

AGENDA FOR THE REGULAR MEETING OF PARKERSBURG  
CITY COUNCIL FOR TUESDAY, NOVEMBER 13, 2012, 7:30 PM  
SECOND FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING

I. CALL TO ORDER – Council President, Tom Joyce

II. PRAYER

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES – meeting held October 23, 2012

VI. REPORTS FROM STANDING OR SPECIAL COMMITTEES

VII. MESSAGE FROM THE EXECUTIVE

1. Communication from Camden Clark Medical Center, Board of Trustees, appointing Mr. Douglas Jones, 1615 15<sup>th</sup> Street, Parkersburg, WV to serve a term beginning November 27, 2012, and ending June 30, 2018. (Council may confirm or reject)

VIII. PUBLIC FORUM

IX. RESOLUTIONS

1. Resolutions authorizing Mayor Robert Newell to sign grant program contracts, as follows: (sponsored by Councilmen Joyce, Rockhold, Reynolds, Reed, Wilcox, Lynch, and Sandy)

1. YMCA, \$3,500.00, new computer server;

2. Boys and Girls Club, \$3,000.00, repair blacktop;

3. YMCA, \$3,000.00, account software and tech upgrades;

4. Homeless Coalition, \$3,000.00, roof over picnic area, etc

5. MOV Regional Highway Safety/Safe Community Program grant for \$67,500.00 for Police Department. (sponsored by Councilmen Rockhold, Reed, Wilcox, Reynolds, and Lynch.)

X. ORDINANCE, FINAL READING:

2. An ordinance amending Section (e) of Article 135, Purchasing Procedures, to include a provision for use of local labor. (sponsored by Finance Committee)

3. An ordinance authorizing the lease/purchase financing of six (6) vehicles for the Police Department, \$172,000.00, 1.47%, 36 months, United National Bank. (Councilmen Reed, Rockhold, and Joyce.)

XI. ORDINANCE, FIRST READING:

4. An ordinance authorizing the lease/purchasing financing of one utility truck for the Electric Department, \$99,258.00, 1.44%, 36 months, BB&T. (sponsored by councilmen Joyce, Sandy, Rockhold, and Reed)

XII. MISCELLANEOUS

5. Communication from Parkersburg News and Sentinel enclosing executed forms covering circulation and qualifications for their newspapers.

6. Communication from DHHR Commissioner stating proposed fee increases for the Mid Ohio Valley Health Department.

XIII. ADJOURNMENT

# JOURNAL OF THE CITY COUNCIL, NO. 53

PARKERSBURG, W. VA., October 23, 2012

CASTO & HARRIS, INC., SPENCER, WV, RE-ORDER NO. 1835-08

The Council of the City of Parkersburg met in regular session Tuesday, October 23, 2012, at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

The meeting was called to order by Council President, Tom Joyce, who presided over the meeting. Councilman Jim Reed led the Lord's Prayer and Pledge of Allegiance and the Clerk noted the attendance as follows: Those attending included Councilmen Nancy Wilcox, Sharon Lynch, Brad Kimes, John Sandy, Sharyn Tallman, Mike Reynolds, John Rockhold, Jim Reed, and Tom Joyce.

MINUTES – Mr. Sandy moved, seconded by Ms. Wilcox, to approve the minutes from the meeting held October 9, 2012, and the motion was adopted by unanimous vote.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Councilman Reed reported that the Finance Committee met prior to the meeting this evening and discussed a proposed traffic light for northward traffic at the traffic circle, amending Article 135, Purchasing Procedures, to include a provision for use of local labor (on the agenda for Council this evening); and heard a report from Mayor Newell on the City's debt service.

Councilman Rockhold reported that the Downtown Task Force met recently and discussed our summer storm with representatives from First Energy, and they also discussed store fronts in downtown.

MESSAGE FROM THE EXECUTIVE – Mayor Robert Newell recognized and welcomed the Scout Leader of Troop 116 and two Scouts who were attending our meeting this evening to assist them with their community badge.

PUBLIC FORUM – Mr. Thomas Skinner, 1424 Blvd Drive, Belpre, Ohio, told Council he owned rental property on Lynn Street and had a washer and dryer stolen. He is asking for a police report on the incident, and has not been able to obtain one. Mayor Newell told him that if there was a written report, we could get it for him, and they will look into it.

## RESOLUTIONS

The Clerk presented resolutions requesting budget revisions, as follows:

- \$40,000.00 grant for the Development Department for restroom at Fort Neal Park;
- \$34,000.00 pass through grant for Development Department for Juleps Playground;
- \$44,768.00 JAG grant for the Police Department equipment (\$28,000.00) and the remainder  
Will be passed on to Wood County Commission;
- \$5,400.00 moved from Public Works to the Fire Department to purchase a vehicle.

MOTION – Mr. Sandy moved, seconded by Ms. Tallman, to combine and approve the four revisions, and the motion was adopted by majority vote with all members voting "yes" with the exception of Ms. Wilcox, who voted "no".

The Clerk presented a resolution authorizing Mayor Robert Newell to sign a grant program contract for \$1,000.00 for the Homecoming Festival from a 2012 Community Participation grant Program.

MOTION – Mr. Reed moved, seconded by Mr. Rockhold, to adopt the resolution, and the motion was adopted by unanimous vote.

The clerk presented a resolution authorizing Mayor Robert Newell to sign a grant program contract for \$3,000.00 for Juleps Pathways from a 2012 Community Participation grant program.

MOTION – Mr. Rockhold moved, seconded by Ms. Tallman, to adopt the resolution, and the motion was adopted by unanimous vote.

The Clerk presented the following agreement:

WHEREAS, MPH Hotels, Inc., desires to develop a 100 unit hotel on property in the City of Parkersburg; and

WHEREAS, the City of Parkersburg desires to assist said developer with this development and growth in the City.

NOW, THEREFORE, it is agreed between the parties as follows:

1. The proposed site is presently serviced by all utilities, including water, sewer, electric, gas and cable. There are no impact fees associated with the proposed development of a hotel within the City of Parkersburg.
2. The City, upon City Council's approval, agrees to assist MPH in the acquisition and development of the proposed site as follows:
  - a. The City will assist in the development of the site in the amount of \$200,000 payable in two installments of \$100,000 each and MPH agrees to create at least 15 full time equivalent jobs and maintained these jobs for at least five (5) years.
  - b. The City will grant a Business and Occupation Tax credit/exemption on all construction costs.
  - c. The City will grant a Business and Occupation Tax credit/exemption for a period of five (5) years from the commencement of the new hotel business.
  - d. The City will assist MPH in applying for project financing through the State of West Virginia Tax Increment Financing (W.Va Code §70-11B-lseq.) Tax increment financing allows the developer to capture the projected increase in property tax revenue gained by developing a secrete geographic area then utilizing that increase to assist it in paying for the project.

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3. MPH along with PMC agrees to:

- a. Make a best efforts basis to execute a franchise agreement with a national hotel chain for the right to develop a hotel in the City of Parkersburg.
- b. Expend the necessary monies for the due diligence of the project including site acquisition, engineering, architectural, franchise fees, etc to make the project happen.
- c. After due diligence, if all is as expected, develop on the site a 100 unit hotel including approximately 37 suites. The hotel will feature an indoor pool, exercise facility and will be a premier hotel for the City of Parkersburg and the surrounding areas.

NOW THEREFORE, The City and MPH Hotels, Inc., agree to cooperate and coordinate their efforts as aforesaid.

MOTION – Mr. Rockhold moved, seconded by Mr. Reed, to approve the agreement.

Ms. Tallman stated that the agreement states that the company is exempt from B & O payments for the construction and said we did not offer that for renovations to our high schools a few years ago, and recent renovations to our car dealership properties. She also read from Finance Committee minutes that the \$200,000.00 the City will offer in CDBG money for this proposed hotel project could be used for office furniture, and she asked if we were trying to skirt paying Davis Bacon wages by using those funds in that manner.

Mayor Newell stated that those other companies had not asked for B & O tax exemptions, and the proposal before them is from MPH Inc.. Other businesses pay B & O on construction, but every big project has had different requests, he said, and the \$200,000.00 is for the creation of jobs.

Mr. Rockhold said that if you use that \$200,000.00 for furnishings, that means the project is complete and finalized. Ms. Conageski stated that the City used CDBG funds for the Blue Cross/Blue Shield project for furniture a few years ago and is allowable under federal guidelines.

VOTE – the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Kimes, and Ms. Tallman, who voted "no".

ORDINANCE, FINAL READING:

AN ORDINANCE AUTHORIZING THE  
LEASE PURCHASE FINANCING OF A MOTOR  
GRADER FOR THE STREET DEPARTMENT

THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS that the City enter into that certain Lease Purchase Agreement with United Bank for financing for the lease purchase of one (1) NorAm Motor Grader for the Street Department.

The total amount financed is One Hundred Eleven Thousand Two Hundred Twenty Four Dollars and 00/100 (\$111,224.00) at an interest rate of One Point Five Three Percent (1.53%) for thirty six (36) months at Three Thousand One Hundred Sixty Two Dollars and Ninety Seven Cents (\$3,162.97) per month, for a total of One Hundred Thirteen Thousand Eight Hundred Sixty Six Dollars and Ninety Two Cents (\$113,866.92).

BE IT FURTHER ORDAINED that Mayor Robert D. Newell, or his designee, is authorized to execute said Lease Agreement and any and all accompanying papers needed and necessary to effectuate said lease for and on behalf of the City.

MOTION – Mr. Sandy moved, seconded by Ms. Wilcox, to adopt the ordinance on final reading, and the motion was adopted by unanimous vote.

ORDINANCE, FINAL READING:

AN ORDINANCE AMENDING AND RE-ENACTING SUBSECTION (f)  
OF SECTION 779.13, EXEMPTIONS, OF ARTICLE 779, BUSINESS AND  
OCCUPATION TAX, OF THE CODIFIED ORDINANCES OF  
THE CITY OF PARKERSBURG

The Council of the City of Parkersburg Hereby Ordains that subsection (f) of Section 779.13, Exemptions, of Article 779, Business and Occupation Tax, of the Codified Ordinances of the City of Parkersburg be amended and re-enacted as follows:

(f) Notwithstanding any other provision of this article, any new business locating within the corporate limits of the City after the effective date of this section shall be granted a credit and exemption from the imposition of the business and occupation tax imposed by this article as follows:

- I. Any such new business which at its commencement creates five (5) or more jobs (full time equivalent) and maintains said jobs for the four (4) year length of the program shall be granted such credit and exemptions as follows:
  1. An eighty percent (80%) tax credit against the business and occupation tax liability for a period of one (1) year from the commencement of such business;

# JOURNAL OF THE CITY COUNCIL, NO. 53

PARKERSBURG, W. VA., October 23, 2012

CASIO & HARRIS, INC., SPENCER, WV, RE-ORDER NO. 1635-08

2. A sixty percent (60%) tax credit against the business and occupation tax liability for the second year;
  3. A forty percent (40%) tax credit against the business and occupation tax liability for the third year; and
  4. A twenty percent (20%) tax credit against the business and occupation tax liability for the fourth year.
- II. Any other such new business shall be granted such credit and exemptions as follows:
1. A one-hundred percent (100%) credit against the business and occupation tax liability for a period of one (1) year from the commencement of such new business.

Provided, however, the claim for such exemption shall be made by such new business prior to the date the first payment of such tax would otherwise be due and such claim shall be made to the Director of Finance in writing upon form prepared by the Director. The provisions of this exemption shall not relieve any taxpayer from the obligation to file business and occupation tax returns as required by this article. It is further the legislative intent of this section that the credit granted herein is for the purpose of providing an incentive for new businesses to locate within the City.

MOTION – Mr. Reed moved, seconded by Ms. Wilcox, to adopt the ordinance on final reading, and the motion was adopted by majority vote with all members voting “yes” with the exception of Ms. Tallman, who voted “no”.

ORDINANCE, FIRST READING:

ORDINANCE AMENDING SECTION (e) OF ARTICLE 135,  
PURCHASING PROCEDURES, TO INCLUDE A PROVISION  
FOR USE OF LOCAL LABOR

MOTION – Mr. Sandy moved, seconded by Ms. Wilcox, to adopt the ordinance on first reading, and the motion was adopted by majority vote with all members voting “yes” with the exception of Mr. Joyce, who voted “no”.

ORDINANCE, FIRST READING:

AN ORDINANCE AUTHORIZING THE LEASE/PURCHASE  
FINANCING OF SIX (6) VEHICLES FOR THE POLICE DEPARTMENT

MOTION – Mr. Sandy moved, seconded by Ms. Wilcox, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

The meeting adjourned at 7:55 PM.

  
City Clerk

  
Council President

October 2, 2012

Connie Shaffer, City Clerk  
City Council of Parkersburg  
P.O. Box 1627  
Parkersburg, WV 26102

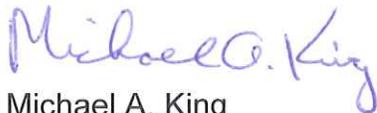
Dear Mrs. Shaffer:

At the September 25, 2012, meeting of the Board of Trustees of Camden-Clark Memorial Hospital, the Board elected the following member for appointment to serve a term beginning November 27, 2012 and ending June 30, 2018.

Douglas Jones  
1615 15<sup>th</sup> Street  
Parkersburg, WV 26101

I am requesting that you please add this appointment to the next City Council agenda for confirmation. Please do not hesitate to contact me if you should have any questions.

Sincerely,



Michael A. King  
President and CEO

MAK:mlm

## RESOLUTION

**WHEREAS**, the YMCA is a membership organization that strives to offer quality facilities, programs and activities for the entire family; and

**WHEREAS**, the YMCA provides quality child care through their Child Care Program which offers licensed child care services for children of all ages.

**WHEREAS**, the YMCA has been awarded a 2012 Governor's Community Participation Grant in the amount of \$3,500 to upgrade the computer system by purchasing a new server;

**WHEREAS**, the Governor's Community Participation grant requires a 10% which will be provided by the YMCA.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKERSBURG** that the City of Parkersburg accepts all the terms and conditions of the contract with the West Virginia Development Office and authorizes Mayor Robert D. Newell to sign the grant program contract; and

Sponsored by: Councilmen Joyce, Rockhold, Reynolds, Reed and Wilcox

## RESOLUTION

**WHEREAS the Boys and Girls Club of Parkersburg** has a long tradition of providing a safe and positive place for youth and has contributed towards the quality of life for citizens of the City of Parkersburg and the Mid-Ohio Valley; and

**WHEREAS** the State of West Virginia through the 2012 Community Participation Program has awarded the Boys and Girls Club of Parkersburg through the City of Parkersburg a grant for \$3,000 which requires a 10% match of \$300 which will be used to repair the blacktop areas at their facility; and

**WHEREAS** the 10% match will be provided by the Boys and Girls Club of Parkersburg.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKERSBURG** that the City accepts all the terms and conditions of the contract with the West Virginia Development Office and authorizes Mayor Robert D. Newell to sign the grant program contract; and

Sponsored by: Councilmen Joyce, Rockhold, Reed, Reynolds and Wilcox

## RESOLUTION



**WHEREAS**, the YMCA is a membership organization that strives to offer quality facilities, programs and activities for the entire family; and

**WHEREAS**, the YMCA provides quality child care through their Child Care Program which offers licensed child care services for children of all ages.

**WHEREAS**, the YMCA has been awarded a 2012 Governor's Community Participation Grant in the amount of \$3,000 to purchase and install account software and other technology upgrades as funds permit; and

**WHEREAS**, this award requires a 10% match which is \$300 which will be provided by the YMCA.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKERSBURG** that the City of Parkersburg accepts all the terms and conditions of the contract with the West Virginia Development Office and authorizes Mayor Robert D. Newell to sign the grant program contract; and

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Sponsored by: Councilmen Joyce, Rockhold, Reynolds, Reed and Wilcox

## RESOLUTION

**WHEREAS** The Parkersburg Area Coalition for the Homeless is a non-profit organization that provides services to the Homeless population in the community; and

**WHEREAS** the State of West Virginia through the 2012 Community Participation Program has awarded funding to the Parkersburg Area Coalition for the Homeless in the amount of \$3,000 which will be used for the installation of a storage building, construction of a roof over the picnic area and other renovations as funds permit.

**WHEREAS** the 10% match of \$300 will be proved by the Parkersburg Area Coalition for the Homeless.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKERSBURG** that the City of Parkersburg accepts all the terms and conditions of the contract with the West Virginia Development Office and authorizes Mayor Robert D. Newell to sign the grant program contract.

Sponsored by: Councilman Joyce, Rockhold, Reynolds, Reed and Wilcox

## RESOLUTION

WHEREAS, the West Virginia Highway Safety Grant Program assists local governments with overtime reimbursement for aggressive driving enforcement patrols; and

WHEREAS, the funds allocated to the City of Parkersburg is funded through the Wood County Commission to the Mid-Ohio Valley Regional Highway Safety/Safe Community Program; and

WHEREAS, the City of Parkersburg has been allocated Sixty-seven Thousand Five Hundred Dollars for overtime enforcement activities for the period of October 1, 2012 through September 30, 2013.

105  
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Parkersburg that they agrees to the grant conditions of the WV Highway Safety Grant Program and authorizes the City to enter into a contractual agreement with the Mid-Ohio Valley Regional Highway Safety Program to claim overtime reimbursement from this grant.

Sponsored by: Councilmen

**ORDINANCE AMENDING SECTION (e) OF ARTICLE 135,  
PURCHASING PROCEDURES, TO INCLUDE A PROVISION  
FOR USE OF LOCAL LABOR**

The Council of the City of Parkersburg Hereby Ordains that Section (e) of Article 135, Purchasing Procedures, of the codified ordinances of the City of Parkersburg be and it is hereby amended with the inclusion of the following:

(e) (11). Use of Local Labor

In any instance that a purchase of services is made upon competitive bids and such service shall entail the use of labor to construct, adapt, restore, remodel or demolish any building, road, bridge, park or other public works the following shall apply:

A. Utilization of Business

Each contractor and subcontractor undertaking work for a City of Parkersburg project shall assure that to the greatest extent feasible, work to be performed in connection with the project is awarded to business concerns located within the local area.

B. Good Faith Effort

Each contractor and subcontractor shall make a good faith effort to fill all vacant positions during the length of the project work with local area residents. These Good Faith Efforts will include:

1. Attempt to recruit through local advertising media, signs placed at the proposed site and community organizations and public and private institutions operating within or serving the project area such as the State employment Office
2. Maintain a list of area residents who have applied either on their own or on referral from any source and employ such person if otherwise eligible and/or qualified and if a vacancy exists. If no vacancies exist, the eligibility and/or qualifications of the applicant shall be considered and listed for the first available opening.

C. Certificate of Compliance

The contractor shall execute the certificate of compliance and cause all subcontractors undertaking work in connection with this work to furnish the same.

An individual shall be deemed a local area resident if his or her primary residence is located within Wood, Wirt, Pleasants, Ritchie and Jackson County in West Virginia or in Washington County, Ohio and such residence is recognized as their legal residence by their respective State Department of Motor Vehicles.

(Sponsored by the Finance Committee of City Council)

9/15

**AN ORDINANCE AUTHORIZING  
THE LEASE PURCHASE FINANCING  
OF 6VEHICLES FOR THE POLICE DEPARTMENT**

THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS that the City enter into that certain Lease Purchase Agreement with United Bank for financing for the lease purchase of six (6) vehicles for the Police Department.

The total amount financed is One Hundred Seventy Two Thousand Dollars and 00/100 cents at an interest rate One Point Four Seven Percent (1.47%) for thirty six (36) months at Four Thousand Eight Hundred Eighty Eight Dollars and 15/100 cents (\$4,888.15) per month, for a total of One Hundred Seventy Five Thousand Nine Hundred Seventy Three Dollars and 23/100 Cents (\$175,973.23).

BE IT FURTHER ORDAINED that Mayor Robert D. Newell, or his designee, is authorized to execute said Lease Agreement and any and all accompanying papers needed and necessary to effectuate said lease for and on behalf of the City.

Attached hereto and made a part hereof is a copy of the price quote page of the bid.

Sponsored by

**AN ORDINANCE AUTHORIZING  
THE LEASE PURCHASE FINANCING  
OF ONE UTILITY TRUCK**

THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS that the City enter into that certain Lease Purchase Agreement with Branch Banking & Trust Company for financing for the lease purchase of one (1) utility truck for the Electric Department.

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The total amount financed is Ninety Nine Thousand Two Hundred Fifty Eight Dollars and 00/100 cents (\$99,258.00) at an interest rate One Point Four Four Percent (1.44%) for thirty six (36) months at Two Thousand Eight Hundred Eighteen Dollars and 80/100 cents (\$2,818.80) per month, for a total of One Hundred and One Thousand Four Hundred Seventy Six Dollars and 80/100 Cents (\$101,476.80).

BE IT FURTHER ORDAINED that Mayor Robert D. Newell, or his designee, is authorized to execute said Lease Agreement and any and all accompanying papers needed and necessary to effectuate said lease for and on behalf of the City.

Attached hereto and made a part hereof is a copy of the price quote page of the bid.

Sponsored by

# The Parkersburg News and Sentinel Marietta A.M.

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519 Juliana Street • P.O. Box 1787 • Parkersburg, WV 26102  
304-485-1891 • 1-800-642-1997

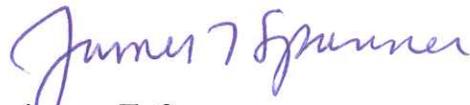
October 25, 2012

Connie Shaffer, City Clerk  
PO Box 1627  
#1 Government Square  
Parkersburg WV 26102

Dear Ms. Shaffer:

As required by law, I am enclosing the properly executed forms covering circulation and qualifications for our newspapers.

Sincerely,



James T. Spanner  
Publisher

Enclosures



**STATE OF WEST VIRGINIA  
AFFIDAVIT OF CIRCULATION AND QUALIFICATION  
CHAPTER 59, ARTICLE 3, WEST VIRGINIA CODE**

(This affidavit is for the fiscal year beginning July 1, 2013)

STATE OF WEST VIRGINIA

COUNTY OF Wood;

I, James T. Spanner, being first sworn, state that: my title is Publisher, the name of the publishing firm is The Nutting Company Inc. and the name of the newspaper is Parkersburg News and Sentinel, a [please circle: ~~Democratic~~, ~~Republican~~, No Party Affiliation)] newspaper. I have been authorized by the board of directors of the newspaper to furnish this sworn affidavit of circulation and qualification to publish legal advertisements. The average paid circulation of the newspaper during the preceding calendar year was 20,487; the newspaper has been published for at least 113 years and/or XXXX months and the newspaper is regularly published at least weekly for fifty weeks or more during the calendar year, in the Municipality of Parkersburg, and in the County of Wood, State of West Virginia. The newspaper is of general circulation and interest; the newspaper has a circulation large enough to provide reasonable belief that publication of a legal advertisement will give effective notice to the residents of the publication area; the newspaper averages four or more pages in length, exclusive of any cover, per issue; the newspaper is circulated to the general public at a definite price; and, the general public relies on the newspaper for news of events of a political, religious, commercial or social nature, and current happenings, announcements, miscellaneous reading matters, advertisements and other notices.

Applicable Legal Advertising Rate is thirteen cents (.13) per word.

*James T. Spanner*  
\_\_\_\_\_  
Authorized Official

Subscribed and sworn to before me this 25th day of October, 2012.

SEAL

OFFICIAL SEAL  
NOTARY PUBLIC, STATE OF WEST VIRGINIA  
**LISA C. KELLEY**  
Parkersburg Newspapers, Inc.  
519 JULIANA ST. PARKERSBURG, WV 26101  
MY COMMISSION EXPIRES MARCH 31, 2014

*Lisa C. Kelley*  
\_\_\_\_\_  
Notary Public

My Commission expires 03/04/2014.

(INCLUDE WITH THIS AFFIDAVIT A COPY OF THE STATEMENT OF OWNERSHIP, MANAGEMENT AND CIRCULATION FILED WITH THE UNITED STATES POST OFFICE IN THE CURRENT CALENDAR YEAR.)

**THIS AFFIDAVIT MUST BE FILED WITH THE SECRETARY OF STATE NO LATER THAN NOVEMBER 1, 2012.**



**Statement of Ownership, Management, and Circulation  
(All Periodicals Publications Except Requester Publications)**

1. Publication Title <b>Parkersburg News and Sentinel</b>	2. Publication Number 4 2 21 - 6 0 0 0	3. Filing Date October. 1, 2012
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4. Issue Frequency <b>Daily and Sunday</b>	5. Number of Issues Published Annually <b>365</b>	6. Annual Subscription Price <b>179.40</b>
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7. Complete Mailing Address of Known Office of Publication (Not printer) (Street, city, county, state, and ZIP+4®) <b>519 Juliana St., Parkersburg, Wood, WV 26101</b>	Contact Person <b>James T. Spanner</b> Telephone (Include area code) <b>304-485-1891</b>
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8. Complete Mailing Address of Headquarters or General Business Office of Publisher (Not printer)  
**The Nutting Company, Inc. 1500 Main St., Wheeling, WV 26003**

9. Full Names and Complete Mailing Addresses of Publisher, Editor, and Managing Editor (Do not leave blank)

Publisher (Name and complete mailing address)  
**James T. Spanner 707 5th St., Marietta, OH 45750**

Editor (Name and complete mailing address)  
**James C. Smith 3420 Packard St., Parkersburg, WV 26104**

Managing Editor (Name and complete mailing address)  
**NA**

10. Owner (Do not leave blank. If the publication is owned by a corporation, give the name and address of the corporation immediately followed by the names and addresses of all stockholders owning or holding 1 percent or more of the total amount of stock. If not owned by a corporation, give the names and addresses of the individual owners. If owned by a partnership or other unincorporated firm, give its name and address as well as those of each individual owner. If the publication is published by a nonprofit organization, give its name and address.)

Full Name	Complete Mailing Address
<b>As per list furnished to Postal Service</b>	

11. Known Bondholders, Mortgagees, and Other Security Holders Owning or Holding 1 Percent or More of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box  None

Full Name	Complete Mailing Address
<b>NA</b>	

12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one)  
The purpose, function, and nonprofit status of this organization and the exempt status for federal income tax purposes:  
 Has Not Changed During Preceding 12 Months  
 Has Changed During Preceding 12 Months (Publisher must submit explanation of change with this statement)

13. Publication Title <b>Parkersburg News and Sentinel</b>		14. Issue Date for Circulation Data Below <b>Thurs. 8/23, Sat. 8/25, Sun. 8/26</b>	
15. Extent and Nature of Circulation		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to Filing Date
a. Total Number of Copies (Net press run)		Thurs. 22292, Sat. 21274, Sun. 29224	Thurs. 24543, Sat. 21778, Sun. 27030
b. Paid Circulation (By Mail and Outside the Mail)	(1) Mailed Outside-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	<b>82, 81, 71</b>	<b>73, 71, 59</b>
	(2) Mailed In-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	<b>1, 1, 0</b>	<b>1, 1, 0</b>
	(3) Paid Distribution Outside the Mails Including Sales Through Dealers and Carriers, Street Vendors, Counter Sales, and Other Paid Distribution Outside USPS®	<b>20404, 19472, 27031</b>	<b>20822, 19341, 25453</b>
	(4) Paid Distribution by Other Classes of Mail Through the USPS (e.g. First-Class Mail®)	<b>0, 0, 0</b>	<b>0, 0, 0</b>
c. Total Paid Distribution (Sum of 15b (1), (2), (3), and (4))		<b>20487, 19554, 27102</b>	<b>20896, 19413, 25512</b>
d. Free or Nominal Rate Distribution (By Mail and Outside the Mail)	(1) Free or Nominal Rate Outside-County Copies Included on PS Form 3541	<b>0, 0, 0</b>	<b>0, 0, 0</b>
	(2) Free or Nominal Rate In-County Copies Included on PS Form 3541	<b>0, 0, 0</b>	<b>0, 0, 0</b>
	(3) Free or Nominal Rate Copies Mailed at Other Classes Through the USPS (e.g. First-Class Mail)	<b>0, 0, 0</b>	<b>0, 0, 0</b>
	(4) Free or Nominal Rate Distribution Outside the Mail (Carriers or other means)	<b>142, 147, 10</b>	<b>16, 16, 7</b>
e. Total Free or Nominal Rate Distribution (Sum of 15d (1), (2), (3) and (4))		<b>142, 147, 10</b>	<b>16, 16, 7</b>
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g. Copies not Distributed (See Instructions to Publishers #4 (page #3)) ▶		<b>1663, 1573, 2112</b>	<b>3631, 2349, 1511</b>
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i. Percent Paid (15c divided by 15f times 100) ▶		<b>99.3, 99.3, 99.9</b>	<b>99.9, 99.9, 99.9</b>

16. Publication of Statement of Ownership

If the publication is a general publication, publication of this statement is required. Will be printed in the October 1, 2012 issue of this publication.

Publication not required.

17. Signature and Title of Editor, Publisher, Business Manager, or Owner

*James T. Spunner, Publisher*

Date: *9-20-12*

I certify that all information furnished on this form is true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including civil penalties).



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
BUREAU FOR PUBLIC HEALTH

Earl Ray Tomblin  
Governor

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Charleston, West Virginia 25301-3712  
Telephone: (304) 558-2971 Fax: (304) 558-1035

Rocco S. Fucillo  
Cabinet Secretary

October 25, 2012

Eleanor Little, Chairman  
Mid-Ohio Valley Board of Health  
1000 51th Street  
Vienna, WV 26105

Dear Ms. Little:

Thank you for your recent letter requesting approval to implement immunization fees. I have approved the fee schedule which the Mid-Ohio Valley Health Department proposes to begin charging fees as outlined in the request guidelines. The plan outlined in your proposal is in accordance with the guidelines established and the fees do not exceed the maximum set by the West Virginia Bureau for Public Health.

Section 9.8 of the Fees for Services Rule, 64 CSR 51 requires that once the Commissioner of the Bureau for Public Health approves the fees, the local board of health shall file the fee schedule with the clerk of the county commission or municipality. After the local board has made the appropriate filing, it may begin to charge the approved fees. Attached is a copy of the Fees for Services Rule, 64 CSR 51.

If you have additional questions or concerns, please feel free to write or call Amy Atkins, Director, Division of Local Health, 350 Capitol Street, Room 515, Charleston, West Virginia 25301-3716, telephone (304) 558-8870.

Sincerely,

A handwritten signature in cursive script, appearing to read "Marlan Swinker".

Marlan L. Swinker, M.D., M.P.H.  
Commissioner

MS/lb

Attachment

cc: Richard Wittberg  
Jeff Neccuzzi  
Amy Atkins