

**AGENDA FOR A FINANCE COMMITTEE MEETING
FOR TUESDAY, MAY 7, 2019, 5:30 PM
EXECUTIVE CONFERENCE ROOM,
SECOND FLOOR MUNICIPAL BUILDING**

(Councilmen Reed, Carpenter, Fox, and McCrady)

- I. CALL TO ORDER – Chairman, Councilman Zach Stanley
- II. ROLL CALL
- III. MINUTES – meeting held April 2, 2019
- IV. NEW BUSINESS
 - 1. CDBG and HOME budgets for fiscal year 2019/2020. (Presented at the meeting.)
 - 2. Year-end revision, general fund. (Attached)
- V. ADJOURNMENT

The Finance Committee of City Council met Tuesday, April 2, 2019, at 6:30 PM in the Meeks Conference Room on the second floor of the Municipal Building at One Government Square, Parkersburg, WV 26101.

The meeting was called to order by its Chairman, Councilman Zach Stanley, who presided over the meeting. Members attending included Councilmen John Reed, JR Carpenter, Jeff Fox, Dave McCrady, and Zach Stanley.

Others attending included Mayor Tom Joyce, Everett Shears, Rickie Yeager, and Sharon Kuhl.

MINUTES – the minutes from the meeting held January 17, 2019 were approved as distributed by unanimous consent.

SIDEWALK PILOT PROGRAM – Chairman Stanley stated that this resolution (attached) was referred to his committee, and he waited until Mayor Joyce got information back from the business community. Mayor Joyce said that there were seven businesses interested, but not until we tell them the cost. There were twelve letters sent to people with bad sidewalks within the last three weeks.

The Mayor encouraged the committee to forward the resolution on to Council for approval, but he is asking for an amendment to state that people have to be compliant with City fees and taxes. These businesses are contributing people to our City and our budget and we should help people who pay the bills.

Sidewalks are property owner's responsibilities, and this will help those who want to improve their properties without paying the entire amount. The City's efforts should be focused on City streets, Mayor Joyce said, and we don't want to do sidewalks on state routes.

Previously the City hired a sidewalk crew, but we can't get skilled personnel. If we had 3 adjoining properties, we would contract that work. We should cease doing a single sidewalk in front of one house, the Mayor said. You will get a better price for more. We need to improve the mobility by building longer stretches.

We would buy the materials at our price and get more, Mayor Joyce stated. We would identify the locations for at least two places. Mr. Carpenter said this may not be necessary and could be an administrative decision. There are also residents who live in the business districts, too, he said.

The City's biggest complaint is people who work at High Mark who have to walk to their parking space along bad sidewalks. The business owner asked if the City would

provide the labor if he buys the materials. This resolution gives the City permission to use funds to rehabilitate next to commercial properties, Mayor Joyce stated. He thinks we need to build sidewalks where people walk.

Mr. Carpenter asked if we were up to date with our residential list of property owners who want their sidewalk done. Mayor said we have a list, and we have not maximized the money that was allocated. The businesses create jobs and add value to our community, and now he has no authority to do it.

Mr. Carpenter thought the residents should be done first. Even though they are two different programs, Mr. Fox said he did not like picking and choosing. Mayor Joyce said that we have to do a better job putting the work out. He questioned if doing one or two was the best use of our resources. For two years we could not hire skilled people because we were not paying enough.

Most of the foot-traffic is in front of businesses, Mr. Stanley stated. People see the main streets where the businesses are located. No one is taking advantage now, he said.

We have a lot of people waiting, Mr. Carpenter stated, and we should modify the ordinance from 'residents' to 'property owners'. Mr. Reed said this was different because business owners would be paying 75% and residents would pay 35%. He said that the Mayor needs the authority to take both programs and determine which ones should be done. Council's job is to allocate money, he said.

Mr. Carpenter said residential sidewalks should be done first; Mr. Reed said we would need more money. Mr. McCrady suggested we try it for a year. Mr. Carpenter said he did not like the 'if and when funds become available', and we should do the ones who have been waiting first.

The asphalt plant opens April 15th, Mayor Joyce stated. We are down two full-time employees in the engineering division. Right now we have no tools to make downtown more walkable, including the historic district. To pass the resolution is not harmful, and could be a resource to us.

Mr. Fox stated that he thinks the most people are in the neighborhoods. We can spend \$100,000.00 on one side of the street, and you can trip on the other side.

MOTION – Mr. Reed moved, seconded by Mr. McCrady, to refer the resolution to Council for adoption.

MOTION TO AMEND – Mr. Reed moved, seconded by Mr. McCrady, to amend the resolution to add #4 "participation in such program shall be denied to any applicant


who is delinquent in paying any fees, taxes, interest or penalty there on due and owing to the City.”

VOTE – the amendment was adopted by majority vote with all members voting “yes” with the exception of Mr. Carpenter, who voted “no”.

VOTE ON MOTION, AS AMENDED – the motion, as amended, was adopted by majority vote with all members voting “yes” with the exception of Mr. Carpenter, who voted “no”.

The meeting adjourned at 7:00 PM.

Respectfully submitted,


Connie Shaffer

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RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
301-001-000	PROPERTY TAX - CURRENT YEAR	3,580,593	50,000	3,630,593	YEAR-END REVISED ESTIMATE
301-006-000	SUPPLEMENTAL TAXES	125,000	10,000	135,000	YEAR-END REVISED ESTIMATE
305-000-000	BUSINESS & OCCUPATION TAX	8,150,000	341,925	8,491,925	YEAR-END REVISED ESTIMATE
330-000-000	IRP TRUCK FEES	155,513	50,000	205,513	YEAR-END REVISED ESTIMATE
361-000-045	CHARGES - POLICE OFF DUTY	45,000	7,000	52,000	YEAR-END REVISED ESTIMATE
365-000-000	FEDERAL GRANTS	268,826	31,000	299,826	HOMELAND SECURITY GRANT
365-000-001	FEDERAL GRANTS - JAG	17,975	13,438	31,413	JAG EQUIPMENT GRANT
368-000-000	CONTRIBUTIONS - OUTSIDE ENTITIES	199,110	43,000	242,110	WVDOH - LINING PROJECT BILLING
369-000-000	TRANSFERS IN - OTHER FUNDS	740,000	301,730	1,041,730	TRANSFER IN FROM SANITATION FUND
380-000-000	INTEREST ON INVESTMENTS	43,284	20,000	63,284	YEAR-END REVISED ESTIMATE
386-000-000	INSURANCE CLAIMS	1,503	30,045	31,548	REVISION TO ACTUAL
	SUBTOTAL - REVENUES		898,138		
EXPENDITURES					
CIVIL SERVICE					
407-220-000	ADVERTISING & LEGAL PUB	9,000	2,100	11,100	YEAR-END REVISED ESTIMATE
407-341-002	SUPPLIES - FIRE CIVIL SERVICE	2,500	(2,100)	400	YEAR-END REVISED ESTIMATE
MAYOR					
409-211-000	TELEPHONE/COMM EXPENSE	930	160	1,090	YEAR-END REVISED ESTIMATE
409-223-000	PROFESSIONAL SERVICES	35,000	(1,750)	33,250	REALLOCATION - WOOD CNTY REC
409-226-000	AUTO & LIAB INSURANCE	4,231	(62)	4,169	YEAR-END REVISED ESTIMATE
409-228-000	FREIGHT	-	15	15	YEAR-END REVISED ESTIMATE
409-230-000	CONTRACTUAL SERVICES	2,000	500	2,500	YEAR-END REVISED ESTIMATE
			(1,137)		
COUNCIL					
410-226-000	AUTO & LIAB INSURANCE	5,389	9,800	15,189	YEAR-END REVISED ESTIMATE
FINANCE					
414-103-315	OTHER SALARIES & WAGES	474,271	2,860	477,131	PURCHASING TRAINING OVERLAP
414-104-000	FICA EXPENSE	43,943	219	44,162	PURCHASING TRAINING OVERLAP
414-106-000	RETIREMENT EXPENSE	54,877	286	55,163	PURCHASING TRAINING OVERLAP
414-211-000	TELEPHONE/COMM EXPENSE	10,030	(2,000)	8,030	YEAR-END REVISED ESTIMATE
414-216-000	MAINT & REPAIR EQUIPMENT	3,500	500	4,000	YEAR-END REVISED ESTIMATE
414-220-000	ADVERTISING & LEGAL PUB	5,000	6,000	11,000	REVISED - CIVIL SUITS
414-222-000	DUES & SUBSCRIPTIONS	2,500	935	3,435	YEAR-END REVISED ESTIMATE
414-222-050	LICENSES & SUBSCRIPTIONS - IT	75,650	(4,000)	71,650	YEAR-END REVISED ESTIMATE
414-224-000	AUDIT COSTS	25,000	(2,880)	22,120	ADJUSTMENT TO ACTUAL
414-226-000	AUTO & LIAB INSURANCE	16,403	(1,360)	15,043	YEAR-END REVISED ESTIMATE
414-226-004	FEDELITY & INSURANCE BONDS	1,900	270	2,170	ADJUSTMENT TO ACTUAL
414-226-005	WORKERS COMP PREMIUM	12,874	68	12,942	PURCHASING TRAINING OVERLAP

FINANCE (continued)

414-228-000	FREIGHT	400	150	550	YEAR-END REVISED ESTIMATE
414-229-000	COURT COSTS & DAMAGES	35,000	6,000	41,000	REVISED - CIVIL SUITS
414-230-000	CONTRACTUAL SERVICES	52,000	14,000	66,000	REVISED - BILL PRINTING/MAILING
414-353-000	COMPUTER SOFTWARE	2,500	9,300	11,800	ONLINE TAX MODULE IMPLEMENTATION
414-459-000	CAPITAL OUTLAY - EQUIPMENT	28,000	(28,000)	-	YEAR-END REVISED ESTIMATE
			<u>2,348</u>		
CITY CLERK					
415-211-000	TELEPHONE/COMM EXPENSE	1,140	(300)	840	YEAR-END REVISED ESTIMATE
415-222-000	DUES & SUBSCRIPTIONS	275	55	330	YEAR-END REVISED ESTIMATE
415-226-000	AUTO & LIAB INSURANCE	8,383	(31)	8,352	YEAR-END REVISED ESTIMATE
			<u>(276)</u>		
MUNICIPAL COURT					
416-211-000	TELEPHONE/COMM EXPENSE	1,530	(300)	1,230	YEAR-END REVISED ESTIMATE
416-212-000	OUTSIDE PRINTING	600	(300)	300	YEAR-END REVISED ESTIMATE
416-214-000	TRAVEL EXPENSE	500	(500)	-	YEAR-END REVISED ESTIMATE
416-221-000	TRAINING & EDUCATION EXPENSE	500	(500)	-	YEAR-END REVISED ESTIMATE
416-226-000	AUTO & LIAB INSURANCE	2,395	(89)	2,306	YEAR-END REVISED ESTIMATE
416-240-000	REFUNDS	450	1,176	1,626	YEAR-END REVISED ESTIMATE
			<u>(513)</u>		
CITY ATTORNEY					
417-226-000	AUTO & LIAB INSURANCE	2,395	(89)	2,306	YEAR-END REVISED ESTIMATE
ENGINEERING					
420-211-000	TELEPHONE/COMM EXPENSE	4,858	(900)	3,958	YEAR-END REVISED ESTIMATE
420-216-000	MAINT & REPAIR EQUIPMENT	2,200	900	3,100	YEAR-END REVISED ESTIMATE
420-220-000	ADVERTISING & LEGAL PUB	250	500	750	YEAR-END REVISED ESTIMATE
420-226-000	AUTO & LIAB INSURANCE	7,895	(118)	7,777	YEAR-END REVISED ESTIMATE
			<u>382</u>		
DEVELOPMENT					
421-211-000	TELEPHONE/COMM EXPENSE	4,733	(1,000)	3,733	YEAR-END REVISED ESTIMATE
421-214-000	TRAVEL EXPENSE	5,000	400	5,400	YEAR-END REVISED ESTIMATE
421-216-000	MAINT & REPAIR EQUIPMENT	500	1,100	1,600	YEAR-END REVISED ESTIMATE
421-226-000	AUTO & LIAB INSURANCE	7,659	(168)	7,491	YEAR-END REVISED ESTIMATE
			<u>332</u>		
CONTRIBUTIONS TO OTHER AGENCIES					
424-567-015	CONTRIB - WOOD COUNTY SHERIFF	-	12,119	12,119	JAG GRANT PASS THROUGH
CODE ADMINISTRATION					
436-212-000	OUTSIDE PRINTING	500	600	1,100	YEAR-END REVISED ESTIMATE
436-226-000	AUTO & LIAB INSURANCE	27,560	(175)	27,385	YEAR-END REVISED ESTIMATE
436-343-001	GASOLINE	8,200	325	8,525	YEAR-END REVISED ESTIMATE
436-345-000	UNIFORM EXPENSE	1,700	100	1,800	YEAR-END REVISED ESTIMATE
			<u>850</u>		
MUNICIPAL BUILDING					
440-215-000	MAINT & REPAIR BUILDINGS	46,000	(20,000)	26,000	YEAR-END REVISED ESTIMATE
440-226-000	AUTO & LIAB INSURANCE	25,041	(26)	25,015	YEAR-END REVISED ESTIMATE
440-228-000	FREIGHT	500	(500)	-	YEAR-END REVISED ESTIMATE
440-230-000	CONTRACTUAL SERVICES	5,000	3,000	8,000	YEAR-END REVISED ESTIMATE
440-341-000	DEPARTMENTAL SUPPLIES	31,000	(8,000)	23,000	YEAR-END REVISED ESTIMATE
			<u>(25,526)</u>		
TRANSFERS TO OTHER FUNDS					
444-566-090	TRANSFERS - SANITATION FUND	31,786	301,730	333,516	RECEIVABLE XFER FOR ENT FUND SET UP
444-566-207	TRANSFERS - PARKS CAPITAL PROJECTS	675,000	62,000	737,000	TRANSFER OUT TO PARKS CAPITAL FUND
			<u>363,730</u>		

PUBLIC WORKS ADMINISTRATION

566-222-000	DUES & SUBSCRIPTIONS	35	100	135	YEAR-END REVISED ESTIMATE
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MARKETPLACE

590-213-000	UTILITIES - NATURAL GAS	2,161	1,071	3,232	YEAR-END REVISED ESTIMATE
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POLICE DEPARTMENT

700-103-008	OVERTIME EXPENSE	245,000	50,000	295,000	YEAR-END REVISED ESTIMATE
700-103-309	PATROLMEN SALARY	2,210,115	(45,000)	2,165,115	YEAR-END REVISED ESTIMATE
700-103-330	OUTSIDE EMPLOYMENT	45,000	30,000	75,000	YEAR-END REVISED ESTIMATE
700-211-000	TELEPHONE/COMM EXPENSE	53,059	7,000	60,059	YEAR-END REVISED ESTIMATE
700-212-000	OUTSIDE PRINTING	5,000	(1,000)	4,000	YEAR-END REVISED ESTIMATE
700-213-000	UTILITIES - NATURAL GAS	504	143	647	YEAR-END REVISED ESTIMATE
700-213-200	UTILITIES - WATER & SEWER	677	564	1,241	YEAR-END REVISED ESTIMATE
700-226-000	AUTO & LIAB INSURANCE	213,654	5,500	219,154	YEAR-END REVISED ESTIMATE
700-230-000	CONTRACTUAL SERVICES	90,000	(18,000)	72,000	YEAR-END REVISED ESTIMATE
700-341-416	SUPPLIES - K-9 UNIT	3,000	1,000	4,000	YEAR-END REVISED ESTIMATE
700-343-001	GASOLINE	125,000	6,000	131,000	YEAR-END REVISED ESTIMATE
700-345-000	UNIFORM EXPENSE	25,000	3,000	28,000	YEAR-END REVISED ESTIMATE
700-353-000	COMPUTER SOFTWARE	76,591	7,900	84,491	YEAR-END REVISED ESTIMATE
700-459-001	CAPITAL OUTLAY - GRANT	19,295	31,000	50,295	HOMELAND SECURITY GRANT
			<u>78,107</u>		

FIRE DEPARTMENT

706-103-303	CAPTAINS SALARY	265,974	45,000	310,974	YEAR-END REVISED ESTIMATE
706-110-000	OTHER FRINGE BENEFITS	51,200	(3,500)	47,700	YEAR-END REVISED ESTIMATE
706-211-000	TELEPHONE/COMM EXPENSE	14,398	(3,000)	11,398	YEAR-END REVISED ESTIMATE
706-213-000	UTILITIES - NATURAL GAS	9,017	1,000	10,017	YEAR-END REVISED ESTIMATE
706-214-000	TRAVEL EXPENSE	3,500	(3,000)	500	YEAR-END REVISED ESTIMATE
706-215-000	MAINT & REPAIR BUILDINGS	18,060	(5,000)	13,060	YEAR-END REVISED ESTIMATE
706-219-000	BUILDING/EQUIP RENTAL	683,379	300	683,679	YEAR-END REVISED ESTIMATE
706-221-000	TRAINING & EDUCATION EXPENSE	10,000	(2,000)	8,000	YEAR-END REVISED ESTIMATE
706-222-000	DUES & SUBSCRIPTIONS	2,200	200	2,400	YEAR-END REVISED ESTIMATE
706-226-000	AUTO & LIAB INSURANCE	84,327	1,321	85,648	YEAR-END REVISED ESTIMATE
706-228-000	FREIGHT	1,000	1,000	2,000	YEAR-END REVISED ESTIMATE
706-230-000	CONTRACTUAL SERVICES	22,000	2,000	24,000	YEAR-END REVISED ESTIMATE
706-341-000	DEPARTMENTAL SUPPLIES	62,000	11,000	73,000	REVISED - RADIO EQUIP AND ST 2 EQUIP
706-341-002	SUPPLIES - MEDICAL/EMT	12,000	(4,000)	8,000	YEAR-END REVISED ESTIMATE
706-343-001	GASOLINE	33,500	(1,000)	32,500	YEAR-END REVISED ESTIMATE
706-345-000	UNIFORM EXPENSE	3,500	1,500	5,000	YEAR-END REVISED ESTIMATE
706-458-000	CAPITAL OUTLAY - OTHER	70,000	(2,614)	67,386	ADJUSTMENT TO ACTUAL
			<u>39,207</u>		

FLOODWALL

714-103-008	OVERTIME EXPENSE	5,000	2,500	7,500	YEAR-END REVISED ESTIMATE
714-213-100	UTILITIES - ELECTRIC	17,786	6,700	24,486	YEAR-END REVISED ESTIMATE
714-222-000	DUES & SUBSCRIPTIONS	-	45	45	YEAR-END REVISED ESTIMATE
714-230-000	CONTRACTUAL SERVICES	130,080	170,000	300,080	REVISED - REQUIRED FEMA INSPECTION
714-343-001	GASOLINE	1,600	500	2,100	YEAR-END REVISED ESTIMATE
714-345-000	UNIFORM EXPENSE	900	150	1,050	YEAR-END REVISED ESTIMATE
			<u>179,895</u>		

STREET DEPARTMENT

750-211-000	TELEPHONE/COMM EXPENSE	1,200	200	1,400	YEAR-END REVISED ESTIMATE
750-215-000	MAINT & REPAIR BUILDINGS	2,000	700	2,700	YEAR-END REVISED ESTIMATE
750-225-000	LAUNDRY & DRY CLEANING	7,897	2,120	10,017	YEAR-END REVISED ESTIMATE
750-230-000	CONTRACTUAL SERVICES	34,073	257,000	291,073	REVISED - SMITHFIELD RETAINING WALL
750-341-003	SUPPLIES - SIDWALK PROJECT	15,256	(14,642)	614	ADJUSTMENT TO ACTUAL
750-343-001	GASOLINE	25,000	2,900	27,900	YEAR-END REVISED ESTIMATE
			<u>248,278</u>		

STREET LIGHTING

751-211-000	TELEPHONE/COMM EXPENSE	2,030	160	2,190	YEAR-END REVISED ESTIMATE
751-230-000	CONTRACTUAL SERVICES	2,000	1,200	3,200	YEAR-END REVISED ESTIMATE
751-341-000	DEPARTMENTAL SUPPLIES	47,500	<u>(10,000)</u>	37,500	YEAR-END REVISED ESTIMATE
			(8,640)		

CENTRAL GARAGE

754-103-008	OVERTIME EXPENSE	1,500	500	2,000	YEAR-END REVISED ESTIMATE
754-213-000	UTILITIES - NATURAL GAS	12,054	2,200	14,254	YEAR-END REVISED ESTIMATE
754-213-200	UTILITIES - WATER & SEWER	1,295	700	1,995	YEAR-END REVISED ESTIMATE
754-219-000	BUILDING/EQUIP RENTAL	3,500	2,050	5,550	YEAR-END REVISED ESTIMATE
754-222-000	DUES & SUBSCRIPTIONS	-	1,500	1,500	YEAR-END REVISED ESTIMATE
754-230-000	CONTRACTUAL SERVICES	2,000	<u>200</u>	2,200	YEAR-END REVISED ESTIMATE
			7,150		

STREET CLEANING

756-103-008	OVERTIME EXPENSE	14,000	5,000	19,000	YEAR-END REVISED ESTIMATE
756-222-000	DUES & SUBSCRIPTIONS	900	2,500	3,400	YEAR-END REVISED ESTIMATE
756-228-000	FREIGHT	1,050	600	1,650	YEAR-END REVISED ESTIMATE
756-341-000	DEPARTMENTAL SUPPLIES	55,000	<u>(5,000)</u>	50,000	YEAR-END REVISED ESTIMATE
			3,100		

STORMWATER MANAGEMENT

805-212-000	OUTSIDE PRINTING	5,000	(3,500)	1,500	YEAR-END REVISED ESTIMATE
805-214-000	TRAVEL EXPENSE	1,000	(1,000)	-	YEAR-END REVISED ESTIMATE
805-221-000	TRAINING & EDUCATION EXPENSE	1,000	(1,000)	-	YEAR-END REVISED ESTIMATE
805-222-000	DUES & SUBSCRIPTIONS	500	(500)	-	YEAR-END REVISED ESTIMATE
805-228-000	FREIGHT	500	(500)	-	YEAR-END REVISED ESTIMATE
805-230-000	CONTRACTUAL SERVICES	419,000	100,000	519,000	WVDOH LINING (BILLED) CHG ORDER
805-341-000	DEPARTMENTAL SUPPLIES	165,800	(45,000)	120,800	YEAR-END REVISED ESTIMATE
805-458-000	CAPITAL OUTLAY - OTHER	280,041	<u>(100,000)</u>	180,041	YEAR-END REVISED ESTIMATE
			(51,500)		

PARKS & RECREATION

900-213-000	UTILITIES - NATURAL GAS	8,346	3,600	11,946	YEAR-END REVISED ESTIMATE
900-215-000	MAINT & REPAIR BUILDINGS	1,500	(1,500)	-	YEAR-END REVISED ESTIMATE
900-219-000	BUILDING/EQUIP RENTAL	2,000	(1,000)	1,000	YEAR-END REVISED ESTIMATE
900-230-000	CONTRACTUAL SERVICES	112,741	20,000	132,741	TENNIS CT INSURANCE REIMBURSEMENT
900-341-000	DEPARTMENTAL SUPPLIES	80,770	10,000	90,770	YEAR-END REVISED ESTIMATE
900-343-001	GASOLINE	12,000	<u>6,500</u>	18,500	YEAR-END REVISED ESTIMATE
			37,600		

PARKS & RECREATION GRANTS

920-568-090	CONTRIB - WOOD COUNTY REC	-	<u>1,750</u>	1,750	REALLOCATED FROM 409 - ACCT SVS
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SUBTOTAL - EXPENDITURES

898,138-

The above resolution proposes to revised the FY2019 General Fund Budget to reflect the most current estimates of year-end results as well as propose additional appropriations for a floodwall analysis, retaining wall, and software implementation.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the Coal Severance Fund for the Fiscal Years 2018-2019 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

COAL SEVERANCE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
310-000-000	COAL SEVERANCE TAX	70,000	18,000	88,000	YEAR-END REVISED ESTIMATE
EXPENDITURES					
444-566-002	TRANSFERS - USER FEE FUND	70,000	<u>18,000</u>	88,000	YEAR-END REVISED ESTIMATE
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The above resolution proposes to revised the FY2019 Coal Severance Fund Budget to reflect the most current estimates of year-end results.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

USER FEE SPECIAL REVENUE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
369-000-000	TRANSFERS IN - OTHER FUNDS	2,052,440	18,000	2,070,440	XFER IN FROM COAL SEVERANCE
399-000-000	MISCELLANEOUS REVENUE	-	12,800	12,800	3RD PARTY PMT FOR STREET DAMAGE
	SUBTOTAL - REVENUES		30,800		
EXPENDITURES					
750-458-005	STREET IMPROVEMENTS	4,126,440	<u>30,800</u>	4,157,240	ADD'L STREET APPROPRIATION
			<u>-</u>		

The above resolution proposes to revised the FY2019 User Fee Special Revenue Fund to reflect a transfer in from the Coal Severance Fund and a payment from a 3rd party for street damage, appropriating such revenues toward additional street rehabilitation.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

PARKING FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
343-003-000	B&O LOT RENTAL	16,000	1,500	17,500	YEAR-END REVISED ESTIMATE
343-013-000	JULIANA KIOSK	-	953	953	YEAR-END REVISED ESTIMATE
343-019-000	3RD & AVERY RENTAL	5,500	500	6,000	YEAR-END REVISED ESTIMATE
343-025-000	RESIDENTIAL PARKING PERMIT	-	180	180	YEAR-END REVISED ESTIMATE
380-000-000	INTEREST EARNED	1,700	<u>400</u>	2,100	YEAR-END REVISED ESTIMATE
	SUBTOTAL - REVENUES		3,533		
EXPENDITURES					
571-240-000	REFUNDS	-	210	210	YEAR-END REVISED ESTIMATE
571-343-001	GASOLINE	500	<u>272</u>	772	YEAR-END REVISED ESTIMATE
	SUBTOTAL - EXPENDITURES		<u>482</u>		
			<u><u>3,051</u></u>		

The above resolution proposes to revised the FY2019 Parking Fund Budget to reflect the most current estimates of year-end results.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

PARKS & RECREATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
340-009-005	PAVILLION PRIVATE RENTAL	7,500	2,955	10,455	YEAR-END REVISED ESTIMATE
EXPENDITURES					
900-211-000	TELEPHONE/COMM EXPENSE	843	400	1,243	YEAR-END REVISED ESTIMATE
900-220-000	ADVERTISING & LEGAL PUB	100	150	250	YEAR-END REVISED ESTIMATE
900-222-000	DUES & SUBSCRIPTIONS	-	300	300	YEAR-END REVISED ESTIMATE
900-226-000	AUTO & LIAB INSURANCE	11,744	500	12,244	YEAR-END REVISED ESTIMATE
900-230-000	CONTRACTUAL SERVICES	500	1,000	1,500	YEAR-END REVISED ESTIMATE
900-240-000	REFUNDS	-	605	605	YEAR-END REVISED ESTIMATE
	SUBTOTAL EXPENDITURES		<u>2,955</u>		
			<u>-</u>		

The above resolution proposes to revised the FY2019 Parks & Recreation Fund Budget to reflect the most current estimates of year-end results.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

SANITATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
361-000-010	FEE PENALTIES & INTEREST	-	60,000	60,000	YEAR-END REVISED ESTIMATE
369-000-000	TRANSFERS IN - OTHER FUNDS	181,786	<u>1,482,392</u>	1,664,178	XFER IN OF REC AND FIXED ASSETS
	SUBTOTAL - REVENUES		1,542,392		
EXPENDITURES					
444-566-001	TRANSFERS OUT - GENERAL FUND	-	301,730	301,730	XFER OUT TO BALANCE GENERAL FUND
800-211-000	TELEPHONE/COMM EXPENSE	1,775	355	2,130	YEAR-END REVISED ESTIMATE
800-212-000	OUTSIDE PRINTING	100	200	300	YEAR-END REVISED ESTIMATE
800-213-000	UTILITIES - NATURAL GAS	11,097	5,500	16,597	YEAR-END REVISED ESTIMATE
800-213-200	MAINT & REPAIR BUILDINGS	3,000	(1,900)	1,100	YEAR-END REVISED ESTIMATE
800-219-000	BUILDING/EQUIP RENTAL	3,208	(2,500)	708	YEAR-END REVISED ESTIMATE
800-343-001	GASOLINE	65,000	18,000	83,000	YEAR-END REVISED ESTIMATE
800-676-000	BAD DEBT EXPENSE	45,000	<u>43,915</u>	88,915	ESTIMATE OF UNCOLLECTIBLE BILLINGS
	SUBTOTAL EXPENDITURES		<u>365,300</u>		
			<u>1,177,092</u>		

The above resolution proposes to revised the FY2019 Sanitation Fund Budget to reflect the most current estimates of year-end results. Additionally, the revisions reflects the transfer in of net receivables from the General Fund in the amount of \$301,730 and net fixed assets in the amount of \$1,180,662 as of July 1, 2018 as well as a transfer out to General Fund in the amount of \$301,730 for the purposes of balancing the General Fund Balance. These transfers in and out are the result of reclassifying Sanitation from a General Fund activity to its own proprietary enterprise fund.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2018-2019 Fiscal Year to reflect the following changes:

PARKS & RECREATION CAPITAL PROJECTS FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUES					
368-000-000	CONTRIBUTIONS - OTHER ENTITIES	150,000	(100,000)	50,000	ADJUSTMENT TO ACTUAL
369-000-000	TRANSFERS IN - OTHER FUNDS	675,000	<u>62,000</u>	737,000	GENERAL FUND TRANSFER IN
	SUBTOTAL - REVENUES		(38,000)		
EXPENDITURES					
900-458-010	CAPITAL OUTLAY - SPLASH PAD	1,300,000	7,445	1,307,445	ADJUST TO REVISED ESTIMATE
900-458-015	CAPITAL OUTLAY - CITY PARK POOL	500,000	<u>(45,445)</u>	454,555	ADJUST TO REVISED ESTIMATE
	SUBTOTAL EXPENDITURES		<u>(38,000)</u>		
			<u><u>-</u></u>		

The above resolution proposes to revised the FY2019 Parks & Recreation Capital Projects Fund to reflect the the most current estimates of year-end results.