



## Real Property Improvement Tax Rebate Program Application

To be considered for the Real Property Improvement Tax Rebate Program, applicants must own property in the corporation limits of the City of Parkersburg, meet all the eligible criteria outlined in City Ordinance #1642 and be in good standing with the City of Parkersburg. To process your request for the Tax Rebate Program, please fill out and return the application below. You may also attach any relevant information as it pertains to the proposed project.

1. Name and Address of the Real Property Owner:

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2. Real Property Owner Phone Number: \_\_\_\_\_

3. Real Property Owner Email: \_\_\_\_\_

4. Address of Real Property to be rebated: \_\_\_\_\_

City Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_

5. Tax Mailing Address (if different from #2): \_\_\_\_\_

6. Rebate sought for:  New Structure  Renovation/Remodel

7. Proposed Use of Property:

- Residential (Single-Family)  Residential (Multi-Family)  
 Commercial  Industrial

6. Current Assessed Value (please attach most recent Tax Ticket): \_\_\_\_\_

7. Estimate for Construction or Renovation Cost: \_\_\_\_\_

8. Description of Proposed Project (attach additional information if you need more space):

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9. For structures of historical or architectural significance, attach evidence that the proposed scope of work is appropriate and has been certified in writing by the organization having

purview or such projects (if applicable). For example, if a project were in the Central Downtown Business District, any proposed improvements would require review and approval by the Downtown Façade Committee. Is this applicable:

- Yes                       No

10. Building Permit: Please include a copy of the building permit for the proposed work.
11. Property Owner Certification: I certify that the above, and any attached information, is true and correct to the best of my knowledge. I certify that real property taxes are not delinquent on this property and that I am in good standing with the City of Parkersburg (as it pertains to fees, etc.) on this property and others I may own in the community. I understand that the granting of a tax rebate means that this property is subject to an annual inspection by the City of Parkersburg and that the tax rebate may be revoked if the property is not maintained due to neglect of the owner or if the property owner is not in good standing with other applicable fees and taxes. I understand that the tax rebate applies only to an increase in assessed property tax associated with the property improvements included in this application.

Property Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Name and Address (if different from the Property Owner):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Please complete the application and return to:

Attn: Rickie Yeager, Development Director  
Development Department  
City of Parkersburg  
One Government Square, Parkersburg, WV 26105

For more information, please call the City's Development Department at 304.424.519 or email [rickie.yeager@parkersburgwv.gov](mailto:rickie.yeager@parkersburgwv.gov).