

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, APRIL 19, 2016, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

PRAYER AND PLEDGE OF ALLEGIANCE

- I. CALL TO ORDER – Council President, John Rockhold
- II. ROLL CALL
- III. MINUTES – no minutes this evening
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. RESOLUTION
 1. Resolution requesting approval from the State Auditor’s Office for a budget revision for
 - a. Our sidewalk Program \$59,560.00 (Finance Committee);
 - b. To settle insurance claims \$27,206.00 (Finance Committee);
 - c. Court costs and damages, audit costs, grass and weeds contract \$190,000.00 (Finance Committee)
 - d. To correct Excess Levy Tax \$8,646; and department supplies for Sanitation Department \$20,000.00 for 2016/2017 (sponsored by Councilmen Wilcox, Lynch, and Rockhold)
 - e. To revise adopted budget within the User Fee Special Revenue Fund for 2016/2017 \$20,000 (Sponsored by Councilmen Wilcox, Lynch, and Rockhold)
- VIII. OLD BUSINESS
 2. To hear and consider objections to the budget estimate for fiscal year 2016/2017;
 3. To receive, file and approve the State Tax Commissioner’s approval of the Levy Estimate;
 4. To lay the levy rates.

IX. ORDINANCE, FINAL READING

5. An ordinance establishing monthly parking rates at 7th and Juliana Streets, and also at 3rd Street and Phillips Court alley for \$40.00 per space; and meters on 2nd Street for 50 cents per hour. (Sponsored by Councilmen Wilcox, Lynch, Rockhold, Carpenter, and Reed)

PUBLIC HEARING

6. An ordinance to allow Parkersburg Police Department to cite offenders in City Court for citations concerning registration of vehicles of new residents. (Sponsored by Councilmen Wilcox, Lynch, Rockhold, Carpenter and Reed.)
7. An ordinance authorizing the Finance Director to conduct an auction on May 14, 2016 of personal property belonging to the City of Parkersburg. List of items included. (Sponsored by Councilmen Wilcox, Coram, Carpenter, Reed, Rockhold.)

X. ADJOURNMENT

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2015-2016 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	750-103-315	OTHER SALARIES		50,000.00	SIDEWALK PRGM LABOR
001	750-104-000	FICA EXPENSE		3,825.00	SIDEWALK PRGM LABOR
001	750-226-005	WORKERS COMP PREMIUM		915.00	SIDEWALK PRGM LABOR
001	440-103-315	OTHER SALARIES		3,520.00	TEMP PAY INCREASE
001	440-104-000	FICA EXPENSE		270.00	TEMP PAY INCREASE
001	440-226-005	WORKERS COMP PREMIUM		65.00	TEMP PAY INCREASE
001	800-103-315	OTHER SALARIES		880.00	TEMP PAY INCREASE
001	800-104-000	FICA EXPENSE		68.00	TEMP PAY INCREASE
001	800-226-005	WORKERS COMP PREMIUM		17.00	TEMP PAY INCREASE
001	421-230-005	CONTRACTUAL SVS - EPA GRANT		<u>(59,560.00)</u>	CARRIED OVER TO FY 17

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GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	386-000-000	INSURANCE CLAIMS	27,206.00		INSURANCE REIMB.
001	440-226-000	AUTO & LIABILITY INSURANCE		454.00	REFUND DUE TO INS
001	440-341-000	DEPARTMENTAL SUPPLIES		1,454.00	INSURANCE REIMB.
001	700-459-000	CAPITAL OUTLAY - EQUIPMENT		4,318.00	INSURANCE REIMB.
001	700-217-000	REPAIR & MAINT - AUTOS		11,083.00	INSURANCE REIMB.
001	706-217-000	REPAIR & MAINT - AUTOS		9,897.00	INSURANCE REIMB.
001	800-459-001	CAPITAL OUTLAY - EQUIPMENT		(13,500.00)	REAP GRT DUE TO STATE
001	421-230-000	CONTRACTUAL SERVICES		(1,500.00)	LITTER GRT DUE TO STATE
001	424-567-025	CONTRIB - STATE OF WV		15,000.00	REFUND DUE TO STATE
001	440-459-000	CAPITAL OUTLAY - EQUIPMENT		10,000.00	CRITICAL MARKET HVAC
001	700-343-001	AUTO SUPPLIES - GASOLINE		(10,000.00)	XFER TO B&G CAP OUTLAY
001	706-341-000	DEPARTMENTAL SUPPLIES		(10,000.00)	XFER TO BUILDING MAINT
001	706-215-000	REPAIR & MAINT - BUILDINGS		10,000.00	XFER TO BUILDING MAINT
			27,206.00	27,206.00	

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2015-2016 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	750-229-000	COURT COSTS & DAMAGES		162,000.00	SETTLEMENT PAYMENT
001	414-224-000	AUDIT COSTS		18,000.00	COVERAGE OF AUDIT FEE
001	440-230-000	CONTRACTUAL SERVICES		10,000.00	SPRING G&W CONTRACT
001	414-105-000	HEALTH INSURANCE		(5,000.00)	RESIDUAL INS BUDGET
001	421-105-000	HEALTH INSURANCE		(667.00)	RESIDUAL INS BUDGET
001	750-105-000	HEALTH INSURANCE		(1,596.00)	RESIDUAL INS BUDGET
001	800-105-000	HEALTH INSURANCE		(776.00)	RESIDUAL INS BUDGET
001	416-103-000	DEPT HEAD SALARY		(4,500.00)	JUDGE PAY DIFFERENTIAL
001	416-104-000	FICA EXPENSE		(344.00)	JUDGE PAY DIFFERENTIAL
001	416-226-005	WORKERS COMP PREMIUM		(82.00)	JUDGE PAY DIFFERENTIAL
001	420-219-000	BUILDING/EQUIP RENT/LEASE		(1,600.00)	XFER TO COVER SETTLE.
001	421-230-005	CONTRACTUAL SVS - EPA GRANT		(13,440.00)	CARRIED OVER TO FY 17
001	421-230-001	CONTRACTUAL SVS - BASEBALL		(5,000.00)	XFER TO COVER SETTLE.
001	421-230-014	CONTRACTUAL SVS - SBDC TRAVEL		(1,649.00)	XFER TO COVER SETTLE.
001	422-459-000	CAPITAL OUTLAY - EQUIPMENT		(4,000.00)	XFER TO COVER SETTLE.
001	436-230-000	CONTRACUAL SERVICES		(10,000.00)	XFER TO 440 - G&W
001	699-000-000	CONTINGENCY		(50,000.00)	XFER TO COVER SETTLE.
001	754-459-000	CAPITAL OUTLAY - EQUIPMENT		(5,000.00)	XFER TO COVER SETTLE.
001	756-230-002	CONTRACTUAL SERVICES		(10,000.00)	XFER TO COVER SETTLE.
001	750-458-001	CAPITAL OUTLAY - STORMWATER		(76,346.00)	XFER TO COVER SETTLE.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following revision to the Adopted Budget within the General Fund for the Fiscal Year 2016-2017 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Fund	Account	Description	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Fund Source / Description
001	301-090-000	EXCESS LEVY TAX	(8,646.00)		EXCESS LEVY RATE CORR.
001	369-000-000	TRANSFER IN - PD/FD USER FEE	20,000.00		SANITATION SUPP. CORR.
001	800-341-000	DEPARTMENTAL SUPPLIES		20,000.00	SANITATION SUPP. CORR.
001	759-567-005	CONTRIB - MASS TRANSIT		(8,646.00)	EXCESS LEVY RATE CORR.
			<u>11,354.00</u>	<u>11,354.00</u>	

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget within the User Fee Special Revenue Fund for Fiscal Year 2016-2017 to reflect the following changes:

USER FEE SPECIAL REVENUE FUND

Fund	Account	Description	Revenue (Decrease)	Expenditure (Decrease)	Fund Source / Description
036	750-458-005	STREET IMPROVEMENTS		(20,000.00)	INCREASE GF SUPPLEMENT
036	444-566-005	CONTRIB - GF PD SUPPLEMENT		13,000.00	INCREASE GF SUPPLEMENT
036	444-566-010	CONTRIB - GF FD SUPPLEMENT		7,000.00	INCREASE GF SUPPLEMENT



State of West Virginia

Glen B. Gainer III

State Auditor

Office of the State Auditor
Local Government Services
200 West Main Street
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148
Telephone: (304) 627-2415
Fax: (304) 627-2417
www.wvsao.gov

April 4, 2016

NOTICE OF A CONDITIONAL APPROVAL OF THE LEVY ESTIMATE (BUDGET)

To: Municipality of Parkersburg

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby conditionally approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2016.

HOWEVER, THE FOLLOWING COMMENTS ARE MADE BASED ON AN AUDIT AND REVIEW OF THE BUDGET DOCUMENT BY THIS OFFICE.

The special excess levy Order/Ordinance does not provide for the levy rate to be adjusted unless the proceeds are expected to generate more than \$1,881,779 per year. The levy rates, therefore, must be as follows:

Special Excess Levy Rates

Table with 2 columns: Class (Class I, Class II, Class III and/or IV) and Rate (6.218¢, 12.44¢, 24.87¢)

A corrected levy page is enclosed. If the special excess levy is included in the general fund budget, it will be necessary to adjust Account # 301-90. This will correction will change account 301.90 as stated in your budget from \$1,800,879 to \$1,792,233.

At least 85% of the revenue generated from Refuse Collection fees, account #350, should be allocated to the Garbage Department, account #800 or Landfill, account #801.

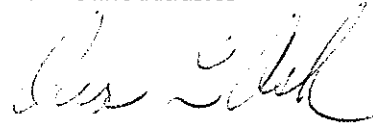
Please take whatever corrective action is necessary to remedy these problems and notify this office of your intentions. Your immediate attention to this matter will be greatly appreciated.

Parkersburg
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With this written conditional approval, the levying body shall meet on the third Tuesday in April (April 19) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact me at 304-627-2415 or 1-877-982-9148 extension 5114, Shellie Humphrey extension 5119, Tiffany Hess extension 5118 or Karen Drain extension 5101.

Sincerely,
Glen B. Gainer III
WV State Auditor



By: Ora L. Ash, Deputy State Auditor
Local Government Services Division

PARKERSBURG
EXCESS LEVY PAGE
Mass Transit
2016 - 2017

Column E

Current Year	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	Taxes Levied
Class I			
Personal Property	\$ 0	6.218	\$ 0
Public Utility	0		0
Total Class I	<u>\$ 0</u>		<u>\$ 0</u>
Class II			
Real Estate	\$ 438,096,980	12.440	\$ 544,993
Personal Property	111,456		139
Total Class II	<u>\$ 438,208,436</u>		<u>\$ 545,132</u>
Class IV			
Real Estate	\$ 304,412,430	24.870	\$ 757,074
Personal Property	186,787,475		464,540
Public Utility	61,625,651		153,263
Total Class IV	<u>\$ 552,825,556</u>		<u>\$ 1,374,877</u>
Total Value & Projected Revenue	<u>\$ 991,033,992</u>		<u>1,920,009</u>
Less Delinquencies, Exonerations, & Uncollectable Taxes		4.75%	91,200
Less Tax Discounts		2.00%	36,576
Net Amount to be Raised by Levy For Budget Purposes:			<u>1,792,233</u>

PLEASE CHECK ONE: THE EXCESS LEVY IS:

- NOT INCLUDED IN GENERAL FUND
 INCLUDED IN GENERAL FUND

IF EXCESS LEVY IS INCLUDED IN GENERAL FUND,
REPORT THIS TOTAL ON PAGE 4 IN ACCOUNT # 301-90:

\$

AN ORDINANCE ESTABLISHING MONTHLY PARKING RATES FOR
THE CITY OF PARKERSBURG LOTS AT THE CORNER
OF 3RD STREET AND PHILLIPS COURT ALLEY AND 7TH AND JULIANNA
STREETS AND METERED PARKING ON 2ND STREET

Pages

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG lots at the corner of 3rd Street and Phillips Court Alley and 7th and Julianna Streets where said lots or portions of said lots are utilized for monthly parking shall be at the following rates:

Monthly Parking
\$40,00 per space per month

Be It Further Ordained that Section 353.15(d) of the Codified Ordinances of the City of Parkersburg be and it is hereby amended as follows:

2nd Street – 10 hour limit
Avery Street to Ann Street
1 hour for .50

ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG as follows:

Registration of vehicles of new residents.

(a) Every owner of a motor vehicle, trailer or other vehicle, shall, within thirty (30) days after taking up residence in the state, apply to the division of motor vehicles and obtain registration and title for the vehicle.

(b) For the purposes of this section there is a rebuttable presumption that a natural person is a resident of this state if any of the following elements exist including, but not limited to:

- (1) The person is registered to vote in this state.
- (2) The person enrolls the person's child to be educated in a public elementary or secondary school in this state.
- (3) The person is receiving public assistance from this state.
- (4) The person resides or has continuously remained in this state for a period exceeding thirty (30) days except for infrequent or brief absences.
- (5) The person has accepted employment or engages in any trade, profession, or occupation within this state, except that this does not include a person who is commuting from the person's residence in another state or whose employment is seasonal or temporary, not exceeding ninety (90) days.
- (6) The person has filed for a homestead tax exemption on property in this state.

"Resident" does not include a person who is attending a college, university or other educational institution in this state, if the person has a domicile in another state and has a valid operator's license and vehicle registration issued by the state of domicile.

"Resident" also does not include members of the armed forces that are stationed in West Virginia providing that their vehicles are properly registered in their state of residence or a member of the armed forces stationed in another state or country providing that their vehicles are properly registered in that state or country.

A corporation, association, partnership, company or firm whose principal place of business is located within this state is a resident of this state.

The provisions of this section shall not apply to vehicles registered under proportional registration agreement.

(7) Any person who violates the provisions of this section shall be fined not more than five-hundred dollars (\$500.00).

SPONSORED BY COUNCILMEN:

This section tracks state law. At present the City has no Ordinance covering this and therefore all citations issued by City Police have to be handled through Magistrate Court. This will simply allow Police to cite offenders in the City Court.

ORDINANCE AUTHORIZING THE FINANCE
DIRECTOR TO CONDUCT AN AUCTION
MAY 14, 2016

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Finance Director of the City of Parkersburg be and is hereby authorized to conduct a public auction sale on Saturday, May 14, 2016, of personal property belonging to the City of Parkersburg, in accordance with and pursuant to Article 135.08 of the Codified Ordinances of the City of Parkersburg.

Sponsored by Councilmen Rockhold, Reed, and Lynch

AMENDED AUCTION LIST

AUCTION TO BE HELD MAY 14, 2016 AT THE CENTRAL GARAGE ON 24TH STREET

AUCTION ITEMS

1-1978 BUCYRUS-ERIC DYNAHOE

1 1996 GMC DISTRIBUTOR TOPKICK DUMP TRUCK

1-1997 GMC 7500 SERIES POTHOLE PATCHER

2- 2X4 FLUORESCENT LIGHT FIXTURES 9(FITS IN DROP CEILING)

1-WATER FOUNTAIN

1 SET RUNNING BOARDS- FOR 2005 FORD 550

2- LIGHT BARS (ESTIMATED SIZE -4FT LONG)

1-CRAFTSMAN 19.2 VOLT DRILL SET (NO BATTERIES)

1-MILWAUKEE 18 VOLT RECIPROCATING SAW (NO BATTERIES)

1-TOOL BOX (20W X 8D X16H)

1-2000 VOLVO PACKER TK IN 2-PIECES

1-1993 GMC DUMP TK

1-2000 ELGIN SWEEPER

1-1995 GMC DUMP TRUCK

1-1995 GMC 1-TON DUMP TRUCK

8-4DRAWER VERTICAL LETTER FILE CABINET

1-ROLLING 1 DRAWER VERTICAL LETTER FILE CABINET

1-8.5"W X 6"H X 13"D METAL FILE BOX

3- 2006 FORD E450 TYPE III AMBULANCE

2- FIRE PUMPS

3- 1992 Cross Trailers

3 -1991 Cross Trailers

1 –CANNON IMAGE RUNNER 330S

1 –GENI COM 5000 SERIES

1 -1000 LPM PRINTER

1 –HP LASER JET 9000