Eminent Domain
- h. Resolution reaffirming the acquisition and demolition 1411 20<sup>th</sup> Street by Eminent Domain
- i. Resolution reaffirming the acquisition and demolition of 424 12<sup>th</sup> Street by Eminent Domain

6. Progress report on URA/City Demolition Program

7. Adjourn

The Council of the City of Parkersburg, acting in their legal capacity as the Urban Renewal Authority of the City of Parkersburg, met Tuesday, January 26, 2016, immediately following the City Council meeting, which adjourned at 8:20 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

The meeting was called to order by its Chairman, Councilman Mike Reynolds, who presided over the meeting. The clerk noted the attendance and those present included Nancy Wilcox, Sharon Lynch, Roger Brown, Kim Coram, JR Carpenter, Warren Bigley, Jim Reed, John Rockhold, and Mike Reynolds.

MINUTES – Mr. Rockhold moved, seconded by Mr. Bigley, to approve the minutes from the meeting held December 15, 2015, and the motion was adopted by unanimous vote.

The Authority met to discuss and/or take action on a recommendation from the Parkersburg Building Enforcement Agency to acquire and demolish 424 12<sup>th</sup> Street.

At 8:25 PM, Mr. Reynolds declared a public hearing open to give the citizens an opportunity to speak concerning 424 12<sup>th</sup> Street.

No one appeared, and the hearing was closed at 8:26 PM.

MOTION – Mr. Rockhold moved, seconded by Mr. Carpenter, to declare 424 12<sup>th</sup> Street slum and blighted and to proceed with acquisition and demolition by eminent domain.

Ms. Coram asked Mr. Yeager where this property was listed on the rubric, as that is the process we are to use. Mr. Yeager stated that it was approved by BEA in November and we gave the owners two months to make improvements, and they said they could not make it happen. BEA minutes from November 2, 2015 were distributed.

VOTE – the motion was adopted by majority vote with all members voting "yes" with the exception of Ms. Coram, who did not cast a vote.

The meeting adjourned at 8:30 PM.

*Christie Stray*  
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City Clerk

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Chairman, URA