

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, SEPTEMBER 24, 2019, 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Mike Reynolds
- II. ROLL CALL
- III. MINUTES – Council meeting September 10, 2019
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
 - 1. Communication from Camden Clark Medical Center nominating members to the Board of Trustees for re-appointment, being Scot Swartz, Charles Casto, Shelley Capel, William Niday, and Doug Jones. (requires Council's confirmation)
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTION
 - 2. Resolution authorizing Mayor Tom Joyce to accept a Homeland Security Grant for \$75,000.00 for 60 Microsoft Surface Pro 6 Tablets for individual patrol vehicles. (Sponsored by Councilmen Carpenter, Kuhl, Reed, Fox, Mercer, and McCrady.)
 - 3. Resolution approving and adopting amendments to the Firemen's Civil Service Commission concerning setting 70% as a minimum for a passing score. (Sponsored by Councilmen McCrady, Kuhl, Fox, and Reed)
 - 4. Resolution re-constituting the membership/commissioners of the Urban Renewal Authority as seven (7) members: One member from City Council; 3 members nominated by the banking, real estate or development/planning community; 3 members nominated by the Mayor. All confirmed by City Council. (Sponsored by Councilmen Kuhl, Stanley, Reed, Barber and Mercer)
- IX. ORDINANCE, FINAL READING:
 - 5. An ordinance amending Section 905.01, Trimming Trees Required, **by revising the clear space** between the lowest limb of any tree overhanging the sidewalk, street or alley, **from eight (8) feet to thirteen (13) feet.** (Councilmen Kuhl, Stanley, Reed, McCrady, Reynolds, Carpenter, and Fox.)
 - 6. An ordinance amending and re-enacting Article 1348 for the purpose of establishing the Avery Historic District. (Sponsored by the Municipal Planning Commission, vote 7-1.)

"over"

X. ORDINANCE, FIRST READING:

7. To consider for adoption on first reading an Ordinance of the City which authorizes (i) the conveyance of the real property located in the vicinity of 3401 Emerson Avenue and 1373 West Virginia Avenue in The City of Parkersburg together with all improvements and appurtenances thereto (the "Fire Station Property"), to the Municipal Building Commission of The City of Parkersburg, West Virginia (the "Building Commission"), (ii) the design, acquisition, construction and equipping of a new fire station to be constructed on the Fire Station Property (the "Project"), (iii) the leasing of the Fire Station Property and all project improvements and appurtenances thereto by The City of Parkersburg from the Building Commission, and (iv) the issuance by the Building Commission of its Lease Revenue Bonds in an amount not to exceed \$2,500,000 for the purpose of financing the Project and matters relating thereto. (Sponsored by Councilmen Kuhl, Fox, and Reed)

(A public hearing will be held October 8, 2019)

XI. ADJOURNMENT

NOTE – meetings for October are October 8th and 22nd, 2019

September 10, 2019

The Council of the City of Parkersburg met in regular session Tuesday, September 10, 2019 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV.

The meeting was called to order by Council Vice President, Zach Stanley, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, John Reed, Zach Stanley, and Jeff Fox. Mike Reynolds was absent.

MINUTES –the clerk presented minutes from August 13, 2019 and August 20, 2019. With no corrections or additions, the minutes were approved as previously distributed.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – No reports.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce had the honor of introducing young area residents Brantly Poling and his sister, Brylee Poling, and presented them with a framed copy of The Review, a West Virginia Parks and Recreation Association publication. Brantley appeared on the cover of the magazine playing at our splash pad at City Park. They received a standing ovation from all attending with well wishes for the future.

Ms. Wendy Shriver, President of Downtown PKB, updated Council on their ambassador program to clean downtown including neglected sidewalks, with the help of members of Recovery Point.

Ms. Stacy DeCicco with the United Way joined forces with Downtown PKB, and said they are in their 6th week of the program. DuPont gifted them with a tool shed and storage shed. They removed 169 bags of trash with the help of volunteers from Recovery Point. There have been 283 volunteer hours downtown, covering 78 blocks, and it has made a tremendous impact, she said.

The clerk presented a communication from Mayor Tom Joyce re-appointing Mr. Ed McDonough, 1226 Washington Avenue, to the City's Audit Committee through June 12, 2021.

Also, the clerk presented a communication from Mayor Tom Joyce appointing Mr. Russell Rice, 1420 Washington Avenue, to the Washington Avenue Architectural Review Board through September 10, 2022.

MOTION – Mr. Carpenter moved, seconded by Mr. Mercer, to combine and adopt both appointments, and the motion was adopted by unanimous vote.

Members of the Ladyburgs Plus One volunteer organization, and Local Firefighters Local #91 presented a check to Chief Jason Matthews in the amount of \$7,629.26 raised from a recent bingo event that was organized to purchase particulate hoods for the firemen. Chief Matthews accepted the check with appreciation and said this amount was sufficient to purchase all the hoods they needed.

PUBLIC FORUM – Ms. Fuchsia Saarinen, 1128 Avery Street, appeared before Council to speak in favor of the ordinance to establish the Avery Street Historic District. The district has been recognized since 1986, and making it a historic district will help protect their area. She asked for Council's approval of the ordinance.

Jennifer Bryant, Market Street, addressed Council and noted the City does not have a Code of Conduct or social media rules.

CITY COUNCIL FORUM – None.

RESOLUTION

WHEREAS, the West Virginia Highway Safety Grant assists local governments with overtime reimbursements for aggressive driving enforcement patrols; and

WHEREAS, the funds allocated to the City of Parkersburg are funded through the Governor's Highway Safety Program to the City of Parkersburg; and

WHEREAS, the City of Parkersburg has been allocated approximately Thirty-four Thousand, Two-Hundred and Fifty Dollars (\$34,250.00) for overtime enforcement activities for the period of October 1, 2019 through September 30, 2020.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Parkersburg that they agree to the grant conditions of the WV Highway Safety Grant Program and authorizes the City to enter into a contractual agreement with the Governors Highway Safety Program to claim overtime reimbursement from this grant.

MOTION – Mr. Reed moved, seconded by Mr. Fox, to adopt the resolution, and the motion was adopted by unanimous vote.

September 10, 2019

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the fiscal year 2019-2020 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
COUNCIL					
410-214-000	TRAVEL	4,000	(750)	3,250	REALLOCATION TO RIVERFEST
410-230-000	CONTRACTUAL SERVICES	1,000	(500)	500	REALLOCATION TO RIVERFEST
410-341-000	DEPARTMENTAL SUPPLIES	2,000	(750)	1,250	REALLOCATION TO RIVERFEST
			(2,000)		
FAIRS & FESTIVALS					
903-566-056	CONTR B - RIVERFEST	-	4,000	4,000	REALLOCATION TO RIVERFEST
			4,000		
CULTURE & RECREATION GRANTS					
920-565-059	CONTR B - ARTSBRIDGE	7,000	(2,000)	5,000	REALLOCATION TO RIVERFEST
			(2,000)		
			-		

The above resolution proposes to revise the FY20 General Fund budget to reflect a reallocation of Council travel, contractual services and supplies appropriation, as well as a portion of the current appropriation to Artsbridge, for the purposes of providing funding for Riverfest.

MOTION – Mr. Reed moved, seconded by Mr. Mercer, to adopt the resolution, and the motion was adopted by unanimous vote.

RESOLUTION

**RESOLUTION AUTHORIZING THE SALE, OPERATION
AND REPLACEMENT OF THE PARKERSBURG
MEMORIAL TOLL BRIDGE BY EQUESTS
FOR PROPOSAL**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the City publish, advertise and seek requests for proposals for the sale, operation and replacement of the Parkersburg Memorial Toll Bridge and further engage in the process necessary for the City's divestment of said bridge.

MOTION – Ms. Kuhl moved, seconded by Mr. McCrady, to adopt the resolution, and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

**AN ORDINANCE AMENDING SECTION 905.01
TRIMMING TREES REQUIRED, OF THE CODIFIED
ORDINANCES OF THE CITY OF PARKERSBURG
(from 8' to 13')**

MOTION – Ms. Kuhl moved, seconded by Mr. Reed, to adopt the ordinance on first reading.

Councilman Mercer asked how citizens could afford to keep their trees trimmed, and their homes are out of compliance.

Mayor Joyce stated that they would not be penalized, and that the size of our equipment in today's environment is the reason for the amendment. If tree limbs are damaging our equipment, we trim now, he said. Low limbs effect our Transit Authority, the Utility Board and others, and the City will do it to protect our equipment. This is not about enforcement, he said.

VOTE – the motion was adopted by unanimous vote.

**AN ORDINANCE AMENDING AND RE-ENACTING
SUBPART 6, EXTENDED MEDICAL LEAVE, OF PART E,
SPECIAL LEAVES, OF SECTION IX, BENEFITS, OF THE
PERSONNEL POLICY AND PROCEDURE MANUAL
OF THE CITY OF PARKERSBURG**

MOTION – Mr. Reed moved, seconded by Ms. Kuhl, to adopt the ordinance on first reading.

September 10, 2019

The ordinance was discussed at length. Mr. Carpenter asked about our policy now, and Mayor Joyce stated that we provide above the federal mandate to whatever sick leave the employee has, and we do not backfill while the employee is off sick. We've had employees out for six months, nine months, and one almost a year. We have 63 employees with over 1,000 sick leave hours, he said.

This ordinance puts a limit of 26 weeks on the employee, and after that time, they can use disability insurance that is available. Sick leave hours can be used for pensions. This is for sick time only – not vacation.

Mr. Barber asked if an employee could come back later, if they had to be off eighteen months, and Mayor Joyce said they could, but we won't create a position for them. They would be evaluated, but it would not be automatic that they could come back.

Mayor Joyce said this ordinance is more about the impact that prolonged our ability to provide service to the citizens. Covering shifts can be difficult in a small department.

When Mr. Fox asked how many employees have accrued over a year sick leave, Ms. Wallace, Personnel Director, said there were several. Mr. Fox asked about civil service employees, and Fire Chief Matthews stated that the police and fire can have temporary disability because of an injury approved by multiple doctors. They can have up to two years off, paid out of the pension fund and not their sick leave. They have to apply and get approval from the state and local level.

Mayor Joyce said you can't compare City employee benefits with civil service. If a civilian employee wants disability, they have to buy it.

Mr. Fox then asked if a fund could be set up to help temporarily staff any position, and Mayor Joyce said that administering it may be different. It all has to do with the nature of the position. In clerical positions, they can split the work and move phone lines, but he is not interested in staffing those positions in the street department temporarily. He said he appreciates the thought, but this is mostly for people who operate equipment, and temporary staffing is not the way to go, he said. That is not a good solution, or workable.

We are here to provide service, Mr. Reed stated. The general public does not understand why government employees can take off that much time. We are reminded that employees can purchase short and long term disability for \$7.00 per month. We should think of the citizens and common people who do not get a year off sick. Government employees have special benefits that no one else has, he said. We should look at this as citizens. We were recently told that an employee making \$36,000.00 costs \$62,000.00, including benefits.

Mr. Fox stated that he was injured September 1, 2017 and it was at least nine months before he could go back to work. The 26-week time frame is not adequate for some injuries, he said.

Mr. Barber stated that our employees are our work force and backbone of the City and they have that leave because they have accrued it. He does not want to take anything away from a dedicated servant, and would compromise on 9 months if a motion was offered.

Employees on sick leave are not on vacation, Mr. Fox stated, but because a doctor has determined when they can go back to work. The idea that they get too much pension is ridiculous, he said.

MOTION – Mr. Carpenter moved, seconded by Mr. Barber, to move the previous question and return to the vote, and the motion was adopted by unanimous vote.

VOTE – the motion failed with Mr. Mercer, Mr. Barber, Mr. Carpenter, and Mr. Fox voting "no"; and Mr. McCrady, Ms. Kuhl, Mr. Reed and Mr. Stanley voting "yes".

ORDINANCE, FIRST READING:

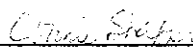
AN ORDINANCE AMENDING AND RE-ENACTING
ARTICLE 1348 FOR THE PURPOSE OF ESTABLISHING
THE AVERY HISTORIC DISTRICT

MOTION – Ms. Kuhl moved, seconded by Mr. Carpenter, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

The Clerk presented annual reports for the Firemen's and Policemen's Pension and Relief Fund through June 30, 2019.

MOTION – Mr. Carpenter moved, seconded by Mr. Mercer, to receive and file both reports, and the motion was adopted by unanimous vote.

The meeting adjourned at 8:25 PM.



City Clerk

Council Vice President



camdenclark.org

Camden Clark Medical Center
800 Garfield Avenue
P.O. Box 718
Parkersburg, WV 26102
304-424-2111

September 10, 2019

Connie Shaffer
City Clerk
City Council of Parkersburg
P.O. Box 1627
Parkersburg, WV 26102

Dear Mrs. Shaffer:

At the June 27, 2019 quarterly meeting of the Board of Trustees of Camden-Clark Memorial Hospital, the Board nominated the following individuals for a second term reappointment to the Board of Trustees:

Scot Swartz
7/1/19 – 6/30/25

Charles Casto
7/1/19 – 6/30/25

Shelley Capel
7/1/19 – 6/30/25

William Niday
7/1/19 – 6/30/25

We did overlook contacting you last year when we had one member reappointed for a second term – Doug Jones, 7/1/18 – 6/30/24. Our apologies for this oversight.

I am requesting that you please add these five reappointments to the next City Council agenda for confirmation. I ask that you please advise me when the individuals will be presented to the council and when the final decision has been approved.

Please do not hesitate to contact me at 304-424-2204 or sean.smith@wvumedicine.org if you should have any questions.

Sincerely,

Sean G. Smith
VP Physician Enterprises and Clinical Integration
Interim CEO

**RESOLUTION AUTHORIZING MAYOR JOYCE TO ACCEPT A HOMELAND SECURITY GRANT FOR FISCAL
YEAR 2019**

OKS
WHEREAS, the City of Parkersburg submitted a grant request to the State of West Virginia, Division of Homeland Security and Emergency for the purpose of purchasing 60 Microsoft Surface Pro 6 Tablets and accessories to serve as MDTs in individual patrol vehicles; and

WHEREAS, having said equipment would increase officer efficiency in reporting information in the Department's Record Management System, as well as well as provide real time updates from central dispatch; and

WHEREAS, said equipment would also improve operational coordination, communication and help law enforcement address cybersecurity issues.

WHEREAS, the City of Parkersburg has been allocated a direct award of \$75,000 for the Homeland Security Grant Program and no match is required,

NOW THEREFOR BE IT RESOLVED by the City Council of the City of Parkersburg that Mayor Tom Joyce be and is hereby authorized to accept a Homeland Security Grant from the West Virginia Division of Homeland Security and Emergency Management in the amount of \$75,000 and execute any necessary document to administer the grant.

Sponsored By: Carpenter, Kuhl, Reed, Fox, Mercer and McCrady

A Resolution Approving
And Adopting Amendments
To The Special Rules For Civil Service
Examinations Of The Parkersburg
Firemen's Civil Service Commission

Whereas the Firemen's Civil Service Commission met on September 5, 2019 to consider certain changes to the Commission's Special Rules concerning initial/entry and promotional examinations; and

Whereas after consideration of the same the Firemen's Civil Service Commission approved such amendments to the said Special Rules.

Now Therefore Be It Resolved By The Council Of The City Of Parkersburg that the amendments to the Special Rules For Civil Service Examinations and Physicals For The Fire Department relative to the initial or entry and promotional examinations for Firefighters and as are attached hereto and made a part hereof be and they are hereby adopted.

Sponsored By Councilmembers: _____, _____, _____.

The proposed amendments to the Special Rules are highlighted.

The present Special Rules are attached for comparison.

EXAMINATIONS

(Initial Examination)

2. (a) Applicants for original appointment shall be in accordance with the Civil Service laws of West Virginia for paid firemen as stated in Chapter 8, Article 15, Section 17.
- (b) The Commission shall select an appropriate multiple-choice written examination and shall cause the same to be administered and promptly scored.
- (c) A passing score shall be a minimum of seventy (70) percent.
- (d) Five points credit will be added to the passing score of any applicant who qualifies for a military service credit, in accordance with West Virginia Code 6-13-1.

(Promotion Examination)

7. (a) For each examination, the identity of each candidate shall have been concealed by the use of an identification number. Each candidate's name and identification number shall appear on a document which is sealed immediately prior to the administration of the test. Each candidate's answer sheet shall be identified only by his/her identification number and shall not bear his/her name. The sealed identification document shall not be opened until after the Commission has completed scoring the examination.
- (b) A minimum score of seventy (70) percent on the written examination must be achieved. Any test score lower than seventy (70) percent will not be added into the standard grading curve and combined with experience/seniority points.
- (c) The apportionment of weight to the competitive examination and experience and seniority will be as follows:

Competitive Examination 70 and Experience and Seniority 30.

The test score and experience score shall be graded on a standard grading curve.

SPECIAL RULES FOR CIVIL SERVICE EXAMINATIONS AND PHYSICALS
FOR THE FIRE DEPARTMENT OF PARKERSBURG, WEST VIRGINIA
(originally adopted May 2002; amendment Aug 2009)

The purpose of the Firemen's Civil Service Commission for the City of Parkersburg shall be:

- A. To provide a complete, all-inclusive and non-discriminatory system for the appointment, promotion, reduction, removal, and reinstatement of the members of the City of Parkersburg Fire Department
- B. To provide for an efficient professional and competent Fire Department to serve the citizens of the City of Parkersburg.

The Rules and Regulations contained herein are in addition to, and not intended to supersede any Rule or Regulation listed in Chapter 8; Part IV of the West-Virginia Civil Service Law pertaining to paid Fire Departments.

EXAMINATIONS

- 1. All Civil Service examinations for applicants for the position of Firemen in the Parkersburg Fire Department and for promotion of members of said Fire Department, shall be administered by the Parkersburg Firemen's Civil Service Commission. The Commission consisting of three (3) members, duly appointed in accordance with Chapter 8, Article 15, Section 15 of the Code of the State of West Virginia.
 - A. All applicants shall be tested by completely objective standards. Each applicant shall pay a fifteen (\$15.00) dollar administrative fee in order to take the competitive examination. Said fee to be paid at the time they submit their application.
 - B. No person may be accepted for examination who:
 - Has failed to make application as provided herein and provide required information; or
 - Has not attained a high school diploma or general education diploma (G.B.D.); or
 - Fails to appear at the designated place and time for examination; or
 - Fails to pay the fifteen (\$15.00) Dollar Administrative Fee.

2. Applicants for original appointment shall be in accordance with the Civil Service Laws of West Virginia for paid firemen as stated in Chapter 8, Article 15, Section 17.
3. (a) Examinations for promotion shall be in accordance with the Civil Service Laws of West Virginia for paid firemen, as stated in Chapter 8, Article 15, Section 22.

(b) The appointing official shall request the promotion examination to be given to fill a specified number of positions.

(c) Promotion vacancies filled in any position(s) requested by the appointing officials shall be filled from the certification list submitted by the Firemen's Civil Service Commission. The test results and certification may be used for a period of three (3) years from date of certification. (Amended April 9, 2002, res # 7198)

(d) After written examinations have been completed by the applicants, the Commission will submit the written examinations to an independent examination testing company ("testing company") for grading. Once the written examinations have been graded by the testing company, the scores will be sent to the Commission, who will record the scores and present the results. Members of the City of Parkersburg Fire Department who participated in the written examination may observe the submission of the written examinations to the testing company for grading, the receipt of the scores, and the recording and presentation of the results. (Amended August 25, 2009, res # 8090)
4. A reasonable time limit for an applicant's completion of a written examination shall be determined by the Parkersburg Firemen's Civil Service Commission before the examination is administered and the allotted time limit shall be announced to all applicants before the beginning time of the examination.
5. There shall be proper authoritative supervision during the entire time of the written examination. Two Commissioners shall be present at all times.
6. It shall be the policy of the Firemen's Civil Service Commission to permit representation of the press to visit, observe and record the events surrounding the examinations herein referred to insofar as it is possible to allow them to do so without disturbing applicants who are taking such examination. Representatives of the press may observe and be present at competitive examinations administered under the provisions of these regulations, subject to the following restrictions;
 - a. Whenever the Commission determines that the number of press representatives seeking to attend and examination is so large that their attendance will disturb the candidates taking such examination, the Commission may choose in a fair and random method, five (5) representatives of the press to attend and observe such examination; and
 - b. Representatives of the press attending such examination, shall observe such examination in a quiet and orderly fashion; and

- c. Representatives of the press shall under no circumstances interview, or record by film, videotape or any other electronic means, any conversation or images in the area where the examinations are being conducted without prior approval of the commission; and
 - d. Representatives of the press not complying with these rules and regulations may be asked to leave the area of the examination.
7. For each examination, the identity of each candidate shall have been concealed by the use of an identification number. Each candidate's name and identification number shall appear only on a document which is sealed immediately prior to the administration of the test. Each candidate's answer sheet shall be identified only by his/her identification number and shall not bear his/her name. The sealed identification document shall not be opened until after the Commission has completed scoring the examination.

The apportionment of weight to the competitive examination and experience and seniority will be as follows'

Competitive Examination 70 and Experience and Seniority 30

The test score and experience score shall be graded on a standard grading curve

- 8. The Commission shall give at least a 14 day written notice of each promotional" examination. Such notice shall consist of the date, time, place and the formula for arriving at the final composite score for that examination.
- 9. All testing materials shall be delivered and returned under a dual receipt system signed by one member of the Commission and one member of the' Parkersburg Fire Department. On the date and time of test, it shall be transported directly to the location of the test.
- 10. All testing materials will be first opened in the presence of all the applicants for the examination. After the examination, the package shall be sealed and returned. If for any reason the package must be reopened before returning; the package will be unsealed by the Commission under the observation of members of the City of Parkersburg Fire Department who took the test and desire to be present.
- 11. The Commission will furnish copies of these Rules and Regulations and any changes thereto to all members of the City of Parkersburg Fire Department.

PHYSICALS

- 1. (a) Physicals for promotion and initial appointment shall be in accordance with Chapter 8, Article 15, Section 18 of the West Virginia Civil Service Law, wherein it states .. All applicants for appointment or promotion to any position in a paid fire department who have passed the competitive examination

specified shall, before being appointed or promoted, undergo a medical examination which shall be conducted under the supervision of a board composed of two (2) doctors of medicine appointed for such purpose by the Mayor of the municipality.

(b) Such Board must certify that the applicant is free from any bodily or mental defect, deformity or disease which might incapacitate him from the performance of the duties of the position desired and is physically fit to perform such duties.

2. The Commission hereby adopts the NFPA 1582 (National Fire Protection Association) Standard of Medical Requirements for Fire Fighters as the current Medical Standards for initial appointment to the City of Parkersburg Fire Department with the following exceptions'

1. Paragraph 2-1 Deleted (General)

2 . 2-2.3 DENTAL, as follows:

(c) Orthodontic Appliances -- Individuals with Orthodontic 'appliances attached to the teeth are administratively acceptable so long as the appliance does not interfere with the wearing of the protective mask.

3. 2-2.7.2 EYES AND VISION, changed as follows:

(b) Standard Visual Acuity without correction shall be at least 20/50 in either eye; and standard visual acuity with correction shall be at least 20/20 in either eye

... 4 . 2-2.10a HEART

Add thereto, subparagraph (i) as noted below:

(i) All applicants shall undergo an electrocardiographic examination.

5. Paragraph 2-3, Minimum Physical Fitness Requirements, DELETED.

6. Height and Weight shall be in proportion.

3. A. Certified copies of all physicals taken shall be sent to the Parkersburg Firemen's Civil Service Commission when any applicant is appointed, promoted or fails the physical examination.

B. As mentioned in Items 1 and 2 under Physicals, appointment shall mean initial appointment to the fire department.

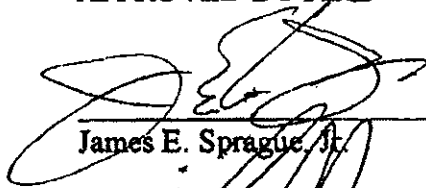
C.

4. Applicants will pass physical requirements as set forth in their training program and set by the Firemen's Pension Trustee Board before permanent appointment. Applicants for promotion will pass physical standards according to the duties they must perform in the position of promotion.
5. Certified copies of all physicals taken, whether passed or failed, shall be sent to the Parkersburg firemen's Civil Service Commission before any applicant is certified for promotion or appointment.
6. As mentioned in all previous items, the term appointment shall mean initial appointment.


SPONSORS: Councilpersons Kimes, Roedersheimer, Chevront, Goff, Fitcher

CIVIL SERVICE COMMISSIONERS:

APPROVED BY FIRE



James E. Sprague, Jr.



Richard Dunbar

Edward H. Hupp

Dated May 13, 2002 (amendments followed)

RESOLUTION RE-CONSTITUTING THE MEMBERSHIP/COMMISSIONERS OF THE
URBAN RENEWAL AUTHORITY OF THE CITY OF PARKERSBURG

WHEREAS, the Urban Renewal Authority of the City of Parkersburg was duly created and/or reconstituted by Resolution of the City Council of the City of Parkersburg under the provisions of West Virginia Code 16-18-4.

WHEREAS, the Urban Renewal Authority is a political subdivision and public corporation of the State of West Virginia under the provisions of West Virginia Code 16-18-1 et. seq., and

WHEREAS, the Parkersburg City Council desires to re-constitute the method of selection of URA members.

Now Therefore Be It Resolved By The Parkersburg City Council as follows:

The Parkersburg Urban Renewal Authority shall consist of seven (7) members, all of whom shall be residents of the City. One member shall be a member of City Council whose term of membership shall be the same as his/her term of office. Three (3) members shall be nominated by the banking, real estate, or development/planning communities of the City with the approval of the Mayor and confirmed by City Council. The remaining three (3) members shall be nominated by the Mayor and confirmed by City Council. These six (6) members first selected shall serve respectively for terms of two years, three years and four years and three of said members for five years. Thereafter said members shall serve five (5) year terms.

Vacancies shall be filled for the unexpired term and made in the same manner as original selections were made.

Sponsored By Councilpersons:

An Ordinance Amending
Section 905.01, Trimming
Trees Required, Of The
Codified Ordinances Of
The City Of Parkersburg

Whereas to accommodate the height of City street sweepers, sanitation trucks and other City equipment and avoid damage to the trees and City equipment it is advisable and necessary that trees adjacent to City streets and alleyways be trimmed.

Now Therefore Be It Ordained By The Council Of The City Of Parkersburg that Section 905.01, Trimming Trees Required, of the Codified Ordinances of The City of Parkersburg be amended by revising the clear space between the lowest limb of any tree over hanging the sidewalk, street or alley from eight (8) feet to thirteen (13) feet and as follows:

905.01 TRIMMING TREES REQUIRED.

Each shade tree along or upon any street, sidewalk or alley within the corporate limits of the City shall be kept so trimmed that there shall be a clear space of at least thirteen (13) feet between the lowest limb of such tree and the level of the sidewalk, street or alley.

It shall be the duty of the owner and of the occupant of any property abutting on any such street, sidewalk or alley to cause all shade trees upon and along such street, sidewalk or alley to be trimmed and kept trimmed so as to comply with the provisions of this section.

Sponsored By Councilmembers:



Municipal Planning Commission Staff Report

Municipal Building | City Council Chambers | August 30, 2019 at 12:30pm

Planning Commission

President

Charlie Matthews

Vice-President

Eric Gumm

Council

Representative

Dave McCrady

Members

Sean Andrews

Francis Angelos

Sherry Dugan

Sean Francisco

James Greene II

Luke Peters

Seldon Wigal

Rickie Yeager

PROJECT: Amending and reenacting municipal ordinance 1348 for the purpose of establishing the Avery Historic District.

PROJECT DESCRIPTION

This ordinance update would result in the inclusion of the Avery Historic District in the Residential Historic District Ordinance.

ANALYSIS

The addition of Avery Historic District to the ordinance would allow the District to establish an Architectural Review Board (ARB). This ARB would serve to help protect the historic character of the neighborhood by reviewing all exterior improvements to residential structures in the district, with specific exceptions listed in Section 1348.09(d) of the ordinance.

The ordinance would create a zoning overlay and would not eliminate or change the underlying zoning. For example, a parcel of land zoned Residential (R-4) would still be subject to the rules and regulations that apply to a R-4 zoning district. It is important to note that the ordinance would not apply to existing commercial buildings in the district as it only affects residential properties and structures.

As part of the ordinance, a set of design guidelines were created to help inform the decisions of the ARB members. These guidelines were not written to be unyielding rules, but rather a guide to make sure decisions are beneficial both to the neighborhood and to the property owner. The guidelines may also be modified in cases of economic hardship, were the property owner may not be able to make repairs in an entirely historically-accurate manner.

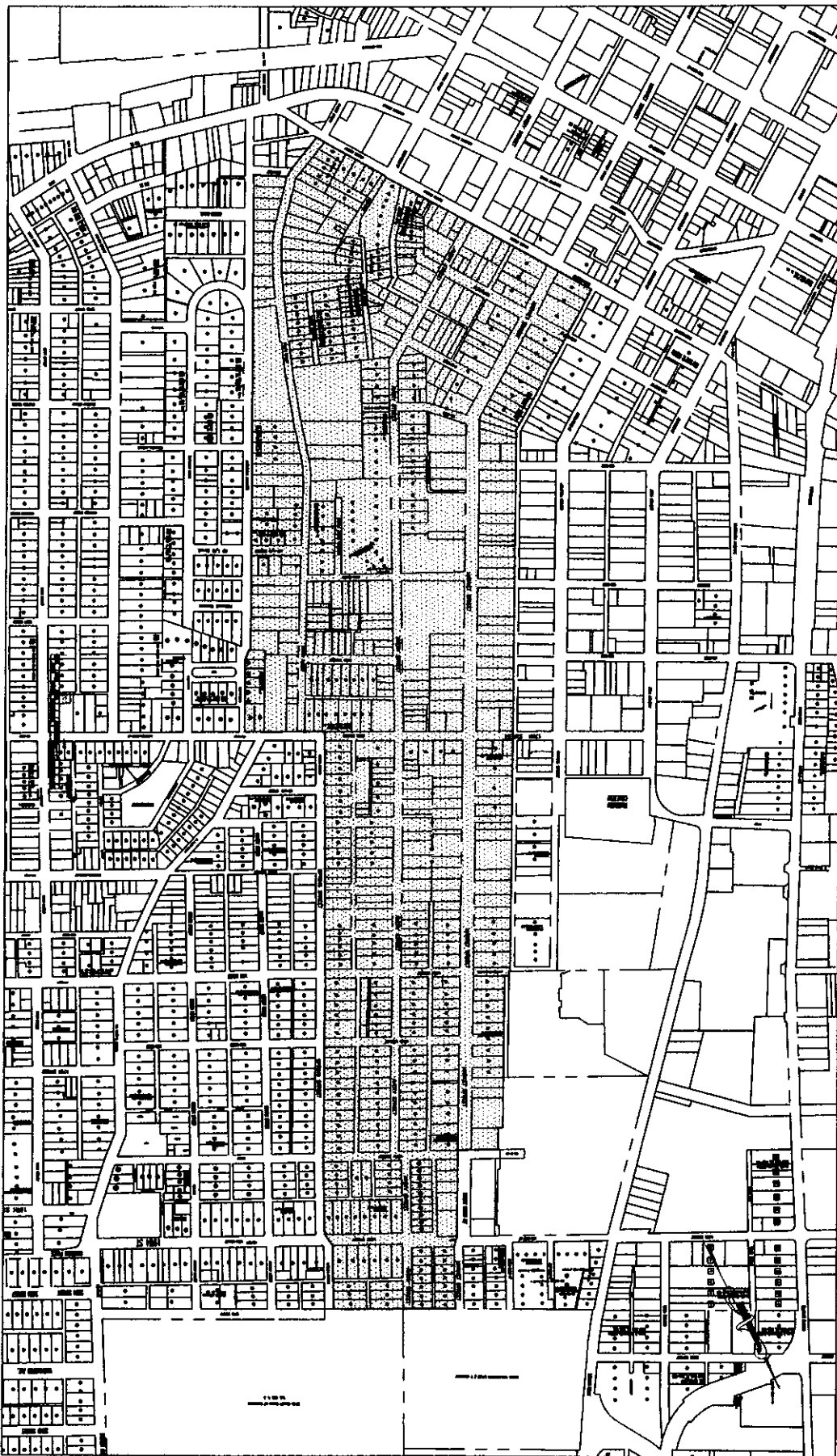
Codifying the Avery Historic District will not only help preserve the historic character of the neighborhood, but should encourage more private investment and redevelopment in the district.

LAND USE SUBCOMMITTEE RECOMMENDATION

The Land Use Subcommittee met on Monday, August 19th, 2019 in the Development Office to discuss the proposed addition of Avery Historic District to the Residential Historic District Ordinance. Members in attendance included Luke Peters and Charlie Matthews. Upon review, both members gave the recommendation to approve the proposed abandonment.

PLANNING DIVISION RECOMMENDATION

The planning division recommends that the Avery Historic District be added to the Residential Historic District Ordinance.




CITY OF PARKERSBURG, WV
Department of Public Works
Engineering Division
AVERY STREET HISTORIC DISTRICT

Scale: 1" = 200'

DATE: 10/15/01
DRAWN BY: J. B. STONE
CHECKED BY: J. B. STONE
1 | 1

**ORDINANCE OF
THE CITY OF PARKERSBURG**



AN ORDINANCE AUTHORIZING AND APPROVING THE CONVEYANCE OF REAL PROPERTY, FIXTURES AND PERSONAL PROPERTY AND APPURTENANCES TO THE MUNICIPAL BUILDING COMMISSION OF THE CITY OF PARKERSBURG, WEST VIRGINIA, FOR THE PURPOSE OF FACILITATING THE DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW FIRE STATION TO BE CONSTRUCTED ON REAL PROPERTY LOCATED IN THE VICINITY OF 3401 EMERSON AVENUE AND 1373 WEST VIRGINIA AVENUE IN THE CITY OF PARKERSBURG AND TO BE KNOWN AS "FIRE STATION NO. 4" BY THE CITY OF PARKERSBURG ON BEHALF OF THE MUNICIPAL BUILDING COMMISSION OF THE CITY OF PARKERSBURG, WEST VIRGINIA; THE LEASING OF SUCH REAL PROPERTY AND ALL PROJECT IMPROVEMENTS AND APPURTENANCES THERETO BY THE CITY OF PARKERSBURG FROM THE MUNICIPAL BUILDING COMMISSION OF THE CITY OF PARKERSBURG, WEST VIRGINIA; THE SALE AND ISSUANCE BY THE MUNICIPAL BUILDING COMMISSION OF THE CITY OF PARKERSBURG, WEST VIRGINIA OF ITS NOT TO EXCEED \$2,500,000 PRINCIPAL AMOUNT OF LEASE REVENUE BONDS, IN ONE OR MORE SERIES; AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT AND LEASE AND OTHER INSTRUMENTS AND AUTHORIZING AND APPROVING OTHER DOCUMENTS AND MATTERS RELATING TO THE TERMS AND SECURITY OF SUCH BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, The City of Parkersburg (the "City") has, pursuant to an ordinance enacted August 19, 1975, created and established the Municipal Building Commission of The City of Parkersburg, West Virginia (the "Issuer"), a public corporation and municipal building commission of the State of West Virginia, pursuant to the authority granted to it in Chapter 8, Article 33 of the West Virginia Code of 1931, as amended (the "Act");

WHEREAS, the Issuer, under the Act, has plenary power and authority to contract and be contracted with, acquire, purchase, own and hold any property, real or personal, and acquire, construct, equip, maintain and operate public buildings, structures, projects and appurtenant facilities of any type or types for which the City is permitted by law to expend public funds, sell,

encumber or dispose of any property, real or personal, and lease its property or any part thereof, for public purposes to such persons and upon such terms as the Issuer deems proper;

WHEREAS, the City is empowered and authorized by Chapter 8, Article 16 of the West Virginia Code of 1931, as amended, to construct, reconstruct, establish, acquire, improve, renovate, extend, enlarge, increase, own, equip, repair, maintain and operate any municipal public works, together with all appurtenances necessary, appropriate, useful, convenient or incidental for or to the maintenance and operation of such works, including municipal buildings, jail facilities, police stations, fire stations, and other public buildings;

WHEREAS, the City desires to convey unto the Issuer pursuant to such deed or deeds, bills of sale or other instruments of transfer as may be necessary and appropriate under the circumstances (collectively, the "Conveyance Documents"), the real property located in the vicinity of 3401 Emerson Avenue and 1373 West Virginia Avenue in The City of Parkersburg together with all improvements and appurtenances thereto, which real property shall be more particularly described in **EXHIBIT A – REAL ESTATE DESCRIPTION**, attached to the hereinafter described Lease and made a part hereof (the "Fire Station Property");

WHEREAS, the City desires to design, acquire, construct and equip on the Fire Station Property a new fire station (the "Fire Station No. 4") together with all necessary appurtenances in connection therewith (the "Project"; the Fire Station Property, together with all rights of way, appurtenances, buildings, personal property and fixtures associated therewith, including, but not limited to, the Project improvements to be constructed thereon and all additions and improvements thereto now or hereafter acquired, created or constructed, of every kind and nature, herein called the "Facilities");

WHEREAS, the Issuer, under the Act, has plenary power and authority to issue negotiable bonds, notes, debentures or other evidences of indebtedness and provide for the rights of the holders thereof, incur any proper indebtedness and issue any obligations and give any security therefor which it may deem necessary or advisable in connection with exercising powers as provided in the Act;

WHEREAS, the Issuer desires, pursuant to an Ordinance enacted on October 8, 2019 (the "Issuer Ordinance") to issue its Lease Revenue Bonds, in one or more series, in an aggregate principal amount not to exceed \$2,500,000 (the "Bonds") to (i) finance the costs of the Project, (ii) pay costs of issuance of the Bonds and related costs, (iii) fund a reserve account, if any, for the Bonds, and (iv) pay capitalized interest, if any, on the Bonds;

WHEREAS, the purchaser of the Bonds (the "Purchaser"), the terms, conditions and provisions of the Bonds and the forms of certain documents to be executed and delivered in connection with the issuance and sale of the Bonds shall be approved by the Issuer pursuant to a resolution of the Issuer which is supplemental to the Issuer Resolution (the "Issuer Supplemental Resolution");

WHEREAS, the City desires to lease the Facilities from the Issuer pursuant to an Agreement and Lease (the "Lease") to be dated the Closing Date (as hereinafter defined), by and between the Issuer, as lessor, and the City, as lessee;

WHEREAS, the Issuer, pursuant to the Issuer Ordinance, has appointed the City to undertake the design, acquisition, construction and equipping of the Project including being party to any construction contracts and fulfilling the obligations of the City under such construction contracts as may be necessary in connection with same and for the purpose of requisitioning and applying the proceeds of the Bonds to the payment of the costs of the Project and the costs of issuance of such Bonds and related costs, for and on behalf of the Issuer as herein described, and the City desires to authorize such actions on its part pursuant to this Ordinance; and

WHEREAS, the City desires to take all steps necessary to authorize the conveyance of the Fire Station Property, its undertaking of the design, acquisition, construction and equipping of the Project for and on behalf of the Issuer, its requisitioning of the Bond proceeds and application thereof to the payment of the costs of the Project, its leasing of the Facilities from the Issuer pursuant to the terms of the Lease and to permit the Issuer to promptly proceed with the issuance of the Bonds;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PARKERSBURG, AS FOLLOWS:

Section 1. Pursuant to the Act, this Ordinance is adopted and enacted and it is hereby found and determined that, to accomplish the purposes of the Act and the findings set forth in the preambles hereof, the following is hereby authorized and approved: (i) the conveyance of the Fire Station Property by the City to the Issuer pursuant to the Conveyance Documents; (ii) the design, acquisition, construction and equipping of the Project by the City for and on behalf of the Issuer including but not limited to engaging such architects and other professionals, undertaking such public bidding processes, providing notice of award and notice to proceed to such construction contractors, entering into such construction contracts, purchase agreements and other documents as may be necessary in connection with same and performing under such agreements, (iii) the leasing of the Facilities by the City from the Issuer pursuant to the terms of the Lease and the payment of such lease rentals and other payments by the City which are provided for pursuant to the Lease, and (iv) the issuance and delivery of the Bonds by the Issuer in the aggregate principal amount of not to exceed \$2,500,000 for the purpose of financing costs of the design, acquisition, construction and equipping of the Project, the payment of costs of issuance of the Bonds and related costs if to be paid from Bond proceeds, the funding of a reserve account, if any, for the Bonds and the payment of capitalized interest, if any, on the Bonds, are hereby authorized, approved, ratified and confirmed. The Bonds shall be issued in accordance with, and shall have the terms provided in, the Issuer Ordinance authorizing the issuance of the Bonds, which Issuer Ordinance is hereby approved.

Section 2. The City hereby agrees to undertake all actions necessary for the design, acquisition, construction and equipping of the Project and to requisition and apply the proceeds of the Bonds to the payment of the costs of the Project and related costs, and to execute all construction contracts, requisitions, certificates or other documents necessary in connection therewith, and to give any and all authorizations as may be necessitated thereby. The City hereby authorizes and approves the payment of costs of the Project which may be incurred prior to the issuance of the Bonds from its General Revenue Fund and the reimbursement of such fund from the proceeds of the Bonds following their execution and delivery.

Section 3. The Lease, by and between the Issuer, as lessor, and the City, as lessee, pursuant to which the City will lease the Facilities from the Issuer and will agree to pay as Lease Rentals (but only from the sources set forth therein), amounts sufficient to pay the principal of and interest on the Bonds and any other amounts payable thereunder, shall be substantially in the form as shall be approved pursuant to a resolution of the City which is supplemental to this Ordinance (the "City Supplemental Resolution"), with such changes, variations, insertions and omissions as may be approved by the City. The Mayor and City Manager of the City are hereby authorized to execute, acknowledge, as necessary, and deliver the Lease and the City Clerk of the City is hereby authorized and directed to affix the seal of the City thereto and to attest the seal. The execution of the Lease by the Mayor and City Manager shall be conclusive evidence of any approval required by this Section.

Section 4. The Lease Assignment (the "Assignment"), by the Issuer to the Purchaser, pursuant to which the Issuer shall assign certain of its rights under the Lease and rentals thereunder, to be dated or effective as of the Closing Date, shall be substantially in the form as shall be approved pursuant to the City Supplemental Resolution, with such changes, variations, insertions and omissions as may be approved by the Issuer and the City. The execution of the Assignment by the Chairman of the Issuer shall be conclusive evidence of any such approval.

Section 5. The Assignment of Funds and Accounts (the "Funds Assignment"), by the Issuer to the Purchaser, pursuant to which the Issuer shall assign its rights in and to certain funds and accounts established in connection with the Bonds pursuant to the Lease, to be dated or effective as of the Closing Date, shall be substantially in the form as shall be approved pursuant to the City Supplemental Resolution, with such changes, variations, insertions and omissions as may be approved by the Issuer and the City. The execution of the Assignment by the Chairman of the Issuer shall be conclusive evidence of any such approval.

Section 6. The Credit Line Deed of Trust, Fixture Filing and Security Agreement (the "Deed of Trust") by the Issuer to the trustees named therein, pursuant to which the Issuer shall convey the Facilities to the trustees named therein, in trust, for the benefit and security of the Purchaser in the repayment of the Bonds, shall be substantially in the form as shall be approved pursuant to the City Supplemental Resolution, with such changes, variations, insertions and omissions as may be approved by the Issuer and the City. The execution of the Deed of Trust by the Chairman of the Issuer shall be conclusive evidence of any such approval.

Section 7. The Bonds, substantially in the form submitted to this meeting, shall be and the same are hereby approved in all respects, with such changes, variations, insertions and omissions as may be approved by the City and the Issuer. Such approval shall constitute the approval of the issuance of the Bonds by an "applicable elected official" to the extent such approval may be required by any State or federal law. The execution of the Bonds by the Chairman of the Issuer shall be conclusive evidence of any such approval.

Section 8. The City hereby approves the sale of the Purchaser, as shall be designated by the Issuer Supplemental Resolution. The price of the Bonds shall be 100% of par value, there being no interest accrued thereon. The Bonds shall be dated the date of delivery thereof (the "Closing Date").

Section 9. All covenants, stipulations, obligations and agreements of the City contained herein and contained in the Lease and all other instruments and documents relating thereto shall be deemed to be the special and limited covenants, stipulations, obligations and agreements of the City to the full extent permitted by law, and such covenants, stipulations, obligations and agreements shall be binding upon the City and its successors from time to time and upon any board or body to which any powers or duties, affecting such covenants, stipulations, obligations and agreements, shall be transferred by or in accordance with law. Except as otherwise provided herein, all rights, powers and privileges conferred and duties and liabilities imposed upon the City or the officials thereof by the provisions hereof and by the Lease and all other instruments and documents relating thereto shall be exercised or performed by the City or by such officers, board or body as may be required or permitted by law to exercise such powers and to perform such duties.

No covenant, stipulation, obligation or agreement herein contained or contained in the Lease and all other instruments and documents relating thereto shall be deemed to be a covenant, stipulation, obligation or agreement of any officer, agent or employee of the City in his or her individual capacity and neither the City nor any officer or employee thereof shall be liable personally on the Lease or the Bonds or be subject to any personal liability or accountability by reason of the issuance thereof.

Section 10. The City hereby ratifies all actions necessary to authorize and approve the design, acquisition, construction and equipping of the Project by the City.

Section 11. The firm of Steptoe & Johnson PLLC, Charleston, West Virginia, is hereby designated as bond counsel in connection with the issuance of the Bonds and the Mayor and City Manager are hereby authorized to execute and deliver such engagement letters as may be necessary to retain such firm for these services.

Section 12. The execution, delivery and due performance of the Lease are hereby in all respects approved, authorized, ratified and confirmed, including, without limitation, all acts heretofore taken in connection with the design, acquisition, construction and equipping of the Project; the issuance of the Bonds and the leasing of the Facilities, and it is hereby ordered that the Mayor, the City Manager, the City Clerk, the council members and other employees and officers of the City execute and deliver such other documents, certificates, agreements and instruments and take such other action as may be required or desirable to carry out the purposes of this Ordinance, the Bonds and the aforesaid documents, certificates, agreements and instruments.

Section 13. All ordinances, orders, resolutions or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 14. This Ordinance shall take effect immediately following the public hearing hereon and approval on second and final reading.

Section 15. Upon adoption on first reading hereof, an abstract of this Ordinance, determined by the City to contain sufficient information as to give notice of the contents hereof, shall be published once a week for two successive weeks within a period of fourteen consecutive

days, with at least six full days intervening between each publication, in the *Parkersburg News & Sentinel*, a newspaper published and of general circulation in the City, together with a notice stating that this Ordinance has been adopted and that the City contemplates the conveyance of the Fire Station Property to the Issuer, the leasing of the Facilities and the issuance of the Bonds by the Issuer, and that any person interested may appear before the City upon a date certain, not less than ten days subsequent to the date of the first publication of the said abstract and notice, and present protests, and that a certified copy of the Ordinance is on file in the office of the City Clerk of the City for review by interested parties during regular office hours. At such hearing, all objections and suggestions shall be heard and the Council of the City shall take such action as they shall deem proper in the premises.

First Reading: September 24, 2019

Enacted on Second Reading
Following Public Hearing: October 8, 2019

THE CITY OF PARKERSBURG

By: _____
Its Mayor

CERTIFICATION

The undersigned, being the duly qualified, elected and acting City Clerk of The City of Clarksburg does hereby certify that the foregoing Ordinance was duly adopted and enacted by the council of The City of Parkersburg at regular meetings duly held, pursuant to proper notice thereof, on September 24, 2019 and October 8, 2019, quorums being present and acting throughout, and which Ordinance has not been repealed, rescinded, modified, amended or revoked and is a true, correct and complete copy thereof as witness my hand and the seal of The City of Parkersburg this _____, 2019.

By: _____
City Clerk, The City of Parkersburg

DEED

THIS DEED, Made this 23rd day of August, 2019, by and between

CITY of PARKERSBURG, a municipal corporation, Grantor, as party of the first part,

and

MUNICIPAL BUILDING COMMISSION of the **CITY of PARKERSBURG**, Grantee, as party of the second part.

WITNESSETH

That for and in consideration of the sum of FIVE (\$5.00) DOLLARS, cash in hand paid, and other good and valuable considerations, the receipt of all of which is hereby acknowledged, the said party of the first part does hereby grant and convey unto the said party of the second part, with Covenants of **GENERAL WARRANTY**, all that certain lot, tract or parcel of real estate situate, lying and being in the City of Parkersburg, County of Wood, and State of West Virginia, bounded and described as follows:

TRACT ONE: BEGINNING at the intersection of West Virginia and Emerson Avenue at a drill hole in the pavement; thence with the line of West Virginia Avenue N 59° 03' W 43.60 feet to an iron pin in the corner of a lot owned by the City of Parkersburg, thence with the said line N 30° 33' E 90 feet to an Iron Pin, thence N 59° 03' W 60 feet to an Iron Pin at the Alley, thence with the line of the Alley N 30° 33' E 50 feet to a bolt in the concrete; thence S 59° 03' E 220.28 feet to an iron pin in a walk in the Right of Way line of Emerson Avenue and State Route #2, thence with a chord line of a curve having a radius of 2272.01 feet S 70° 31' W 181.63 feet to the point of beginning.

BEING the same property conveyed to The City of Parkersburg by Corrective Deed dated June 24, 2019 of record in Deed Book 1295, page 459.

TRACT TWO: BEGINNING in the northerly line of West Virginia Avenue at a point fifty-seven and 5/10 (57.5) feet in a westerly direction from the intersection of the northerly line of West Virginia Avenue with the westerly line of Emerson Avenue; thence with the northerly line of West Virginia Avenue, North 59° 03 minutes West, Sixty (60) feet to a stake set at the intersection of the northerly line of West Virginia Avenue with the easterly line of a twenty (20) foot alley; thence with the easterly line of said alley, North 30° 12 minutes East, ninety (90) feet to a stake at the southwest corner of Mary F. Mayhugh property; thence with the line common to Mary F. Mayhugh property; thence South 30° 12 minutes West, Ninety (90) feet to the place of beginning, and being sixty (60) feet off the rear or westerly end of that certain tract or parcel of land, conveyed to the said Wood County Bank, Trustee, by L. J. Pierson and Cora Pierson, by deed of general assignment dated the 8th day of April, 1930, and recorded in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Deed Book 201, page 639.

BEING the same property conveyed to The City of Parkersburg by Corrective Deed dated June 24, 2019 of record in Deed Book 1295, page 459.

A Plat of the property hereby conveyed, made on the 6th day of May, 1931, by L. G. Merrill, Engineer, is part of a Deed Recorded in the Office of the Clerk of the County Commission of Wood County, West Virginia in Deed Book 205, at page 53.

In the event that the representations made above do not reflect the intent of our prior contract of sale, that contract shall control and survive this deed. Each party agrees to indemnify the other from any consequences arising from such mis-representation and agree to cooperate in correcting the same.

DECLARATION OF CONSIDERATION OR VALUE

The undersigned hereby declare that the total consideration paid for the property conveyed by the document to which this declaration is appended is (ZERO) \$0.00.

ACKNOWLEDGMENT FOR INCOME WITHHOLDING

The Grantor (s) certify under penalties of perjury the following information: EXCEPTIONS to Income tax being withheld:

The grantor is a Municipal Corporation in the State of West Virginia. _____ True _____ False

WITNESS the following signature:

CITY OF PARKERSBURG

BY: _____
TOM JOYCE

IT'S: MAYOR

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before the undersigned authority by
TOM JOYCE, MAYOR OF THE CITY OF PARKERSBURG, a Municipal Corporation, this _____ day of August, 2019.

My commission expires: _____

NOTARY PUBLIC

This Instrument Prepared By:
ROBERT K. TEBAY, III
Attorney at Law
P. O. Box 251
Parkersburg, WV 26102
(304) 422-3110
RKT/kb
Deed/City of Parkersburg
kb/RKT: File 18-1137