

**AMENDED AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, JANUARY 24, 2017, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING
(see item B under "Message")**

- I. CALL TO ORDER – Council President, JR Carpenter
- II. ROLL CALL
- III. MINUTES – meeting held January 10, 2017
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
 - A. Mayor Tom Joyce asks for approval of Ms. Sondra Wallace for Personnel Director for the City of Parkersburg.
 - B. Communication from City Engineer, Justin Smith, concerning 24" storm sewer lining project in an unimproved alley between 25th Street and 26th Street, behind St. Margaret Mary Church.
- VI. PUBLIC FORUM
- VII. RESOLUTIONS
 - 1. Resolution adopting a motto as guidance for conducting the affairs of the City by Parkersburg City Council. (Sponsored by Councilmen Reed, Stanley and Barber.)
 - 2. Resolution amending Rule XVI, Council Committees, of the rules and regulations of City Council to create special committees. (Sponsor, Councilman Reed; co sponsors, Councilmen Stanley, Barber, and Kuhl.)
 - 3. Resolution creating a Youth Achievement Committee for the purpose of publicly recognizing youth for community achievements; and creating a Public Safety Achievement Committee to recognize those who went above and beyond the call of duty. (Sponsored by Councilmen Reed; co-sponsored Councilmen Stanley, Kuhl, and Barber.)
 - 4. Resolution accepting the lot along Avery Street and adjacent and contiguous to the southerly base of Quincy Steps, be part of Parkersburg Quincy Hill Park. (Sponsored by Councilmen Carpenter, Reynolds, Fox, Mercer, and Kuhl.) Map 80, Parcel 126.
 - 5. Resolution creating a Special Revenue Fund designated as 039 – WVHDF (West Virginia Housing Development Fund) to accumulate expenditures related to the demolition program, and to accumulate repayment contributions from the General Fund. (Sponsored by all members of City Council.)

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6. Resolution requesting approval from the State Auditor's Office for a budget revision in the amount of \$100,000.00, moving that amount from the General Fund to the WVHDF Demolition Fund. (Sponsored by all members of City Council.)
7. Resolution requesting approval from the State Auditor's Office for a budget revision in the amount of \$98,000.00 to reflect the award of a WV Department of Environment Protection REAP grant. (Sponsored by all members of City Council.)

VIII. ORDINANCE, FIRST READING:

8. An ordinance authorizing the lease/purchase financing of street paving and signage equipment, \$693,536.03, 2.09%, 60 months, BB&T. (milling machine, paver, 5-ton roller, one-ton roller, backhoe, sign truck, and one fuel truck.) (Sponsored by all members of City Council.)

IX. MISCELLANEOUS

9. Communication from the Department of Health and Human Resources, Bureau for Public Health, stating their approved fee schedule for the Mid Ohio Valley Health Department. (receive and file)

IX. ADJOURNMENT

JUSTIN B. SMITH, P.E.

TOM JOYCE, MAYOR



CITY OF PARKERSBURG
ONE GOVERNMENT SQUARE

P.O. BOX 1627
PARKERSBURG, WV 26102
304-424-8568
FAX NO. 304-424-8507

Memorandum

TO: Tom Joyce, Mayor
Joe Santer, City Attorney

FROM: Justin B. Smith, P.E., City Engineer

DATE: January 20, 2017

RE: **24" Storm Sewer Lining Project**

This memorandum is regarding an **emergency** storm sewer repair located in an unimproved alley between 25th Street and 26th Street directly behind St. Margaret Mary Church. (see attached photograph)

The 24" Vitrified Clay storm sewer pipe is severely cracked and deteriorated as verified by television inspection. The pipe was installed almost 100 years ago.

A parrish hall building sits directly above a portion of the existing pipe. Sinkholes have developed above the grassy portions of the alley.

Insituform Technologies is in Parkersburg performing a lining project for the Parkersburg Utility Board. They have proposed to repair the City's storm sewer for \$68,800. This would include a savings of \$16,000 in mobilization costs if the City was to solicit competitive bids.

Therefore, the Engineering Division strongly recommends contracting Insituform Technologies for the emergency repair of the referenced storm sewer.

cc: File



709 E. Ordinance Road
Suite 501
Baltimore, MD 21226

Tel: 410-762-5860
Fax: 410-762-5869
www.insituform.com

December 28, 2016

Adam Stout
City of Parkersburg

Re: City of Parkersburg – Storm Sewer Lining

Insituform Technologies, Inc (ITI) is pleased to provide the following proposal for the scope of work detailed below for the above-referenced Project.

PROPOSAL PRICING

ITI proposes the following pricing for the scope of services described herein:

Item	Description	Unit	Qty	Unit Price	Total Price
1	Mobilization	LS	1	\$16,000.00	\$16,000.00
2	Clean and CCTV	LS	1	\$4,800.00	\$4,800.00
3	CIPP 24" Storm Sewer	LF	320	\$200.00	\$64,000.00
	TOTAL				\$84,800.00

ASSUMPTIONS AND QUALIFICATIONS

ITI's Proposal Pricing is based upon the following assumptions and clarifications:

1. ITI assumes the work will be completed during dry weather conditions.
2. ITI is an open-shop company and shall not be subject to any union requirements or agreements and will not enter into any Project Labor Agreement or any such similar agreement for this Project. Where required by the Contract Documents, ITI will pay the Prevailing Wages then in effect for the Project and will submit Certified Payroll Reports in a timely manner.

ITI SCOPE OF WORK / RESPONSIBILITIES

ITI will provide the following:

1. Mobilization and demobilization of personnel, equipment, and materials to and from the Project site. The price presented is based upon one (1) instance of mobilization and demobilization. Mobilization will not be charged if work can be completed concurrently with PUB project 16-1.
2. Cleaning as required.
3. CCTV inspection of the pipe prior to lining pipe.
4. Install polyester resin impregnated CIPP liner in accordance with ASTM F1216 or F1743 using air/steam.
5. CCTV inspection of the pipe after the lining is complete.

6. ITI assumes there is no flow in the pipe.
7. Standard ITI one-year warranty from date of installation, excluding any required warranty TV inspection and/or testing.
8. Standard insurance coverage with the following limits:
 - General Liability: \$2,000,000 per occurrence/\$4,000,000 aggregate
 - Auto: \$2,000,000 Combined Single Limit
 - Workers Compensation: Statutory with \$1,000,000 Employer's LiabilityThe above insurance shall not include Primary and Non-Contributory Coverage and ITI shall not provide a Waiver of Subrogation endorsement. A sample Certificate of Insurance is attached for reference only.

NOTE: Modifications to the Scope of Work / Responsibilities of ITI may result in a change in price and/or duration.

EXCLUSIONS:

The following items are excluded from ITI's above Pricing and Scope of Services / Responsibilities stated in this Proposal. These items, if necessary, applicable or otherwise required, shall be furnished by Customer, at Customer's direction and at no cost to ITI or may, upon mutual agreement in writing between ITI and Customer, be provided by ITI at an additional cost:

1. Permits, licenses and construction easements.
2. City of Parkersburg Tax, or WV tax is not included. If required, add amount of tax to total of proposal.
3. Manual operation of any pumping and/or metering stations.
4. Provide any traffic control as needed, including police details and/or flagmen and special traffic control setups that may be required when working near or on a local or State Road.
5. Bypass pumping.
6. Environmental/erosion controls (i.e., hay bales, silt fence etc.) that may be required adjacent to manholes, access points and/or water supply hose.
7. Access to and use of fire hydrants and/or sufficient water supply (within 500 ft. of the installation site) to complete flushing and CIPP installation.
8. Repair of pipe damaged during any industry standard high-pressure jet cleaning operations.
9. Directives setting forth which service connections must be reinstated prior to final CCTV inspection.
10. Locate and uncover all manholes associated with the project and provide the pit as needed, as well as provide free and unlimited access to all manholes and the pit. Provide equivalent pipe diameter access from the street / ground level to the invert of the pipe. If needed, remove the frame, cover and cone section of manholes for liner installation. Restore the manhole to its original condition after the lining is complete.
11. Restoration of any area damaged during the liner installation process.
12. Payment and Performance bonds. If payment and performance bonds are required, add 2.5% to the total Project cost.
13. Complete independent testing of liner samples from each installation.
14. State and local sales and/or use taxes.
15. Additional premiums for special insurance coverage(s) specific to this project.

Please do not hesitate to contact me with any further questions at 410-598-0902.

Very truly yours,

Insituform Technologies, Inc.

Will Lake
Senior Project Manager

Accepted By: _____
(signed)

Date: _____

LIMITED WARRANTY:

IN LIEU OF ALL OTHER EXPRESSED OR IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECT IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.

MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES:

Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.

The information contained in this letter is proprietary to Insituform Technologies, LLC, and shall be retained by the recipient in confidence and shall not be published or otherwise disclosed to third parties without the express written consent of Insituform Technologies, LLC. The foregoing shall not preclude the use of any data which (i) was in its possession without restriction as to use prior to receipt as proprietary of the same or similar data from Insituform Technologies, LLC., (ii) is or becomes available from a public source on or after such receipt from Insituform Technologies, LLC. or (iii) is obtained by the recipient from a third party not under obligation of confidentiality or other restriction with respect to use.

26 St

Penthouse Dirty

24 Pipe

24 Pipe