

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, FEBRUARY 26, 2019, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Mike Reynolds
- II. ROLL CALL
- III. MINUTES – Special Council meeting February 4, 2019
Regular Council meeting February 12, 2019
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
 - A. Mayor Tom Joyce presents the budget for the City of Parkersburg for fiscal year 2019-2020.
 - B. PROCLAMATION honoring the Parkersburg Rotary Club for 100 years.
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
 1. Resolution re-appointing Mr. Warren Bigley, Mr. Greg Boso, Mr. Roger Brown, and Mr. Mike Vierheller to the Board of Zoning Appeals. (Sponsored by Councilmen Stanley, Carpenter, and Mercer)
 2. Resolution allowing the temporary vending of beer and/or wine in downtown Parkersburg Central Business District for Point Park Concert Series, Bicentennial Park Concert Series, Taste of Parkersburg, Downtown Throwdown, Riverfest, and Artoberfest. (Sponsored by Councilmen Carpenter, Reed, Fox, and McCrady)
 3. Resolution requesting approval for a budget revision for:
 - A. Reallocation for position reclassifications;
 - B. Reallocation for floodwall inspection;
 - C. Reallocation for position reclassifications in Sanitation Dept.;
 - D. Reallocation for the assistant City Engineer vacancy.

“next page”

IX. ORDINANCE, FINAL READING:

4. An ordinance amending Table 1, Hourly non-exempt positions; and Table II, salary exempt positions, of Section VIII Compensation Plan, of the Personnel Policy and Procedure Manual. (Committee of the Whole)
5. An ordinance amending the Grade/Salary Classification Plan for Medium Equipment Operator in the Sanitation, Street and Street Cleaning departments; Heavy Equipment Operator, Floodwall Foreman, Public Works Foreman II; and Assistant City Engineer. (Committee of the Whole)
6. An ordinance amending the Personnel Policy and Procedure Manual concerning the Public Works Training Rate for those who do not have a CDL when they are hired. (Sponsored by the Personnel Committee of City Council)

X. ORDINANCE, FIRST READING:

7. Ordinance zoning eighteen (18) recently annexed properties in the 19th Avenue, 20th Avenue, Willoughby Drive area as an R-2 zoning district. (Sponsored by the Municipal Planning Commission)

XI. ADJOURNMENT

February 4, 2019

The Council of the City of Parkersburg met in special session Monday, February 4, 2019 at 6:00 PM in the Executive Conference Room on the second floor of the Municipal Building at One Government Square, Parkersburg.

The meeting was called to order by Council President, Mike Reynolds, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Eric Barber, JR Carpenter, John Reed, Zach Stanley, Jeff Fox, and Mike Reynolds. Councilman Mercer Bob Mercer was absent.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce thanked consultants Rhonda Poling and Sherry Long Stevens for their work in putting our 61 page Comprehensive Salary/Market Review together, and also Personnel Director, Sondi Wallace. He said this document does a lot of background with what the market looks like. There are some recommendations that we are aware of, he said. It provides a plan moving forward to mitigate some issues over the past 18 months.

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to resolve into the Committee of the Whole, and the motion was adopted by unanimous vote.

Mr. Stanley, Chairman of the Committee of the Whole, turned the meeting over to the consultants to explain the study, and they went over major points of the study until 7:15 PM.

At 6:40 PM, Mr. Stanley opened the floor to Council for questions or comments.

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, that the Committee of the Whole accept and refer to City Council the recommendation establishing a salary structure described as Sample #2 on page 36, and the motion was adopted by unanimous vote.

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, that the Committee of the Whole accept and refer to City Council the recommendation of a 3% salary increase for fiscal year 2019-2020; and

Further recommend by resolution to continue the annual 3% salary increase through fiscal year 2023; and

Further recommend by resolution to implement an annual longevity increased based on the annual COLA beginning fiscal year 2024.

MOTION TO DIVIDE THE QUESTION – Mr. Carpenter moved, seconded by Mr. Reynolds, to divide the question and adopt the 3%.

MOTION TO AMEND – Mr. Fox moved, seconded by Mr. Barber, to recommend to City Council 3.2% increase for City employees for fiscal year 19/20 budget, for everyone except the Mayor and City Council.

MOTION – At 7:30 PM, Mr. Carpenter moved to recommend the 3.2% for all employees except the Police Department and all salaried employees, but there was no second to the motion.

VOTE – the motion was adopted by majority vote, as follows: Voting "yes", Ms. Kuhl, Mr. Barber, Mr. Carpenter, Mr. Reed, and Mr. Fox. Voting "no" Mr. McCrady, Mr. Stanley, and Mr. Reynolds.

MOTION – At 7:35 PM, Mr. Carpenter moved, seconded by Mr. McCrady, to refer this matter to the Finance Committee, and the motion failed, as follows: Voting "yes" Mr. McCrady, Mr. Carpenter, and Mr. Fox. Voting "no" Ms. Kuhl, Mr. Barber, Mr. Reed, Mr. Stanley, and Mr. Reynolds.

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to accept three resolutions for a 3.2% salary increase for fiscal year 2019-2020; to continue the 3.2% through fiscal year 2023; and for an annual increase based on the COLA beginning fiscal year 2024.

VOTE – the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Carpenter, who voted "no".

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, that the Committee of the Whole accept and refer to City Council the recommendation to elevate the grade level classifications, pages 49, 51 and 52, for the Assistant City Engineer to be grade S7; hourly administration; and for the craftsman hourly skilled; and hourly foreman to be elevated as recommended in the Comprehensive Salary Review.

MOTION – Mr. Barber moved to include heavy equipment operators in the motion, but there was no second to the motion.

VOTE – the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Barber, who voted "no".

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to rise and report to City Council that the Committee of the Whole refers the above recommendations to Council, and the motion was adopted by unanimous vote.

February 4, 2019

Sitting as City Council, Mr. Reed moved, seconded by Ms. Kuhl, that City Council refer these recommendations to the City Attorney to prepare the proper ordinances and/or resolutions for Council's consideration, and the motion was adopted by unanimous vote.

The meeting adjourned at 7:55 PM.

Christy Sullivan
City Clerk

Council President

February 12, 2019

The Council of the City of Parkersburg met in regular session Tuesday, February 12, 2019 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg.

The meeting was called to order by Council President, Mike Reynolds, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, John Reed, Zach Stanley, Jeff Fox, and Mike Reynolds.

MINUTES – the minutes for the meeting held January 22, 2019 were approved as previously distributed with no additions or corrections.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Vice President Stanley reported that the Committee of the Whole met February 4th and recommend the adoption of resolution #2, and ordinances #1 and #2 on the agenda this evening.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce welcomed Pack 60, 3 Boy Scouts and their leaders, to our meeting. The Pack introduced themselves and also talked briefly with our Fire Chief, Jason Matthews, who was an Eagle Scout.

PRESENTATION – Mr. Wayne Waldeck, Market Street, gave Council a petition with 300 signatures from citizens of Parkersburg requesting the Mayor and Council and other related entities to extend the Streetscape Program from 9th Street through 13th Street. He said there is a concerted community effort to improve this four-block area and surrounding streets with individuals and businesses rehabbing and developing new offices, a church, homes and the Main Post office. They asked for consistent lighting similar to lower Market Street, sidewalk repairs, benches and trash receptacles to enhance the area. The petition states that this will reduce crime if they invest and not ignore like many other cities in WV and across the country.

RE-APPOINTMENT – The clerk presented a communication from Mayor Tom Joyce re-appointing Patsy McClure to the Mid-Ohio Valley Transit Authority Board for a term to expire January 25, 2022.

MOTION – Mr. Carpenter moved, seconded by Ms. Kuhl, to confirm the re-appointment, and the motion was adopted by unanimous vote.

PUBLIC FORUM – Sue Ellen Waybright, Division Street Ext., thanked the City for their support of the Circle Program, and invited all to attend a chocolate festival February 15th at United Methodist Church at 10th and Juliana Streets, which is a fund raiser.

Debbie Shahan, 2307 Plum Street, stated that she supported the proposed pay increase for City employees, but salaried employees should not be included, and the Police Department should be considered separately. We should look at the wages for the Fire Department, as she feels they are sub-standard. We don't want to lose good employees, she said.

Jennifer Bryant, Market Street, announced a fund raiser for Pride Parkersburg, with Bingo at the Dils Center. There will be free skating party March 10th, and a free picnic June 8th at City Park. She said that someone sent her a social media policy from the WV Municipal League, and she is asking Council to adopt a Code of Conduct.

CITY COUNCIL FORUM – Ms. Kuhl stated that a building has been purchased at 1900 Blizzard Drive to provide for a home for veterans. There will be 24 rooms and they can stay there until they transition into a home. There are funds and volunteers for this project, but anyone can see her if they would like to volunteer. The group is called We Have Your Six, Inc. (www.wehaveyoursix.org)

Mr. Reed provided pictures on our screens of Tesla charging stations at Sheetz on 7th Street, at Wharton's, McClinton's and Astorg. There are others, including at the downtown Marriott. He said that the travel blogs will now let people know they can come through Parkersburg and travel Rt. 50 to Washington DC, and not have to go around Parkersburg.

Mr. Carpenter told Council that he got a phone call from the Julia Ann neighborhood, that they cannot limit their liability concerning the low-speed vehicles during special events, and they do not want us to pursue resolution #1 this evening.

RESOLUTION

There was no discussion, motion or comment about the resolution approving a Memorandum of Agreement between the City and the Julia Ann Square Historical community to permit low-speed vehicles during various special events.

RESOLUTION

WHEREAS Parkersburg City Council has had the opportunity to study and discuss, through the Committee of the Whole, the Comprehensive Salary/Market Review prepared for the City by HR Consulting; and

WHEREAS City Council agrees with certain recommendations contained in said review relative to annual pay increases and cost of living adjustments for City employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that it is its intent, subject always, however, to the availability of adequate funding for all City services and operations, to consider the following:

February 12, 2019

Provide for a 3.2% pay increase for all City employees (exclusive of any and all elected officials) for the fiscal year 2019-2020;

Provide for subsequent 3.2% annual pay increases for all such City employees through the fiscal year 2023-2024; and

Provide for a cost of living adjustment (COLA) for all such City employees for each fiscal year thereafter.

BE IT FURTHER RESOLVED that this is merely a statement of Council's hope and desire to consider the above but is in no fashion a promise or obligation on its part so to do.

MOTION – Ms. Kuhl moved, seconded by Mr. Mercer, to adopt the resolution.

MOTION TO AMEND – Mr. Carpenter moved, seconded by Mr. Stanley, to amend the resolution to state that the intent is for a 3.2% pay increase for City employees, excluding elected officials, department heads, and the Police Department, for fiscal year 2019/2020 only.

VOTE ON AMENDMENT – the amendment passed as follows:

VOTING 'YES'	VOTING 'NO'
Mr. McCrady	Ms. Kuhl
Mr. Carpenter	Mr. Mercer
Mr. Stanley	Mr. Barber
Mr. Fox	Mr. Reed
Mr. Reynolds	

VOTE on motion, as amended – the motion, as amended, was adopted by majority vote with all members voting "yes" with the exception of Ms. Kuhl, Mr. Mercer, and Mr. Reed, who voted 'no'.

ORDINANCE, FIRST READING:

AN ORDINANCE AMENDING TABLE I,
HOURLY NON-EXEMPT POSITIONS, AND TABLE II,
SALARY EXEMPT POSITIONS, OF SECTION VIII,
COMPENSATION PLAN, OF THE PERSONNEL POLICY
AND PROCEDURE MANUAL OF THE
CITY OF PARKERSBURG

MOTION – Mr. Reed moved, seconded by Mr. Stanley, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE AMENDING THE GRADE/SALARY
CLASSIFICATION OF CERTAIN POSITIONS IN THE CITY OF
PARKERSBURG'S COMPENSATION PLAN, SECTION VIII, OF THE
CITY'S PERSONNEL POLICY AND PROCEDURE MANUAL

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE AMENDING AND RE-ENACTING
THE CITY OF PARKERSBURG PERSONNEL
POLICY AND PROCEDURE MANUAL

MOTION – Ms. Kuhl moved, seconded by Mr. Mercer, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

ORDINANCE, FINAL READING:

AN ORDINANCE AMENDING AND RE-ENACTING
SECTION 1350.06, DESIGN AND FAÇADE COMMITTEE
MEMBERS, TO INCLUDE THE EXECUTIVE DIRECTOR
OF MAIN STREET PKB

Whereas Main Street PKB (formerly Downtown PKB) is an important part of the overall effort to promote and revitalize downtown Parkersburg; and

Whereas the City's Design and Facade Committee is a significant and integral part of the community's overall efforts in this regard.

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Now Therefore Be It Ordained By The Council Of The City Of Parkersburg that Section 1350.06, Design and Facade Committee Members, Of The Codified Ordinances Of The City Of Parkersburg be and it is hereby amended and re-enacted to increase the number of committee members to 6 with the addition of the Executive Director of Main Street PI<B and as follows:

1350.06 DESIGN AND FACADE COMMITTEE MEMBERS.

The Parkersburg Downtown Design and Facade Committee shall consist of six members, all of whom shall be qualified by knowledge and experience in matters pertaining to the development of the Central Business District and who shall include one representative of a local design firm; one member of Parkersburg City Council appointed by the President; a resident whose primary occupancy is within the Central Business District; two (2) representatives of businesses which own real property and operate a business within the Central Downtown Business District boundaries and the Executive Director of Main Street PKB. The Planning Director and Code Enforcement Director of the City of Parkersburg shall serve as nonvoting staff members.

Nominations to the Committee shall be made by the Mayor and confirmed by the City Council with the exception of the Council member, who shall be appointed by Council President, and the Executive Director of Main Street PKB.

The terms of the first four mayorally-appointed representatives shall be for the following periods of time: one for a period of one year; one for a period of two years; and two for a period of three years. The terms shall expire on the first day of January of the first, second and third year respectively, following their appointment. Thereafter, as their terms expire, each new appointment shall be for a term of three years. Each appointee may succeed himself by one time re-appointment to one additional three (3) year term. If a vacancy occurs, by resignation or otherwise, the new member of the Committee shall be nominated by the Mayor and confirmed by Council to fulfill the unexpired term. Thereafter, the position appointment would conform with the regulations of this same article of the City Ordinance. The term of the Council representative shall coincide with his/her Council term, at the discretion of the Council president.

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to adopt the ordinance on final reading, and the motion was adopted by majority vote with all members voting "yes" with the exception of Mr. Carpenter, Mr. Stanley, and Mr. Fox, who voted "no".

The meeting adjourned at 8:25 PM.

City Clerk

Council President

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the following members shall be re-appointed to the Board of Zoning Appeals:

Mr. Warren Bigley, 2421 Harrison Avenue, through April 12, 2022;

Mr. Greg Boso, 1912 20th Street, through June 24, 2020;

Mr. Roger Brown, 606 Neal Street, through April 12, 2022;

Mr. Mike Vierheller, 706 Edgelawn Street, through April 12, 2022.

Sponsored by Councilmen Stanley, Carpenter, and Mercer

**RESOLUTION TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN
DOWNTOWN PARKERSBURG – CENTRAL BUSINESS DISTRICT**

Whereas, Parkersburg’s Central Business District is the largest employment center in the Mid-Ohio Valley, and

Whereas, private and public investment in recent years has contributed to the revitalization of the CBD, and

Whereas, events in the CBD create opportunities for the general public to observe and experience these positive changes, and

Whereas, events in the CBD give small businesses an opportunity to showcase their wares and/or services, and

Whereas, the events described herein intend to serve beer and/or wine, and

Whereas, event organizers shall obtain all the necessary permits from the Mid-Ohio Valley Health Department and West Virginia Alcohol and Beverage Control Administration (ABCA), and

Whereas, City Council wishes to allow for the vending and responsible consumption of beer and/or wine at events described herein, during hours of operation of said event and in accordance with all ABCA regulations, and

Whereas, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position as it relates to the consumption of beer and/or wine at said events,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parkersburg, that beer and/or wine shall be permitted at said events in accordance with the West Virginia Alcohol Beverage Commission Administration for the purpose of obtaining a permit from said organization:

- Point Park Concert Series on June 7, July 5, August 2 and September 6, 2019

Organizer: Downtown PKB

Location: Point Park

Alternate Location: Bicentennial Park

Bicentennial Park Concert Series on May 24, June 28, July 19, and August 16, 2019

Organizer: Artsbridge

Location: Bicentennial Park

- Taste of Parkersburg on June 1, 2019

Organizer: Downtown PKB

Location: Bicentennial Park

- **Downtown Throwdown on September 14, 2019**
Organizer: Downtown PKB
Location: Bicentennial Park
- **Riverfest on September 13 & 14, 2019**
Organizer: Scot Heckert
Location: Point Park
- **Artoberfest on October 19, 2019**
Organizer: Parkersburg Art Center
Location: On Market Street, between 7th and 8th Streets

Sponsors:

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
370-000-000	TRANSFERS IN - MGMT FEES	150,000	5,714	155,714	MGMT FEE XFER IN - ASST ENG VACANCY
	SUBTOTAL - REVENUE		5,714		
ENGINEERING					
420-103-315	OTHER SALARIES & WAGES	130,983	(3,175)	127,808	REALLOCATION FOR POSITION RECLASS
420-104-000	FICA EXPENSE	14,891	(243)	14,648	REALLOCATION FOR POSITION RECLASS
420-106-000	RETIREMENT EXPENSE	19,391	(318)	19,073	REALLOCATION FOR POSITION RECLASS
420-226-005	WORKERS COMP	4,564	(75)	4,489	REALLOCATION FOR POSITION RECLASS
			(3,811)		
DEVELOPMENT					
421-103-315	OTHER SALARIES & WAGES	157,266	(11,391)	145,875	REALLOCATION FOR POSITION RECLASS
421-104-000	FICA EXPENSE	17,615	(871)	16,744	REALLOCATION FOR POSITION RECLASS
421-106-000	RETIREMENT EXPENSE	23,052	(1,139)	21,913	REALLOCATION FOR POSITION RECLASS
421-226-005	WORKERS COMP	5,406	(268)	5,138	REALLOCATION FOR POSITION RECLASS
			(13,669)		
CODE ADMINISTRATION					
436-103-315	OTHER SALARIES & WAGES	217,880	(4,486)	213,394	REALLOCATION FOR POSITION RECLASS
436-104-000	FICA EXPENSE	20,648	(343)	20,305	REALLOCATION FOR POSITION RECLASS
436-106-000	RETIREMENT EXPENSE	27,029	(449)	26,580	REALLOCATION FOR POSITION RECLASS
436-226-005	WORKERS COMP	6,335	(105)	6,230	REALLOCATION FOR POSITION RECLASS
			(5,383)		
TRANSFERS TO OTHER FUNDS					
444-566-090	CONTRIB - SANITATION FUND	23,000	8,786	31,786	SANITATION XFER - POSITION RECLASS
			8,786		
FLOODWALL					
714-103-315	OTHER SALARIES & WAGES	61,277	333	61,610	REALLOCATION FOR POSITION RECLASS
714-104-000	FICA EXPENSE	5,701	25	5,726	REALLOCATION FOR POSITION RECLASS
714-106-000	RETIREMENT EXPENSE	7,502	33	7,535	REALLOCATION FOR POSITION RECLASS
714-226-005	WORKERS COMP	1,741	8	1,749	REALLOCATION FOR POSITION RECLASS
			399		
STREET DEPARTMENT					
750-103-315	OTHER SALARIES & WAGES	519,418	10,438	529,856	REALLOCATION FOR POSITION RECLASS
750-104-000	FICA EXPENSE	44,342	799	45,141	REALLOCATION FOR POSITION RECLASS
750-106-000	RETIREMENT EXPENSE	58,313	1,044	59,357	REALLOCATION FOR POSITION RECLASS
750-226-005	WORKERS COMP	13,548	245	13,793	REALLOCATION FOR POSITION RECLASS
			12,526		
STREET CLEANING					
756-103-315	OTHER SALARIES & WAGES	240,947	5,043	245,990	REALLOCATION FOR POSITION RECLASS
756-104-000	FICA EXPENSE	22,538	386	22,924	REALLOCATION FOR POSITION RECLASS
756-106-000	RETIREMENT EXPENSE	29,811	504	30,315	REALLOCATION FOR POSITION RECLASS
756-226-005	WORKERS COMP	6,850	119	6,969	REALLOCATION FOR POSITION RECLASS
			6,052		

PARKS & RECREATION

900-103-315	OTHER SALARIES & WAGES	307,549	678	308,227	REALLOCATION FOR POSITION RECLASS
900-104-000	FICA EXPENSE	26,492	52	26,544	REALLOCATION FOR POSITION RECLASS
900-106-000	RETIREMENT EXPENSE	26,330	68	26,398	REALLOCATION FOR POSITION RECLASS
900-226-005	WORKERS COMP	8,112	16	8,128	REALLOCATION FOR POSITION RECLASS
			<u>814</u>		
	SUBTOTAL - EXPENDITURES		<u>5,714</u>		
	GRAND TOTAL		<u><u>-</u></u>		

The above resolution proposes to revise the FY19 General Fund budget to reclassify unspent wages to date resulting from vacancies for the purposes of funding Public Works and Sanitation position reclassifications.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
370-000-000	TRANSFERS IN - MGMT FEES	155,714	<u>15,262</u>	170,976	MGMT FEE XFER IN - ASST ENG VACANCY
	SUBTOTAL - REVENUE		<u>15,262</u>		
POLICE					
700-103-309	PATROLMEN SALARIES	2,283,831	(73,716)	2,210,115	REALLOCATION FOR FLOODWALL INSP
700-104-000	FICA EXPENSE	82,237	(1,069)	81,168	REALLOCATION FOR FLOODWALL INSP
700-226-005	WORKERS COMP	92,312	<u>(1,732)</u>	90,580	REALLOCATION FOR FLOODWALL INSP
			(76,517)		
FIRE					
706-103-310	FIREMEN SALARIES	1,646,050	(11,638)	1,634,412	REALLOCATION FOR FLOODWALL INSP
706-104-000	FICA EXPENSE	39,778	(890)	38,888	REALLOCATION FOR FLOODWALL INSP
706-226-005	WORKERS COMP	62,533	<u>(273)</u>	62,260	REALLOCATION FOR FLOODWALL INSP
			(12,801)		
FLOODWALL					
714-230-000	CONTRACTUAL SERVICES	25,500	<u>104,580</u>	130,080	REALLOCATION FOR FLOODWALL INSP
			104,580		
	SUBTOTAL - EXPENDITURES		<u>15,262</u>		
	GRAND TOTAL		<u><u>-</u></u>		

The above resolution proposes to revise the FY19 General Fund budget to reclassify unspent wages to date resulting from vacancies for the purposes of conducting a seepage and slope stability analysis as mandated by FEMA to maintain the floodwall certification.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

SANITATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	173,000	<u>8,786</u>	181,786	GENERAL FUND XFER IN
			8,786		
SANITATION					
800-103-315	OTHER SALARIES & WAGES	688,314	7,322	695,636	REALLOCATION FOR POSITION RECLASS
800-104-000	FICA EXPENSE	57,717	560	58,277	REALLOCATION FOR POSITION RECLASS
800-106-000	RETIREMENT EXPENSE	73,596	732	74,328	REALLOCATION FOR POSITION RECLASS
800-226-005	WORKERS COMP	17,997	<u>172</u>	18,169	REALLOCATION FOR POSITION RECLASS
			<u>8,786</u>		
			-		

The above resolution proposes to revise the FY19 Sanitation Fund budget to reflect a General Fund transfer in as a result of unspent wage to date as a result of position vacancies for the purposes of funding Sanitation Fund position reclassifications.

RESOLUTION


BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

MEMORIAL BRIDGE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
MEMORIAL BRIDGE					
570-103-315	OTHER SALARIES & WAGES	342,161	(17,480)	324,681	REALLOCATION - ASST ENG VACANCY
570-104-000	FICA EXPENSE	28,929	(1,337)	27,592	REALLOCATION - ASST ENG VACANCY
570-106-000	RETIREMENT EXPENSE	7,614	(1,748)	5,866	REALLOCATION - ASST ENG VACANCY
570-226-005	WORKERS COMP	9,290	(411)	8,879	REALLOCATION - ASST ENG VACANCY
570-348-000	GF MANAGEMENT FEES	50,000	<u>20,976</u>	70,976	REALLOCATION - ASST ENG VACANCY
		<u>-</u>			

The above resolution proposes to revise the FY19 Memorial Bridge Fund budget to reallocate unspent wages associated with the vacancy of the Assistant City Engineer as Management Fees to reflect the additional management burden of General Fund staff.

An Ordinance Amending Table I,
Hourly Non-Exempt Positions, And Table II,
Salary Exempt Positions, Of Section VIII,
Compensation Plan, Of The Personnel Policy
And Procedure Manual Of The City
Of Parkersburg.



Now Be It Ordained By The Council Of The City Of Parkersburg that Table I, Hourly Non-Exempt Positions, the "H" classifications, and Table II, Salary Exempt Positions, the "S" classifications, of Section VIII, Compensation Plan, of the City's Personnel Policy and Procedure Manual be and they are hereby amended to include and follow the Grade/Salary Classification Schedule attached hereto and made a part hereof and including the addition of Grade 7A therein.

Sponsored By The Committee Of The Whole of City Council.

Pay Grade	MIN	MID	MAX
H-3	\$ 23,816.00	\$ 28,579.20	\$ 34,295.04
H-4	\$ 24,918.40	\$ 29,902.08	\$ 35,882.50
H-5	\$ 26,020.80	\$ 31,224.96	\$ 37,469.95
H-6	\$ 27,102.40	\$ 32,522.88	\$ 39,027.46
H-7	\$ 28,184.00	\$ 33,820.80	\$ 40,584.96
H-7A (\$14.08)	\$ 29,286.40	\$ 35,143.68	\$ 42,172.42
H-8	\$ 30,388.00	\$ 36,465.60	\$ 43,758.72
H-9	\$ 31,470.40	\$ 37,764.48	\$ 45,317.38
H-10	\$ 32,552.00	\$ 39,062.40	\$ 46,874.88
H-11	\$ 33,654.00	\$ 40,384.80	\$ 48,461.76
H-11A	\$ 34,756.80	\$ 41,708.16	\$ 50,049.79
H-12	\$ 36,504.00	\$ 43,804.80	\$ 52,565.76
S-1	\$ 36,123.00	\$ 43,347.60	\$ 52,017.12
S-2	\$ 37,172.00	\$ 44,606.40	\$ 53,527.68
S-3	\$ 45,100.00	\$ 54,120.00	\$ 64,944.00
S-4	\$ 39,270.00	\$ 47,124.00	\$ 56,548.80
S-5	\$ 43,554.00	\$ 52,264.80	\$ 62,717.76
S-6	\$ 46,613.00	\$ 55,935.60	\$ 67,122.72
S-6A	\$ 50,738.00	\$ 60,885.60	\$ 73,062.72
S-7	\$ 58,064.00	\$ 69,676.80	\$ 83,612.16
S-8	\$ 69,700.00	\$ 83,640.00	\$ 100,368.00
S-9	\$ 72,000.00	\$ 86,400.00	\$ 103,680.00

An Ordinance Amending
The Grade/Salary Classification
Of Certain Positions In The
City Of Parkersburg's
Compensation Plan,
Section VIII, Of The City's
Personnel Policy And Procedure
Manual

Now Be It Ordained By The Council Of The City Of Parkersburg that the grade/salary classifications of the following positions in Section VIII, the Compensation Plan, of the City's Personnel Policy and Procedure Manual be and they are hereby amended as follows:

Table I: Hourly Non-Exempt Positions:

- Medium Equipment Operator (Sanitation) – H-7
- Medium Equipment Operator (Street) – H-7A
- Medium Equipment Operator (Street Cleaning) – H-7A
- Heavy Equipment Operator – H-8
- Floodwall Foreman – H-9
- Public Works Foreman II – H-9

Table II: Salary Exempt Positions:

- Assistant City Engineer – S-7

Be It Further Ordained that said Grade/Classification changes shall take effect on March 11, 2019 that being the beginning of the first full pay period following adoption of this Ordinance.

Sponsored By Committee of the Whole of City Council.

AN ORDINANCE AMENDING AND RE-ENACTING
THE CITY OF PARKERSBURG
PERSONNEL POLICY AND PROCEDURE MANUAL

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that effective upon passage of this ordinance, Table I of the Compensation Plan contained in Section VIII of the City of Parkersburg Personnel Policy and Procedure Manual be, and hereby is, amended and re-enacted in its entirety as follows:

Public Works Training Rate –

For the following positions within Public Works, employees will be hired in at a Training Rate of \$1.00/hour less than the full base rate:

- Medium Equipment Operator
- Heavy Equipment Operator

Employees hired as Medium or Heavy Equipment Operators who do not have a Commercial Driver's License (CDL), will be paid a training rate of \$1.00/hour less than the full base rate for the position.

Such employee will be on probation for six months and must attain their CDL during this period. Upon receiving the CDL, the employee will be moved to the full base rate. If they do not receive the CDL within the six-month period the employee will be terminated.

For internal employees, if their base rate is already at or above the base rate for the new position, the training rate will be waived.

SPONSORED BY:

AN ORDINANCE ZONING RECENTLY ANNEXED TYGART DISTRICT TAX MAP 63, PARCELS 8, 9, 9A, 9B, 10, 11, 11A, 12, 13, 14, 23, 39, 40, 41, 42, 43, 49, 62 AND 64A IN THE FLETCHER HEIGHTS REDIVISION NO. 2 OF W A FLETCHER ADDITION, AND ELLA STREET, ALSO KNOWN AS WILLOUGHBY DRIVE, FROM THE SOUTHERLY RIGHT-OF-WAY OF 19TH AVENUE IN A SOUTHERLY DIRECTION TO THE NORTHERLY RIGHT-OF-WAY OF 20TH AVENUE, AND 20TH AVENUE FROM THE EASTERLY RIGHT-OF-WAY OF EARL STREET IN AN EASTERLY DIRECTION TO ITS TERMINUS, AND WILLOUGHBY DRIVE FROM THE SOUTHERLY RIGHT-OF-WAY OF 20TH AVENUE IN A SOUTHERLY DIRECTION TO THE CORPORATION LIMITS,

AS A R-2 ZONING DISTRICT

THE COUNCIL OF THE CITY OF PARKERSBURG HERBY

ORDAINS that the following parcels of land situate in the City of Parkersburg, Wood County, West Virginia, which has heretofore been situate beyond the corporation boundary, but has since been annexed in to the Corporation, be provided with the zoning designation of Residential (R-2). The parcel of land in Parkersburg City District, Wood County, West Virginia, more particularly described and attached herein by reference.

Tracts of land in Parkersburg City District, Wood County, West Virginia, more particularly described as follows:

TRACT ONE

Beginning at a point on the existing corporation line of the City of Parkersburg, said point being at the southwesterly intersection of 19th and 20th Avenues, said point also being the northeasterly corner of Lot 11 of Fletcher Heights Redivision No. 2 of W.A. Fletcher Addition, as shown in Plat Book 11, Page 55, recorded in the office of the Clerk of the County Commission of Wood County, West Virginia; thence leaving the existing corporation line, and with the westerly line of 20th Avenue, in a southerly direction to the southeasterly corner of said Lot 11; thence with the southerly line of said lot 11, in a westerly direction, to the southwesterly corner of said Lot 11; thence with the easterly line of Lot 14, of the aforesaid addition, in a southerly direction, to the southeasterly corner of said Lot 14; thence with the easterly line of Lot 23, of the aforesaid addition, in a

southeasterly direction, to the southeasterly corner of said Lot 23; thence with the said existing corporation line the following three courses, and the southerly line of said Lot 23 and its extension , in a southwesterly direction, crossing Willoughby Drive, to a point on the easterly line of Lot 43, of the aforesaid addition; thence with the westerly line of said Willoughby Drive, in a southeasterly direction, to the southeasterly corner of said Lot 43, thence with the southerly line of said Lot 43, in a southwesterly direction, to the southwesterly corner of said Lot 43; thence leaving the said existing corporation line and with the westerly line of said Lot 43, in a northwesterly direction, to the northwesterly corner of said Lot 43; thence with the easterly line of Lot 49 of the aforesaid addition, in a southwesterly direction, to the southeasterly corner of said Lot 49; thence with the said existing corporation line, and the northerly line of Willoughby Drive, in a northwesterly direction, to the southwesterly corner of said Lot 49; thence leaving the said existing corporation line , and the northerly line of Willoughby Drive, and with the westerly line of said Lot 49, in a northeasterly direction, to the northwesterly corner of said Lot 49; thence with the southerly line of Lot 40 of the aforesaid addition, in a northwesterly direction, to the southwesterly corner of said Lot 40; thence with the said existing corporation line the following five courses, and the southerly line of Lot 39 of the aforesaid addition, in a northwesterly direction, to the southwesterly corner of said Lot 39; thence with the westerly line of said Lot 39, in a northerly direction the northwesterly corner of said Lot 39; thence with the northerly line of Lot 38 of the aforesaid addition, and the southerly line of 20th Avenue, in a northwesterly direction, to the intersecting point with the easterly line of Willoughby Drive; thence crossing 20th Avenue, in a northerly direction, to the southwesterly corner of Lot 5 of the aforesaid addition; thence with the southerly line of said Lot 5, and the northerly line of 20th Avenue, in a easterly direction, to the southeasterly corner of said Lot 5, thence leaving the said existing corporation line, continuing with the said northerly line of 20th Avenue, and with the southerly lines of the Lots 6 and 7, of the aforesaid addition, in an easterly direction, to the southeasterly corner of said Lot 7; thence leaving the northerly line of 20th Avenue, and with the westerly line of Lot 8 of the aforesaid addition in a northeasterly direction, to the northwesterly corner of said Lot 8; thence with the northerly line of said Lot 8, in a easterly direction, to the northeasterly corner of said Lot 8; thence with the easterly line of Lot 4 of the aforesaid addition and the westerly line of Ella Street (also known as Willoughby Drive), in a northeasterly direction, to the intersecting point with the southerly line of 19th Avenue; thence with the southerly line of 19th Avenue, and the said existing corporation line, crossing said Ella Street, and with the northerly lines of Lots 9, 10, and 11 of the aforesaid addition, in a easterly direction to the place of beginning, containing 5.86 acres, more or less, as shown on the plat attached hereto and made part of this description.

TRACT TWO

Being all of Lot 62 of Fletcher Heights Redivision No. 2 of W.A. Fletcher Addition, as shown in Plat Book 11, Page 55, recorded in the office of the Clerk

of the County Commission of Wood County, West Virginia, containing 0.32 acre, more or less, as shown on the plat attached hereto and made part of this description.

TRACT THREE

Being the westerly portion of Lot 64 of Fletcher Heights Redivision No. 2 of W. A. Fletcher Addition, as shown in Plat Book 11, Page 55, which was conveyed to David C. and Susan D. Akers, in Deed Book 688 Page 483 recorded in the office of the Clerk of the County Commission of Wood County, West Virginia, containing 0.54 acre, more or less, as shown on the plat attached hereto and made part of this description.

TRACT FOUR

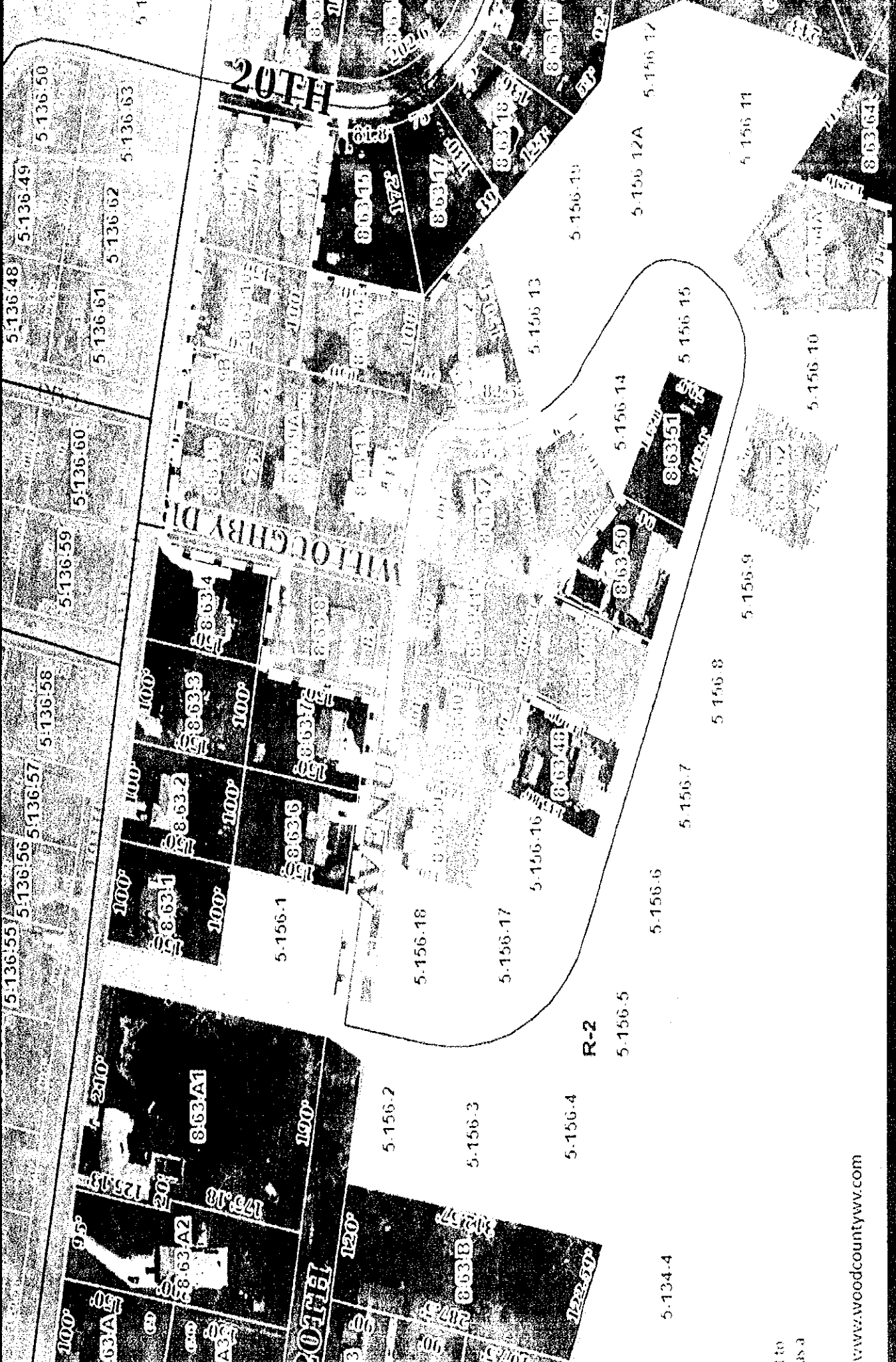
Beginning at a point on the existing corporation line of the City of Parkersburg, said point being at the southeasterly intersection of 19th and 20th Avenues, said point also being the northwesterly corner of Lot 12 of Fletcher Heights Redivision No. 2 of W.A. Fletcher Addition, as shown in Plat Book 11, Page 55, recorded in the office of the Clerk of the County Commission of Wood County, West Virginia; thence with the southerly line of 19th Avenue, and the said existing corporation line, in a southeasterly direction, to the northeasterly corner of said Lot 12; thence leaving 19th Avenue, and the said existing corporation line, and with the easterly line of said Lot 12, in a southwesterly direction, 75 feet more or less, to the midpoint of said Lot 12; thence with a line parallel to 19th Avenue, in a northwesterly direction, to the easterly line of 20th Avenue; thence with the easterly line of 20th Avenue, in a northeasterly direction, 75 feet more or less, to the place of beginning, being the northerly one half of Lot 12 of the aforesaid addition, containing 0.26 acre, more or less, as shown on a plat attached hereto and made part of this description.

These descriptions were written by Randy A. Sheppard P.S. No. 860, and are based on instruments of record

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that in accordance with the provisions of Article 1345 of the Codified Ordinances of the City of Parkersburg, the change in said boundary shall be designated on said official zoning map by making the area changed and designed as **C-221** and shall be set forth verbatim as adopted and approved by the Ordinance in the bound book entitled, "Official Zoning Map Changes" kept by the City Clerk.

Sponsored by: Municipal Planning Commission

Proposed Annexation of Fletcher Heights Subdivision



Note: The area highlighted in black on this map represents the proposed annexation and portions of other lots.

Residential (R-1) Zone

Residential (R-2) Zone

Recreation Zone

www.woodcountywv.com

Area to be Annexed