

MEMORANDUM

TO: Members of the Personnel Committee of City Council
(Councilmen Reynolds, Kimes, Chevront, and Tallman)

FROM: Councilman Tom Joyce, Chairman

DATE: October 14, 2008

SUBJECT: Committee meeting for October 20, 2008

The Personnel Committee of City Council will meet **Monday, October 20, 2008, at 10:30 AM** in the small conference room on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

Your attendance will be appreciated.

A G E N D A

- I. CALL TO ORDER – Councilman Tom Joyce, Chairman
- II. ROLL CALL – Noted by the Clerk
- III. MINUTES – January 24, 2008
- IV. NEW BUSINESS
 1. Executive Officer position in the Police and Fire Departments.
- V. ADJOURNMENT