

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, OCTOBER 23, 2018, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, John Reed
- II. ROLL CALL
- III. MINUTES - regular Council meeting October 9, 2018
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
 - 1. Resolution authorizing Mayor Tom Joyce to submit the 2018 annual TIF Report for the Avery Court Redevelopment District #3, to the WV Development Office. (Sponsored by Councilmen Reed, McCrady, and Kuhl)

PUBLIC HEARING

- 2. Resolution authorizing Mayor Tom Joyce to accept a Fairs and Festivals grant from the WV Division of Culture and History for fiscal year 2019, \$2,970.00. (Sponsored by Councilmen Reed, Kuhl, McCrady, Reynolds, and Mercer)
- 3. Seven (7) budget revisions for year-end fund balance purposes. (Sponsored by the Finance Committee of City Council, **pending approval at the Oct 17, 2018 committee meeting**)
- X. ORDINANCE, FINAL READING:
 - 4. An ordinance authorizing Mayor Tom Joyce to execute a contract for loan guarantee assistance with the U. S. Department of Housing and Development for the purpose of constructing a new fire station at 16th and Covert Street, and using the Municipal Building as collateral for the \$1.5 million loan. (Sponsored by Councilmen Reed, Kuhl and Barber)
 - 5. An ordinance amending the Personnel Policy and Compensation Plan by increasing Grades CS-2, CS-5, CS-8, and CS-9 by \$2.53 per hour for Police Officers, Sergeants, Lieutenants, and Captains. (Personnel Committee)
 - 6. An ordinance vacating remaining utility right-of-way 600', between Poplar and Walnut, and 30th and 31st Streets. (Municipal Planning Commission)
- XI. ADJOURNMENT

October 9, 2018

The Council of the City of Parkersburg met in regular session Tuesday, October 9, 2018 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg.

The meeting was called to order by Council President, John Reed, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, Zach Stanley, Jeff Fox, and John Reed.

MINUTES – With no additions or corrections, the minutes from the meeting held September 25, 2018, were approved by unanimous vote, upon motion by Mr. Reynolds, and seconded by Mr. Stanley.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Ms. Kuhl reported that the Personnel Committee met October 2nd and sent forth the ordinance on first reading this evening concerning a pay increase for members of the Parkersburg Police Department in the amount of \$2.53 per hour.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce reported that workers from the Department of Correction had been picking up trash at out gateway locations and high traffic areas, and this is the single most positive project he has seen since taking office January 2018. He thanked Chief Joe Martin and his men for leading this program, and the Department of Corrections for being a partner with us.

Mayor Joyce also visited the First Lutheran Church and met with Bob Friend, who began a community garden several years ago. This has been a very successful project and they have been able to donate 40,000 pounds of produce to area pantries. It is a heart-warming thing in the community and he proclaimed "Bob Friend Day" in Parkersburg today. Their gardens are on Emerson Avenue, and at 19th and Liberty Streets.

PROCLAMATION – the Clerk read in full a Proclamation for Community Planning Month, October, 2018.

MOTION – Mr. Reynolds moved, seconded by Mr. Stanley, to receive and file the proclamation and the motion was adopted by unanimous vote.

With no objection from City Council, President Reed asked that City Council forum be held prior to the Public Forum. He read the following communication:

THE UNDERSIGNED PARKERSBURG CITY COUNCIL MEMBERS AND THE MAYOR RECOGNIZE THAT THIS BODY IS COMPRISED OF 9 INDIVIDUALLY ELECTED COUNCIL MEMBERS, CHOSEN BY ITS RESIDENTS SOLEY WITHIN THEIR DISTRICT, AND ACCOUNTABLE DIRECTLY TO THOSE ELECTORS.

THE UNDERSIGNED FURTHER UNDERSTAND, THAT EACH INDIVIDUAL COUNCILMEMBER MAINTAINS A RIGHT OF INDIVIDUAL FREE SPEECH, AND THAT NO OTHER COUNCIL MEMBER HOLDS ANY RIGHT TO CENSURE THAT FREE SPEECH. WE FURTHER UNDERSTAND THAT CITY COUNCIL AS A BODY HOLDS NO POWERS TO REMOVE ANOTHER COUNCIL MEMBER FROM OFFICE, THAT POWER BEING RETAINED BY THE ELECTORS WITHIN THAT COUNCIL MEMBERS DISTRICT ONLY.

WITH THAT UNDERSTANDING, THE UNDERSIGNED COUNCIL MEMBERS AND THE MAYOR EMPHATICALLY DISAGREE WITH A RECENT WRITTEN STATEMENT MADE BY COUNCILMAN ERIC BARBER OF THE 4TH DISTRICT. IT IS THE FEELING OF THE COUNCIL MEMBERS AND THE MAYOR OF WHOSE SIGNATURES ARE ATTACHED TO THIS WRITTEN STATEMENT, THAT WE AS A GOVERNING BODY REMAIN SEPARATED FROM ANY DEVISIVE, INFLAMATORY, OR REPUGNANT STATEMENTS MADE BY COUNCILMAN ERIC BARBER AND WHICH ARE NOT REFLECTIVE OF THE PARKERSBURG CITY COUNCIL, ITS MAYOR OR THE CITY OF PARKERSBURG.

MADAM CLERK, WITH MAJORITY CONSENT, I ASK THAT THIS STATEMENT BE MADE A PART OF THE PERMANENT RECORD OF THE PARKERSBURG CITY COUNCIL ON THIS 9TH DAY OF OCTOBER, 2018.

(Signed by all Councilmen and Mayor, with the exception of Mr. Barber and Mr. Carpenter.)

PUBLIC FORUM – 19 people spoke this evening. There were 8 speaking in favor of police pay increases; 4 asking for social media policies; 1 about vandalism to his property; 1 concerning "Trunk or Treat and the Zombie Walk; 1 about our budget; 2 concerning Councilman Barber's Face Book comments; 1 about Riverfest 2019; and 1 who decided to speak to his Councilman later.

Those speaking this evening: Debbie Jeffrey, 4012 10th Avenue, in favor of police increases; Jennifer Short, 2618 17th Avenue, in favor of police increases; Ruth Ann Singer, 4014 10th Avenue, in favor of police increases; Scot Heckert, 3300 ½ Camden Avenue, in favor of police increases; Jennifer Bryant,

October 9, 2018

1361 Market Street, we all need to work together, behave respectfully, don't be sidetracked by Councilman Barber's recent social media comments; Sue Ellen Waybright, Division Street Ext., asked us to enact a social media policy, Mr. Barber's Face Book comments not positive; Jeanne Peters, Vienna, WV asked if we could sustain police pay increase, we should take action on strict social media policy; Roy Trembly, 1107 Lynn Street, decided to speak to his Councilman after the meeting; Rock Wilson, 390 E. 4th Street, Williamstown, WV, problems with tenants in his rental property and has not been helped by the police department or code department; Georgiana Atkinson, 1523 Lake Hills Drive, police deserve pay increase, it seems they are less popular and less appreciated, national average pay is \$60,000.00; Carrie Adams, 88 Oakridge Drive, Trunk or Treat at City Park Oct 30th 6:00 – 7:30 PM, looking for more trunks and candy; Matthey Dodrill, 88 Oakridge Drive, thanked the City for supporting Riverfest, planning for 2019; Jasmine Turner, 626 33rd Street, enact social media policy, line between free speech and hate speech; Denny Horton, owns properties in Parkersburg, remarked about our budget figures and increasing revenues, but police budget has been flat, with national problems we should do whatever is necessary to increase police pay to meet the challenge; Caroline Martin, 1310 20th Street, Vienna, said Mr. Barber crossed the line in social media, she is asking Council to make it uncomfortable and intolerable to represent the City and State this way; Dan Stevens, 4100 Cypress Street, encouraged them to pass pay raises for police officers, and Chief Martin, thankful on behalf of the officers and wives and this will boost their morale; Russ Bowers, 720 29th Street, said Council should censure Mr. Barber for his social media remarks and we should adopt a policy, the prayer issue should be handled by praying outside of this room or with other groups, the police deserve increases in pay but all employees deserve 5-7%, but asked them not to rush the process; Harry Dietzler, Vienna, said to retain policemen we have to increase their pay, the \$10,000.00 incentive will be temporary and the \$5,000.00 per year will not keep them, pay them enough that they want to stay.

There was a motion by Mr. Carpenter, seconded by Mr. Fox, to allow more time for a speaker, and the motion was adopted by unanimous vote.

Another motion by Mr. Carpenter, seconded by Mr. Fox, extended the 30 minute time limit to hear four additional speakers, was adopted by unanimous vote

RESOLUTION

WHEREAS, the Byrne Justice Assistance Grant (JAG) Program assists local governments to enhance law enforcement capabilities; and

WHEREAS, the JAG Program helps to fund a variety of efforts to ensure that local communities have the tools and equipment necessary to build safer communities; and

WHEREAS, the City of Parkersburg has been allocated a direct award of \$21,454 from the JAG Program for Fiscal Year 2018; and

WHEREAS, an additional \$12,119 was awarded to the Wood County Sheriff's Office for a total award of \$33,573.

NOW THEREFOR BE IT RESOLVED, by the City Council of the City of Parkersburg that Mayor Tom Joyce be and hereby is authorized to accept and administer a grant from the JAG Program for the purchase of forty (40) Remington 870P Shotguns for the Parkersburg Police Department and utilize the aforementioned award for Wood County to purchase an X-Ray inspection system for the Wood County Judicial Building.

MOTION – Mr. Reynolds moved, seconded by Mr. Carpenter, to adopt the resolution and the motion was adopted by unanimous vote.

ORDINANCE, FINAL READING:

ORDINANCE AUTHORIZING FINANCE DIRECTOR TO CONDUCT AN ONLINE PUBLIC AUCTION

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Finance Director of the City of Parkersburg be and is hereby authorized to conduct an online public auction sale of personal property belonging to the City of Parkersburg, in accordance with and pursuant to Article 135.08 of the Codified Ordinances of the City of Parkersburg, for 2018.

MOTION – Mr. Reynolds moved, seconded by Mr. Stanley, to adopt the ordinance on final reading, and the motion was adopted by unanimous vote.

October 9, 2018

ORDINANCE, FINAL READING

AN ORDINANCE AMENDING SECTION 123.14, HIRING INCENTIVE,
OF ARTICLE 123, POLICE DEPARTMENT, OF THE CODIFIED ORDINANCES
OF THE CITY OF PARKERSBURG

THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS that Section 123.14, Hiring Incentive, of Article 123, Police Department, of the Codified Ordinances of the City of Parkersburg be and it is hereby amended with the addition of the following limitation:

123.14 HIRING INCENTIVE

The incentive shall be paid upon successful completion of the applicant's probationary period in the amount of ten-thousand dollars (\$10,000.00). However a successful applicant shall only be eligible for and shall only be permitted to receive one (1) such hiring incentive during and for their career with the Parkersburg Police Department.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to adopt the ordinance on final reading and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE AUTHORIZING MAYOR JOYCE TO EXECUTE
A LOAN CONTRACT WITH THE U.S. DEPARTMENT OF
HOUSING AND DEVELOPMENT FOR THE PURPOSE OF
CONSTRUCTING A NEW FIRE STATION AT 16TH AND
COVERT STREETS

MOTION – Ms. Kuhl moved, seconded by Mr. Reynolds, to adopt the ordinance, and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE AMENDING AND RE-ENACTING
THE CLASSIFICATION AND COMPENSATION PLAN FOR THE
CITY OF PARKERSBURG, TABLE III, POLICE CIVIL SERVICE
NON EXEMPT POSITION CLASSIFICATIONS

MOTION – Mr. Mercer moved, seconded by Mr. Reynolds, to adopt the ordinance on first reading.

MOTION TO AMEND – Ms. Kuhl moved, seconded by Mr. Barber, to increase the hourly rate by another \$1.00 for all police officers.

Mr. Stanley stated that he thought that this should be discussed during the budget session for fiscal year 2018/2019. Ms. Kuhl said she agreed, but the department is in a critical situation at this time. There is an entry level test on October 20, 2018, and the \$1.00 more would let them know it will be in place July 1, 2019.

Mr. Reynolds said he supports the \$2.53, but thinks the \$1.00 is emotional. We should wait for the results of the compensation and classification study that is due in late November, and take "one bite at a time."

The money would come from the unspent funds from the 17/18 budget, Ms. Kuhl stated. She also agrees that all employees need an increase, but the police department is critical. The study will be ready by the time they begin the new budget, she said.

This is not the time to discuss the next budget, Mr. McCrady stated. He does support the \$2.53 and also the \$10,000.00 incentive.

The carryover funds will be a band aid, Mr. Carpenter said, and he would like to address all the employees at the same time.

VOTE ON AMENDMENT – the amendment failed with all members voting "no" with the exception of Ms. Kuhl, Mr. Mercer, and Mr. Barber, who voted "yes".

Councilman Fox distributed an example of an increase that he supported, and offered the following amendment:

AMENDMENT - \$2.00 per hour for CS-2; \$1.75 for CS-5; \$1.50 for CS-8; and \$1.25 for CS-9. College incentive of \$350.00, \$700.00 and \$1,000.00; plus a 3% increase for all city employees who are non-department heads or elected officials. The motion was seconded by Mr. Carpenter.

Mr. Fox stated that he wanted all the employees to get an increase, as City workers have not had an increase since 2016, and there may not be another opportunity during their term.

October 9, 2018

When Mr. Stanley asked if he had an estimate on the 3%, Mr. Fox thought the amount would be around \$150,000.00 or less. The \$2.53 is estimated to be approximately \$400,000.00.

Finance Director, Eric Jiles, stated that a 3% increase would be \$276,194.00, excluding taxes or pension amounts, or the initial increase. Mayor Joyce said he could not support the 3% until they get the study. He knows we have significant gaps and we know we have a problem. We are not permitted to give merit increases for civil service employees.

Mr. Carpenter asked Mr. Fox if he would consider taking the 3% out of his amendment. Mr. Fox stated that the City gave employees 2 1/2% increase out of a proposed 5% and he does not think it is out of line to get it for them in the future. We have a retention problem in other departments of the City, and he thinks they deserve 3%, but he did agree to take the 3% off of his proposal.

The 3% was taken off the proposal, and the second to the motion.

Mr. Reed stated that we are losing city employees, but we don't have a recruitment problem, except in the police department. The 3% increase does not give enough separation because they can make more than that in overtime, he said. We should increase the pay for the police officers.

Mr. Carpenter said the Mayor proposed \$1.83, and the Personnel Committee increased it to \$2.53, and he does not think we have had enough time. Mr. Reed said that the \$2.53 matches what the Wood County Sheriff deputies make, and he does not want to be below that.

MOTION – Mr. Carpenter moved, seconded by Mr. Fox, to refer the ordinance to the Finance Committee.

VOTE – the motion failed with all members voting "no" with the exception of Mr. Carpenter and Mr. Fox, who voted "yes".

MOTION TO AMEND – Mr. Fox moved, seconded by Mr. Carpenter, to increase the police officers \$2.00 per hour, and include the college incentive proposed.

VOTE – the amendment failed with all members voting "no" with the exception of Mr. Carpenter, Mr. Reynolds and Mr. Fox voting "yes".

Mayor Tom Joyce stated that he thinks the Parkersburg Police Department does the lion's share of police work in our community. We proposed \$1.83 earlier, but he does not want our officers to take a test for more money with another department. He does not want our young officers to leave for money, and he asked Council to reject any amendments.

VOTE on original amendment by Mr. Fox – the amendment failed by majority vote with all members voting "no" with the exception of Mr. Carpenter and Mr. Fox, who voted "yes".

VOTE on main motion – the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE VACATING REMAINING UTILITY RIGHT-OF-WAY
WITH AN ABANDONED UNNAMED 20' WIDE BY 600' LONG
RIGHT-OF-WAY, BETWEEN POPLAR AND WALNUT STREET, AND
30TH AND 31ST STREET, PREVIOUSLY VACATED (CITY ORD #0-42) AND
LOCATED ON PARKERSBURG CITY TAX MAP 37

MOTION – Mr. Reynolds moved, seconded by Ms. Kuhl, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

The meeting adjourned at 9:05 PM.



City Clerk

Council President

**RESOLUTION AUTHORIZING MAYOR JOYCE TO SUBMIT THE 2018 ANNUAL TIF
REPORT FOR THE AVERY
COURT REDEVELOPMENT DISTRICT #3 TO THE WEST VIRGINIA
DEVELOPMENT OFFICE**


WHEREAS, the AVERY COURT REDEVELOPMENT DISTRICT #3 was established on July 26, 2005, and

WHEREAS, the boundaries of the District are Eleventh Street, Cornwall Street (Tax Map 76, Parcel 240) and Avery Street in the City of Parkersburg, and

WHEREAS, the payment made in lieu of taxes received and expanded for 2015 was \$0.00, and

WHEREAS, the amount of disbursements from the tax increment financing fund during the most recently completed fiscal year was \$25,012.55, and

WHEREAS, the attached progress report is required by West Virginia Code 7-11B-15,



NOW THEREFORE BE IT RESOLVED, that Parkersburg City Council hereby authorizes Mayor, Tom Joyce, to submit the 2018 Annual Tax Increment Financing Report for the Avery Court Redevelopment Project to the West Virginia Development Office, having made the report available to the public for comment and having a public hearing.

Sponsored by:

RESOLUTION AUTHORIZING MAYOR JOYCE TO ACCEPT A FAIRS AND FESTIVALS GRANT FROM WEST VIRGINIA DIVISION OF CULTURE AND HISTORY FOR FISCAL YEAR 2019

WHEREAS, the City of Parkersburg has been awarded a 2019 Fairs and Festivals Grant in the amount of \$2,970, and

WHEREAS, the grant funds must be used to advertise/promote the Taste of Parkersburg, and

WHEREAS, the Taste of Parkersburg is organized and promoted by Main Street Parkersburg, and

WHEREAS, the City of Parkersburg desires to support this annual event, and

WHEREAS, there is no matching requirement for said grant,

NOW, THEREFORE BE IT RESOLVED that City Council of the City of Parkersburg hereby authorizes Mayor Tom Joyce to accept the 2019 Fairs and Festivals Grant for the purpose of promoting the Taste of Parkersburg, and execute any supporting documents associated therewith.

Sponsors:



RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE					
299-00	FUND BALANCE	9,281,832	341,230	9,623,062	FY18 SURPLUS APPROPRIATION
MAYOR'S OFFICE					
409-223-000	PROFESSIONAL SERVICES	32,000	3,000	35,000	GRANT WRITING SERVICES
DEVELOPMENT					
421-230-000	CONTRACTUAL SERVICES	127,750	37,500	165,250	LRS SERVICES
CONTRIBUTIONS TO OTHER GOVERNMENTS					
444-567-025	CONTRIB - STATE OF WV	-	31,250	31,250	WVDOH MULTI-USE TRAIL GRT MATCH
CODE ADMINISTRATION					
436-230-000	CONTRACTUAL SERVICES	85,000	34,180	119,180	DEMOS & GRASS/WEEDS MOWING SVS
TRANSFERS TO OTHER FUNDS					
444-566-001	TRANSFERS TO CAPITAL RESERVE	2,324,010	59,925	2,383,935	TRANSFER TO CAP RES - SIGN TRUCK
POLICE DEPARTMENT					
700-353-000	COMPUTER SOFTWARE	-	76,591	76,591	RMS IMPLEMENTATION SERVICES
STREET DEPARTMENT					
750-230-000	CONTRACTUAL SERVICES	7,500	24,103	31,603	SIDEWALK PROGRAM CONTRACTED SVS
STREET CLEANING & SNOW REMOVAL					
756-341-007	SUPPLIES - SALT	40,000	21,268	61,268	FINAL FY18 SALT CONTRACT ORDER
PARKS & RECREATION					
900-230-000	CONTRACTUAL SERVICES	34,500	23,413	57,913	ENV REVIEW, 7/4 FIREWORKS
900-458-000	CAPITAL OUTLAY - OTHER	-	30,000	30,000	MULTI-USE TRAIL LAND PURCHASE
			<u>341,230</u>		

The above resolution proposes to reappropriate the portion of the FY18 General Fund balance that is already encumbered from prior appropriations and for which the City is contractually obligated to fulfill.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE					
299-00	FUND BALANCE	9,623,062	534,041	10,157,103	FY18 SURPLUS APPROPRIATION
STORMWATER MANAGEMENT					
805-230-000	CONTRACTUAL SERVICES	116,000	263,000	379,000	REHAB OF EXISTING DRAINAGE SYSTEMS
805-458-000	CAPITAL OUTLAY - IMPROVEMENTS	9,000	<u>271,041</u>	280,041	CONST. OF NEW DRAINING SYSTEMS
			<u>534,041</u>		
			<u>-</u>		

The above resolution proposes to revise the FY19 General Fund budget to reappropriate \$523,000, representing a partial amount of the anticipated FY18 budget surplus, in the Stormwater Management Division for the purposes of rehabilitating various existing drainage systems and the construction of new drainage systems.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE					
444-566-420	FUND BALANCE	10,157,103	260,337	10,417,440	FY18 SURPLUS APPROPRIATION
POLICE DEPARTMENT					
700-103-303	CAPTAIN SALARY	108,638	6,898	115,536	PD PAY RATE ADJUSTMENT
700-103-304	LEIUTENNANT SALARY	245,419	17,245	262,664	PD PAY RATE ADJUSTMENT
700-103-305	SERGEANT SALARY	391,789	31,041	422,830	PD PAY RATE ADJUSTMENT
700-103-309	PATROLMEN SALARY	2,131,709	195,622	2,327,331	PD PAY RATE ADJUSTMENT
706-104-000	FICA EXPENSE	79,231	3,637	82,868	PD PAY RATE ADJUSTMENT
706-226-005	WORKERS COMP PREMIUM	87,440	5,894	93,334	PD PAY RATE ADJUSTMENT
			<u>260,337</u>		
			<u>-</u>		

The above resolution proposes to revise the FY19 General Fund budget to reflect a pay rate adjustment for the Police Department.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

<u>Account</u>	<u>Description</u>	<u>Current Budget</u>	<u>Proposed Adjustment</u>	<u>Revised Budget</u>	<u>Comments</u>
FUND BALANCE					
444-566-420	FUND BALANCE	10,417,440	908,568	11,326,008	FY18 SURPLUS APPROPRIATION
INFORMATION TECHNOLOGY					
414-230-050	CONTRACTUAL SERVICES - IT	5,000	(5,000)	-	REALLOCATE TO 414-341-050
414-341-050	DEPARTMENTAL SUPPLIES - IT	3,000	59,000	62,000	NETWORK BUILDOUT (PARKS/REMOTE)
414-459-000	CAPITAL OUTLAY - EQUIPMENT	12,000	16,000	28,000	CORE UPGRADE; HIGH CAPACITY STG
DEVELOPMENT					
421-230-000	CONTRACTUAL SERVICES	127,750	10,000	137,750	MASTER PLAN EST
TRANSFERS TO OTHER FUNDS					
444-566-001	TRANSFER OUT - CAPITAL RESERVE	2,324,010	64,000	2,388,010	TRANSFER TO CAPITAL RESERVE
444-566-036	TRANSFER OUT - USER FEE FUND	1,501,700	454,740	1,956,440	TRANSFER TO USER FEE FUND
POLICE DEPARTMENT					
700-106-000	RETIREMENT EXPENSE	2,532,159	100,000	2,632,159	ADDT'L PD PENSION CONTRIBUTION
FIRE DEPARTMENT					
706-106-000	RETIREMENT EXPENSE	2,419,873	100,000	2,519,873	ADDT'L FD PENSION CONTRIBUTION
706-458-000	CAPITAL OUTLAY - OTHER	-	70,000	70,000	STATION #4 PROPERTY ACQUISITION
PARKS & RECREATION					
900-230-000	CONTRACTUAL SERVICES	34,500	<u>39,828</u>	74,328	PARKS IMPROVEMENTS
			<u>908,568</u>		
			<u>-</u>		

The above resolution proposes to revise the FY19 General Fund budget to reflect the remainder of the FY18 fund balance requiring reappropriation.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

CAPITAL RESERVE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN FROM OTHER FUNDS	2,674,010	123,925	2,797,935	FY18 PO CARRYOVER
CAPITAL OUTLAY - EQUIPMENT					
436-459-000	EQUIPMENT - CODE ADMIN	36,000	4,000	40,000	ADDITIONAL CODE VEHICLE
756-459-000	EQUIPMENT - STREET CLEANING	425,000	<u>119,925</u>	544,925	SIGN TRUCK C/O; ST SWEEPER
			<u>4,000</u>		

The above resolution proposes to revise the 2018-2019 Capital Reserve Fund budget to correspond with the General Fund revision to account for the carryover of an outstanding PO for a sign truck currently being manufactured as well as account for the actual cost returned for a street sweeper and an additional appropriation for a new Code Enforcement vehicle.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

USER FEE SPECIAL REVENUE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	1,571,700	454,740	2,026,440	GENERAL FUND TRANSFER IN
CAPITAL OUTLAY					
750-458-005	STREET IMPROVEMENTS	3,671,700	<u>454,740</u>	4,126,440	ADD TO SPRING 2019 STREET PROJECT
			<u>-</u>		

The above resolution proposes to revise the 2018-2019 User Fee Special Revenue Fund budget to reflect the corresponding General Fund revision to transfer \$454,740 into the fund to go toward the spring 2019 street rehabilitation project. This will bring the total estimated spring 2019 resources to \$1,956,440.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

PARKING FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
PARKING					
571-353-000	COMPUTER SOFTWARE	-	10,635	10,635	RMS IMPLEMENTATION SERVICES

MEMORIAL BRIDGE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
MEMORIAL BRIDGE					
570-212-000	OUTSIDE PRINTING	45,000	28,303	73,303	ANNUAL TICKET BOOK ORDER PO
570-223-005	ENGINEERING SVS - RATING	5,000	<u>46,228</u>	51,228	GUSSET PLATE RATING PO
			<u>74,531</u>		

The above resolution proposes to reappropriate outstanding FY18 purchase orders that were issued from prior appropriations and for which the City is contractually obligated to fulfill.

AN ORDINANCE AUTHORIZING MAYOR JOYCE TO EXECUTE A LOAN CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING AND DEVELOPMENT FOR THE PURPOSE OF CONSTRUCTING A NEW FIRE STATION AT 16TH AND COVERT STREET

WHEREAS, Parkersburg City Council previously authorized Mayor Joyce to submit a Section 108 Loan Application to the U.S. Department of Housing and urban Development (HUD), and

WHEREAS, HUD approved said application in their Commitment Letter dated May 30, 2018, and

WHEREAS, in order to execute the Contract for Loan Guarantee Assistance, the City of Parkersburg must provide the necessary collateral, and

WHEREAS, said collateral shall be at least one hundred and twenty-five (125) percent of the principal loan amount, which is \$1.5 million, and

WHEREAS, the City of Parkersburg owns the Municipal Building (One Government Square) free and clear of any liens or liabilities,

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Parkersburg does hereby authorize Tom Joyce, Mayor to execute the City's Section 108 Loan contract with HUD, and that the Municipal Building, with a physical address of One Government Square, shall be used as collateral for said loan

Sponsored by: John Reed, Sharon Kuhl and Eric Barber

AN ORDINANCE AMENDING AND RE-ENACTING
 THE CLASSIFICATION AND COMPENSATION PLAN FOR THE
 CITY OF PARKERSBURG, TABLE III, POLICE CIVIL SERVICE
 NON EXEMPT POSITION CLASSIFICATIONS

GRADE	POSITION TITLE	CURRENT	PROPOSED
CS-2	Police Officer	\$17.47	\$20.00
CS-5	Police Sergeant	\$19.49	\$22.02
CS-8	Police Lieutenant	\$21.00	\$23.53
CS-9	Police Captain	\$22.52	\$25.05

COLLEGE INCENTIVE:

Associate's Degree	\$312.00 per year
Bachelor's Degree	\$624.00 per year
Master's Degree	\$936.00 per year

This ordinance shall become effective with the first pay period following adoption of the ordinance.

Sponsored by the Personnel Committee of City Council

AN ORDINANCE VACATING REMAINING UTILITY RIGHT-OF-WAY WITH AN ABANDONED UNNAMED 20' WIDE BY 600' LONG RIGHT-OF-WAY, BETWEEN POPLAR & WALNUT STREET, AND 30TH & 31ST STREET, PREVIOUSLY VACATED (CITY ORD. #O-42), AND LOCATED ON PARKERSBURG CITY TAX MAP 37.

The Municipal Planning Commission of the City of Parkersburg has recommended that the remaining utility Right-of-Way within an abandoned unnamed 20' wide by 600' long right-of-way, between Polar & Walnut Street and 30th & 31st Street, be released;

WHEREAS, the City believes it proper to do so and,

WHEREAS, the City abandoned this unnamed right-of-way, per City Ordinance #O-42 on February 14th, 1980 but retained a utility Right-of-Way.

WHEREAS, the Parkersburg Utility Board, Fire and Police Department do not object to the City releasing its permanent easement for the purpose of ingress and egress, over, along and under said parcel for the installation, maintenance, location, relocation, and removal of all public utilities of any kind,

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS that the utility Right-of-Way retained by the City within the abandoned 20' by 600' unnamed right-of-way, be released.

SPONSORED BY: MUNICIPAL PLANNING COMMISSION

