

AGENDA FOR A FINANCE COMMITTEE MEETING  
FOR **TUESDAY, JULY 27, 2010, 6:00 PM**  
**EXECUTIVE CONFERENCE ROOM, SECOND FLOOR**  
MUNICIPAL BUILDING

**(Councilmen Reed, Tallman, Wilcox, and Rockhold)**

- I. CALL TO ORDER – Councilman Brad Kimes, Chairman
- II. ROLL CALL – Noted by the Clerk.
- III. MINUTES – meeting held June 23, 2010 (page 1 and 2)
- IV. NEW BUSINESS – Request by House to Home for \$5,000.00 for their homeless day shelter.
- V. ADJOURNMENT

## MINUTES

The Finance Committee of City Council met Wednesday, June 23, 2010, at 5:00 PM in the small conference room on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

The meeting was called to order by its Chairman, Councilman Brad Kimes, who presided over the meeting. Committee members attending included Jim Reed, Sharyn Tallman, John Rockhold, and Brad Kimes. Ms. Wilcox was absent.

Others included Mayor Robert Newell, Doug Life, Jerry Edman, Chief Chichester, Chief Martin, and Ann Conageski.

MINUTES – Mr. Reed moved, seconded by Mr. Rockhold, to approve the minutes from the meetings held June 8, 2010 and June 15, 2010, and the motion was adopted by unanimous vote.

REQUEST FROM FIRE DEPARTMENT – Mr. Life explained that there was an unexpected break-down of the rescue truck and the Chief and Mayor agreed it should be repaired. They are asking to move \$1,000.00 from the capital/equipment line item to supplies to cover that shortfall.

Mr. Kimes asked if we had not moved money out of that line item before and Mr. Life said we had, but we did not foresee these repairs. Chief Chichester stated that they have had several problems with the rescue truck this year.

MOTION – Ms. Tallman moved, seconded by Mr. Reed, to approve the transfer of funds within the fire department, and the motion was adopted by unanimous vote.

MOTION – Mr. Rockhold moved, seconded by Mr. Reed, to set aside Council's rules to add an item to the agenda from the police department, and the motion was adopted by unanimous vote.

REQUEST FROM POLICE DEPARTMENT – Mr. Life explained that Chief Martin has one grant where he wants to move \$1,000.00 from training to the capital outlay line item; and another transfer he would like to make out of salaries to training.

The \$1,000.00 is to buy video equipment this fiscal year as part of the program at Parkersburg South High School, as they have done video upgrades at the school. Mr. Life said he hopes to have a sub account for the grants next year.

The \$3,000.00 is for a program called "train the trainer", whereby the in-synch people will come to Parkersburg for five days and offer four hours of training each day. The success of the program will be that someone on each shift will get the training.

These funds will be used to send eight men for two days to Pennsylvania for training, in addition to the training they will provide to us, which is not enough, Chief Martin stated.

The \$3,000.00 will come out of the sergeant's payroll line item, and is the Chief's old salary, which he does not intend to fill.

MOTION – Ms. Tallman moved, seconded by Mr. Reed, to approve the transfers within the Police Department, and the motion was adopted by unanimous vote.

The meeting adjourned at 5:10 PM.

Respectfully submitted,

Connie Shaffer, City Clerk