

AGENDA FOR PARKERSBURG CITY COUNCIL,  
TUESDAY, AUGUST 28, 2018, 7:30 PM  
SECOND FLOOR, COUNCIL CHAMBERS  
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, John Reed
- II. ROLL CALL
- III. MINUTES - regular Council meeting August 14, 2018
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
  - A. National Night Out Presentation – Councilmen Kuhl, Reed and Mercer
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
  - 1. Resolution requesting an intra-department budget revision for \$14,827.00 for engineering paving inspections. (Sponsored by Councilmen Reed, Mercer, and McCrady)
  - 2. Resolution supporting Home Rule as a permanent Program by pursuing the passage of this program to allow problem solving at the local level. (Sponsored by Councilmen Mercer, Reed, and McCrady)
  - 3. Resolution permitting beer and/or wine for a United Way event on October 19, 2018 at Point Park Marketplace, 'Tacos, Trucks and Tunes'. (Sponsored by McCrady, Carpenter, and Mercer)
- IX. ORDINANCE, FIRST READING:
  - 4. An ordinance amending Article 123.14 of the Codified Ordinances increasing the hiring incentive for fully certified police officers from \$2,500.00 to \$10,000.00. Sponsored by Councilmen McCrady, Kuhl, Mercer, Barber, Reynolds, Reed, Stanley, and Fox)
- X. ADJOURNMENT

August 14, 2018

The Council of the City of Parkersburg met in regular session Tuesday, August 14, 2018 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg.

The meeting was called to order by Council President, John Reed, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, Mike Reynolds, Zach Stanley, Jeff Fox, and John Reed.

MINUTES – Mr. Stanley moved, seconded by Mr. Carpenter, to approve the minutes from the meeting held July 24, 2018, and the motion was adopted by unanimous vote.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Councilman Reynolds announced that the Urban Renewal Authority met prior to this meeting with a presentation for different housing options and developments.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce announced that paving has begun in south Parkersburg this week and will be intermittent for two to three weeks. This will be phase one of about five phases, and he understands it is inconvenient and asks for patience. We have engaged a firm to be sure we have the right consistency on the paving mix.

The clerk presented a communication from Mayor Joyce re-appointing Tim Utt, 1537 Willoughby Drive to the Façade Committee through January 1, 2021; and Mr. Shawn Andrews, 3203 Clement Avenue through April 12, 2021.

MOTION – Mr. Stanley moved, seconded by Mr. Carpenter, to confirm the reappointments, and the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Barber, who voted "no".

The clerk presented a communication from Mayor Joyce re-appointing Mrs. Betty Modie, 1900 Washington Avenue, to the Washington Avenue ARB through February 14, 2021.

MOTION – Mr. Reynolds moved, seconded by Mr. Carpenter, to confirm the re-appointment, and the motion was adopted by unanimous vote.

The clerk presented a communication from Mayor Joyce re-appointing Mr. Caleb Tisdale, 830 Lakeview Drive, to the Board for the Mid-Ohio Valley Transit Authority through April 14, 2021.

MOTION – Mr. Mercer moved, seconded by Mr. Stanley, to confirm the re-appointment, and the motion was adopted by unanimous vote.

PUBLIC FORUM – Susan Sharp, 2407 33<sup>rd</sup> Street, offered what she thought was a reasonable suggestion concerning a lawsuit against the City for saying the Lord's Prayer prior to the Council meeting. She thought we could have other faiths come in and say their own prayer, or to simply meditate. She thought this would save money on the lawsuit.

Glen Brookover, 1002 Lynn Street, told Council that he had been able to purchase the property behind his house that is overgrown. He had brought his complaint to Council in July, and he thanked Councilman Carpenter for assisting him.

Councilman Mercer called a Point of Order when Mr. Brookover singled out Mr. Barber and said it was a personal attack, but President Reed did not agree. Ms. Kuhl agreed with Mr. Mercer.

Debbie Shahan, 2307 Plum Street, voiced her personal concerns about 80% of Market Street having parking meters and signs, and the remaining 20% of the space was in front of restaurants and she would like meters installed. She said that Council should be fiscally responsible as it concerned the increases in police and fire fees. She said the reasons were not their fault, but for them to think before they do it again. She also asked if the City had too many employees as she mentioned salaries. She asked why we begin paving just as school is beginning. Concerning control of the Council meetings, she said she did not think that the City Attorney should sit in his seat when he was the Acting Mayor – that he should sit in the Mayor's seat.

CITY COUNCIL FORUM – Ms. Kuhl stated that last Tuesday was Parkersburg's third National Night Out, and it was a success. She thanked the community for their support and recognized Chief Martin for Officer Blake for their dedication to this event. Also mentioned were Debbie Jeffries, Ruth Singer and Debbie Hendershot, as well as Councilman Fox as DJ for the evening.

Councilman Carpenter stated that citizens are making a new beginning for the Avery Street Historical District committee. Two months ago they cleaned sidewalks, and they worked on Market Street last week. He invited anyone who would like to join them on September 21<sup>st</sup> on Quincy Hill where they will be cleaning both sides of the street. They are making an impact, he said.

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RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>REVENUES</b>					
<b>FUND BALANCE</b>					
299-00	FUND BALANCE	9,271,832	10,000	9,281,832	PARTIAL FY17
					SURPLUS
	Subtotal - Revenues		10,000		
<b>EXPENDITURES</b>					
<b>PERSONNEL</b>					
422-230-000	CONTRACTUAL SERVICES	15,000	10,000	25,000	COMPENSATION STUDY
	Subtotal - Expenditures		10,000		

The above resolution proposes to revise the FY19 General Fund budget to reflect a partial FY17 surplus re-appropriation for the purposes of funding a comprehensive City-wide compensation study.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to adopt the resolution, and the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Carpenter, who voted "no".

Mr. Carpenter felt the study could be done in-house, but Mayor Joyce asked for Council's support.

RESOLUTION

RESOLUTION AUTHORIZING MAYOR JOYCE TO SUBMIT A JUSTICE ASSISTANCE GRANT TO THE BUREAU OF JUSTICE ASSISTANCE FOR FISCAL YEAR 2018

WHEREAS, the Byrne Justice Assistance Grant (JAG) Program assists local governments to enhance law enforcement capabilities; and

WHEREAS, the JAG Program helps to fund a variety of efforts to ensure that local communities have the tools and equipment necessary to build safer communities; and

WHEREAS, the City of Parkersburg has been allocated a direct award of \$21,454.00 from the JAG Program for FY 2018, and

WHEREAS, the Wood County Sherriff's Department has also been awarded \$12,119.00 for FY 2018, and

WHEREAS, the City of Parkersburg and Wood County are considered a disparate jurisdiction, therefore, the City shall be responsible for documenting expense for the Wood County Sherriff's Office through a Memorandum of Understanding.

NOW THEREFOR BE IT RESOLVED by the City Council of the City of Parkersburg that Mayor Tom Joyce be and is hereby authorized to submit a grant for the JAG Program for equipment purchases necessary for the City of Parkersburg Police Department and Wood County Sherriff's Office.

MOTION – Ms. Kuhl moved, seconded by Mr. Reynolds, to adopt the resolution, and the motion was adopted by unanimous vote.

RESOLUTION

RESOLUTION AUTHORIZING MAYOR JOYCE TO SUBMIT AN APPLICATION TO THE NATIONAL ENDOWMENT FOR THE ARTS – OUR TOWN GRANT PROGRAM

WHEREAS, Our Town is the National Endowment for the Arts' creative place-making grants program, and

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WHEREAS, Our Town grants support projects that integrate arts, culture, and design activities into efforts that strengthen communities by advancing local economic, physical, and/or social outcomes, and

WHEREAS, the Central Business District is the major employment center in the mid-Ohio Valley and is home to several art institutions, including, but not limited to the Smoot Theatre, Parkersburg Art Center and Actors Guild of Parkersburg, and

WHEREAS, the City of Parkersburg, Downtown PKB and the Parkersburg Art Center desire to submit an application to the National Endowment for the Arts for the purpose of defining and developing a cultural/arts district in downtown Parkersburg, and

WHEREAS, this place-based project would enable the City and its partners to develop a brand for the district, as well as other policies and initiatives to enhance the area, and

WHEREAS, said project would strive to connect the central business district to the City's waterfront, transform Williams Court Alley into a vibrant public space and engage the community in the co-creation of art, and

WHEREAS, said grant requires a fifty percent match, and

WHEREAS, said match would be raised through private donations,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Parkersburg does hereby authorize Mayor Tom Joyce to submit a grant application for \$50,000 to National Endowment for the Arts, for the purpose of engaging stakeholders in cultural district planning in Downtown Parkersburg, and whereas said match (\$25,000) would come from private donations and philanthropic organizations.

MOTION – Mr. Reynolds moved, seconded by Ms. Kuhl, to adopt the resolution, and the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Fox, who voted "no".

RESOLUTION AUTHORIZING MAYOR JOYCE  
TO SUBMIT A GRANT TO THE LOWES COMPANY PARTNERS GRANT  
PROGRAM FOR THE PURPOSE OF MAKING IMPROVEMENTS TO  
THE CITY PARK POOL

WHEREAS, the City of Parkersburg is committed to providing its residents with the best quality of life, and

WHEREAS, opportunities for outdoor recreation are a leading indicator for quality of life, and

WHEREAS, the City has allocated and raised the funds necessary to install a new ADA Splash Park at City Park Pool, and

WHEREAS, in doing so, the City intends to make substantial improvements to the City Park Pool, and

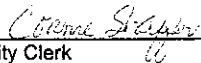
WHEREAS, some of the improvements include outdoor seating areas and new landscaping materials, and

WHEREAS, these type of ground improvements are consistent with the Lowes Community Partnership Grant Program,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Parkersburg that Mayor Joyce is hereby authorized to submit a grant application for \$80,000 to the Lowes Community Partnership Grant Program for the purpose of assisting the City purchase/install new seating areas and landscaping materials around said area.

MOTION – Mr. Barber moved, seconded by Mr. Mercer, to adopt the resolution, and the motion was adopted by unanimous vote.

The meeting adjourned at 8:00 PM.

  
\_\_\_\_\_  
City Clerk

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Council President



**RESOLUTION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

**GENERAL FUND**

<b>Account</b>	<b>Description</b>	<b>Current Budget</b>	<b>Proposed Adjustment</b>	<b>Revised Budget</b>	<b>Comments</b>
<b>ENGINEERING</b>					
420-103-000	DIVISION HEAD SALARIES	69,700	(8,042)	61,658	ENGINEERING SERVICES REALLOCATION
420-103-315	OTHER SALARIES & WAGES	147,381	(4,212)	143,169	ENGINEERING SERVICES REALLOCATION
420-104-000	FICA EXPENSE	16,760	(937)	15,823	ENGINEERING SERVICES REALLOCATION
420-106-000	RETIREMENT EXPENSE	21,958	(1,348)	20,610	ENGINEERING SERVICES REALLOCATION
420-226-005	WORKERS COMP PREMIUM	5,138	(288)	4,850	ENGINEERING SERVICES REALLOCATION
420-230-000	CONTRACTUAL SERVICES	7,000	<u>14,827</u>	21,827	ENGINEERING SERVICES REALLOCATION
			<u>-</u>		

The above resolution proposes to revise the FY19 General Fund Engineering Division budget to accommodate necessary engineering inspection services as a result of current Engineering staffing shortages.

**RESOLUTION SUPPORTING HOME RULE  
AS A PERMANENT PROGRAM**

**Whereas**, the City of Parkersburg supports and requests that its Legislators and the Governor pass and sign legislation removing the sunset date in WV Code 8-1-5A and making the Home Rule Program a permanent one in West Virginia; and,

**Whereas**, the future economic progress for the State of West Virginia is directly tied to the success of its municipalities; and,

**Whereas**, the intent of the Legislature in enacting a home rule pilot program was to provide municipalities the framework in which to explore new ideas and evaluate the results to determine the viability of implementing solutions on a statewide basis and empower the municipal citizen with local control at the local level; and,

**Whereas**, the pilot program for municipalities in West Virginia was passed in 2007 and has proven success stories that have advanced the participating cities, thus benefitting the surrounding regions, and the entire State of WV under adoption of innovative, cost efficient and business friendly implementations of home rule ordinances, and

**Whereas**, the successful Legislative audit which allowed the pilot program to continue has also given the Legislature and the public an opportunity to evaluate the viability of these innovative approaches to improve urban and state development; and,

**Whereas**, the Home Rule Pilot Program has been used in the City of Parkersburg to reduce the B&O taxes, streamline administrative burdens and produce economic development, and,

**Whereas**, for this laboratory for democracy to continue with successful outcome, the Legislature must continue Home Rule as a permanent program. To deny passage will ultimately result in a choice of municipal winners and losers.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Parkersburg will work with the West Virginia Municipal League to reconstitute the work of the stakeholders group representing the Fire Marshall's Office, Department of Transportation and the Department of Revenue in areas of concern that were addressed in the 2017 veto message to assure completion of the full legislative process and the continued success brought to the state through this program.

**LET IT FURTHER BE RESOLVED** that the City of Parkersburg supports and will aggressively pursue the passage of this permanent program to allow innovative and progressive problem solving at the local level-empowering the municipal citizen and placing local control at the local level.

**ADOPTED** the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
ATTEST: City Clerk

\_\_\_\_\_  
Mayor Tom Joyce

**RESOLUTION TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN DOWNTOWN  
PARKERSBURG – CENTRAL BUSINESS DISTRICT**

Whereas, Parkersburg’s Central Business District is the largest employment center in the Mid-Ohio Valley, and

Whereas, private and public investment in recent years has contributed to the revitalization of the CBD, and

Whereas, events in the CBD create opportunities for the general public to observe and experience these positive changes, and

Whereas, events in the CBD give small businesses an opportunity to showcase their wares and/or services, and

Whereas, the United Way Alliance of the Mid-Ohio Valley would like to host an event called Tacos, Trucks and Tunes at the Point Park Marketplace in downtown Parkersburg on Friday, October 19<sup>th</sup>, and

Whereas the Point Park Marketplace intends to serve beer and/or wine, and

Whereas, event organizers shall have secured all the necessary permits from the Mid-Ohio Valley Health Department and West Virginia Alcohol and Beverage Control Administration (ABCA), and

Whereas, City Council wishes to allow for the vending and responsible consumption of beer and/or wine at events described herein, during hours of operation of said event and in accordance with all ABCA regulations, and

Whereas, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position as it relates to the consumption of beer and/or wine at said events,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parkersburg, that beer and/or wine shall be permitted for the aforementioned event at the Point Park Marketplace on October 19, 2018 in accordance with the West Virginia Alcohol Beverage Commission Administration.

**An Ordinance Amending and  
Re-enacting Section 123.14, Hiring  
Incentive of Article 123, Police  
Department, Of The Codified  
Ordinances Of The City Of  
Parkersburg**

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The Council Of The City Of Parkersburg Hereby Ordains that Section 123.14, Hiring Incentive, of Article 123 of the Codified Ordinances of the City of Parkesburg be and it is hereby amended and re-enacted to increase the hiring incentive for certified Police Officers from \$2,500.00 to \$10,000.00 and as follows:

**123.14 HIRING INCENTIVE**

A hiring Incentive shall be paid to all successful applicants to the Police Department who, prior to their appointment, have previously completed the necessary academy training which makes said appointee a certified police officer in the State of West Virginia as approved by the Law Enforcement Training Committee (LET) of the State.

The incentive shall be paid upon successful completion of the applicant's probationary period in the amount of ten-thousand dollars (\$10,000.00).

Sponsored By Councilpersons: