



Municipal Planning Commission

Petition for Rezoning

CITY OF PARKERSBURG
ONE GOVERNMENT SQUARE
P.O. BOX 1627
PARKERSBURG, WV 26102

General Instructions

To rezone a parcel(s) of land in the City of Parkersburg, the following petition must be submitted to the Parkersburg Municipal Planning Commission for consideration. Please carefully read and complete the following petition. Applications shall be accompanied by a non-refundable fee of \$150. Checks should be made payable to the City of Parkersburg and submitted to the Development Department with this petition. Should you have any questions, please contact the Development Department at (304) 424.8558 or by email at john.whitmore@parkersburgwv.gov.

Procedure

Upon receiving an application, staff will schedule a public hearing to consider the petition at the next available Municipal Planning Commission (MPC) meeting. Please keep in mind that WV State Law requires a 15 day notice be given to property owners who may be affected by the proposed rezoning. Property owners within a 150' radius of the proposed rezoning will be notified of the public hearing. Please also be aware that signatures of at least 50 percent of the abutting property owners (who may be impacted by the proposed rezoning) must accompany this form in order to be considered by the MPC.

At the public hearing, persons wishing to speak in favor of or in opposition to the petition may do so at that time. If the MPC approves the petition, the application will go before City Council for further consideration. To become effective, an ordinance rezoning the parcel(s) must be adopted on two readings by City Council and signed by the Mayor. If the MPC does not approve the petition, City Council can either accept (receive and file) the MPC's recommendation or send it back to the MPC for further review.

PETITIONER'S INFORMATION

Name: _____

Address: _____

Phone Number: _____

Email: _____

Please note that the petitioner and/or designated representative must be present at the meeting. If someone other than the petitioner will be present at the public hearing, please provide their contact information here.

Name: _____

Address: _____

Phone Number: _____

PARCEL INFORMATION

Tax Map: _____ Parcels: _____

Address: _____

Current Zoning: _____ Proposed Zoning: _____

Current Use: _____ Proposed Use: _____

PURPOSE FOR PETITION

Please describe the purpose for rezoning parcel(s).

Please also submit any development plans and relevant information that may better explain the reasoning behind the proposed rezoning or the property’s future use. Development plans should depict existing and proposed structures, off-street parking, lighting, landscaping and signs.

SUPPORTING SIGNATURES—Optional

The undersigned, representing the owners of 50 percent or more of the property owners adjacent to the proposed rezoning as described under PARCEL INFORMATION on this form, do hereby support the applicant’s petition and requests that the Council of the City of Parkersburg consider the aforementioned Tax Map and Parcels for rezoning and any other documents attached hereto:

Name (Print): _____ Address (Map/Parcel): _____

Signature _____ Date _____

Name (Print): _____ Address (Map/Parcel): _____

Signature _____ Date _____

Name (Print): _____ Address (Map/Parcel): _____

Signature _____ Date _____

Name (Print): _____ Address (Map/Parcel): _____

Signature _____ Date _____

If necessary, please use an additional sheet of paper and attach it to this form. Thank you.

Petitioner’s Signature _____ Date