

AGENDA FOR FINANCE COMMITTEE MEETING
TUESDAY, JANUARY 28, 2020, 6:30 PM
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, MUNICIPAL BUILDING

(Councilmen Reed, Carpenter, Kuhl, McCrady)

- I. CALL TO ORDER – Councilman Zach Stanley, Chairman
- II. ROLL CALL
- III. MINUTES – meeting held
- IV. NEW BUSINESS – Mid Year budget revisions.
- V. ADJOURNMENT

The Finance Committee of City Council met Tuesday, November 19, 2019 at 5:00 PM in the Executive Conference Room on the second floor of the Municipal Building at One Government Square, Parkersburg WV 26101.

The meeting was called to order by Chairman, Zach Stanley. The Assistant to the Clerk, Dan Huffman, noted the attendance as follows: Members attending included Councilmen John Reed, JR Carpenter, Jeff Fox, Dave McCrady, and Zach Stanley.

Others attending included Mayor Tom Joyce, Joe Santer, Eric Jiles, Rickie Yeager, Everett Shears, Sharon Kuhl, Wendy Shriver.

MINUTES – Mr. Carpenter moved, seconded by Mr. McCrady, to approve the minutes from the meeting May 7, 2019, and the motion was adopted by unanimous vote.

AN ORDINANCE ENACTING A CITY-WIDE REAL PROPERTY IMPROVEMENT TAX REBATE PROGRAM FOR THE CONSTRUCTION AND REHABILITATION/REMODELING OF RESIDENTIAL, COMMERCIAL AND INDUSTRIAL PROPERTY IN THE CITY OF PARKERSBURG.

This plan was explained in detail by Mayor Tom Joyce and Development Director, Rickie Yeager. This ordinance was proposed for property owners who build new or make improvements to an existing structure would receive a rebate of the City's share of the increase in the property's value for fifteen years, which was amended from ten years in certain areas.

The ordinance, as amended, was referred to City Council to consider November 26, 2019, by unanimous vote.


BUDGET REVISIONS, CDBG AND HOME

Revisions were proposed to assist with the development of a new Children's Museum at 900 Market Street; a new activity for the Market Streetscape Enhancement Project between Ninth and 13th; establish a new activity to construct a new ADA sidewalk in City Park; and closeout completed projects that had a fund balance, and other small expenditures related to Riverfront Park and Fire Station #2.

Six amendments were adopted and referred to City Council for the November 26th meeting.

The meeting adjourned at 6:30 PM.

Respectfully submitted,


Connie Shaffer, City Clerk
(Dan Huffman attended meeting)

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2019-2020 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
301-002-000	PROPERTY TAX - PRIOR YEAR	125,500	20,000	145,500	REVISED ESTIMATE
302-000-000	TAX PENALTIES/INTEREST	20,200	5,000	25,200	REVISED ESTIMATE
303-001-000	GAS & OIL TAX	45,500	29,335	74,835	ADJUST TO ACTUAL
305-000-000	BUSINESS & OCCUPATION TAX	8,213,561	100,000	8,313,561	REVISED ESTIMATE
306-000-000	WINE & LIQUOR TAX	330,000	25,000	355,000	REVISED ESTIMATE
308-000-000	HOTEL OCCUPANCY TAX	350,500	75,000	425,500	REVISED ESTIMATE
314-000-000	MUNICIPAL SALES TAX	5,850,446	102,500	5,952,946	REVISED ESTIMATE
325-000-000	LICENSES	65,000	6,136	71,136	ADJUST TO ACTUAL
365-000-001	FEDERAL GRANTS - JAG	-	40,990	40,990	FY20 JAG GRANT (ALREADY ACCEPTED)
369-000-000	TRANSFERS IN - OTHER FUNDS	1,737,000	330,000	2,067,000	TRANSFER IN DEBT SERVICE
380-000-000	INTEREST EARNED	47,500	10,000	57,500	REVISED ESTIMATE
381-000-000	RIEMBURSEMENTS	260,951	27,782	288,733	PY COPE CARRYOVER
386-000-000	INSURANCE CLAIMS	-	10,758	10,758	ADJUST TO ACTUAL
SUBTOTAL - REVENUE			782,501		
EXPENDITURES					
CIVIL SERVICE					
407-220-000	ADVERTISING & LEGAL PUB	5,000	5,000	10,000	REVISED ESTIMATE
407-223-000	PROFESSIONAL SERVICES	18,000	(3,000)	15,000	REVISED ESTIMATE
407-341-002	SUPPLIES - FIRE CIVIL SERVICE	2,500	810	3,310	REVISED ESTIMATE
			2,810		
MAYOR					
409-214-000	TRAVEL EXPENSE	750	250	1,000	REVISED ESTIMATE
409-216-000	MAINT & REPAIR - EQUIP	332	25	357	REVISED ESTIMATE
409-341-000	DEPARTMENTAL SUPPLIES	2,000	500	2,500	REVISED ESTIMATE
			775		
COUNCIL					
410-226-000	AUTO & LIABILITY INSURANCE	5,323	(465)	4,858	REVISED ESTIMATE
FINANCE					
414-222-050	LICENSES & SUBSCRIPTIONS - IT	126,900	67,000	193,900	EXOBEAM NETWORK MONITORING
414-226-000	AUTO & LIABILITY INSURANCE	16,265	(1,167)	15,098	REVISED ESTIMATE
414-230-050	CONTRACTUAL SERVICES - IT	5,000	75,000	80,000	NETWORK PENETRATION TEST
414-240-000	REFUNDS	-	250	250	REVISED ESTIMATE
414-341-000	DEPARTMENTAL SUPPLIES	18,000	(3,950)	14,050	REALLOCATION TO DEMO FUND
414-341-050	DEPARTMENTAL SUPPLIES - IT	38,000	(3,000)	35,000	REVISED ESTIMATE
414-353-000	COMPUTER SOFTWARE	10,900	21,050	31,950	ADJUSTMENT (PY CARRYOVER)
			155,183		

CITY CLERK

415-211-000	TELEPHONE/COMM EXPENSE	836	22	858	REVISED ESTIMATE
415-216-000	MAINT & REPAIR - EQUIP	800	100	900	REVISED ESTIMATE
415-220-000	ADVERTISING & LEGAL PUB	400	(200)	200	REVISED ESTIMATE
415-222-000	DUES & SUBSCRIPTIONS	275	150	425	REVISED ESTIMATE
415-226-000	AUTO & LIABILITY INSURANCE	828	<u>(72)</u>	756	REVISED ESTIMATE
			-		REVISED ESTIMATE

MUNICIPAL JUDGE

416-211-000	TELEPHONE/COMM EXPENSE	1,186	105	1,291	REVISED ESTIMATE
416-226-000	AUTO & LIABILITY INSURANCE	2,366	<u>(207)</u>	2,159	REVISED ESTIMATE
			(102)		

CITY ATTORNEY

417-226-000	AUTO & LIABILITY INSURANCE	2,366	(207)	2,159	REVISED ESTIMATE
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ENGINEERING

420-103-008	OVERTIME EXPENSE	2,000	1,000	3,000	REVISED ESTIMATE
420-104-000	FICA EXPENSE	17,920	77	17,997	REVISED ESTIMATE
420-106-000	RETIREMENT EXPENSE	23,475	100	23,575	REVISED ESTIMATE
420-214-000	TRAVEL EXPENSE	2,500	(1,000)	1,500	REVISED ESTIMATE
420-216-000	MAINT & REPAIR - EQUIP	1,664	850	2,514	REVISED ESTIMATE
420-219-000	BUILDING/EQUIP RENT	2,068	100	2,168	REVISED ESTIMATE
420-220-000	ADVERTISING & LEGAL PUB	500	300	800	REVISED ESTIMATE
420-221-000	TRAINING & EDUCATION	2,000	(1,000)	1,000	REVISED ESTIMATE
420-226-000	AUTO & LIABILITY INSURANCE	7,988	63	8,051	REVISED ESTIMATE
420-226-005	WORKERS COMP	5,495	24	5,519	REVISED ESTIMATE
420-230-000	CONTRACTUAL SERVICES	27,000	30,000	57,000	REALLOCATE DEMOS FROM CODE DEPT
420-341-000	DEPARTMENTAL SUPPLIES	2,000	<u>7,000</u>	9,000	REVISED ESTIMATE
			37,514		

DEVELOPMENT

421-214-000	TRAVEL EXPENSE	6,000	500	6,500	TRAVEL REIMBURSEMENT
421-216-000	MAINT & REPAIR - EQUIP	1,125	300	1,425	REVISED ESTIMATE
421-219-000	BUILDING/EQUIP RENT	-	1,000	1,000	REVISED ESTIMATE
421-220-000	ADVERTISING & LEGAL PUB	3,000	2,000	5,000	REALLOCATE DEMOS FROM CODE DEPT
421-221-000	TRAINING & EDUCATION	3,500	500	4,000	TRAINING REIMBURSEMENT
421-226-000	AUTO & LIABILITY INSURANCE	7,691	(165)	7,526	REVISED ESTIMATE
421-230-000	CONTRACTUAL SERVICES	159,167	13,000	172,167	REALLOCATE DEMOS FROM CODE DEPT
421-341-000	DEPARTMENTAL SUPPLIES	6,500	<u>2,000</u>	8,500	
			19,135		

PERSONNEL

422-216-000	MAINT & REPAIR - EQUIP	532	100	632	REVISED ESTIMATE
422-226-000	AUTO & LIABILITY INSURANCE	2,366	<u>(207)</u>	2,159	REVISED ESTIMATE
			(107)		

CONTRIBUTIONS TO OTHER AGENCIES

424-567-015	CONTRIB - WOOD CO SHERIFF	-	14,051	14,051	FY20 JAG GRANT PASS THRU
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CODE ADMINISTRATION

436-216-000	MAINT & REPAIR - EQUIP	1,239	300	1,539	REVISED ESTIMATE
436-220-000	ADVERTISING & LEGAL PUB	2,500	(1,500)	1,000	REALLOCATED TO DEVELOPMENT
436-226-000	AUTO & LIABILITY INSURANCE	13,905	52	13,957	REVISED ESTIMATE
436-230-000	CONTRACTUAL SERVICES	88,245	<u>(33,000)</u>	55,245	REALLOCATED TO DEV/ENGINEERING
			(34,148)		

MUNICIPAL BUILDING

440-211-000	TELEPHONE/COMM EXPENSE	589	10	599	REVISED ESTIMATE
440-215-000	MAINT & REPAIR - BUILDING	50,000	(25,000)	25,000	REALLOCATED TO 230 AND DEMO FUND
440-216-000	MAINT & REPAIR - EQUIP	5,000	(1,000)	4,000	REVISED ESTIMATE
440-226-000	AUTO & LIABILITY INSURANCE	26,927	(461)	26,466	REVISED ESTIMATE
440-230-000	CONTRACTUAL SERVICES	7,000	10,000	17,000	REVISED ESTIMATE
440-341-000	DEPARTMENTAL SUPPLIES	30,000	(4,000)	26,000	REALLOCATE TO DEMO FUND
440-343-001	AUTO SUPPLIES - GASOLINE	500	500	1,000	REVISED ESTIMATE
			<u>(19,951)</u>		

TRANSFERS TO OTHER FUNDS

444-566-001	CONTRIB - CAPITAL RESERVE	687,335	34,000	721,335	XFER TO CAP RESERVE-1/2 TON PICKUP
444-566-039	CONTRIB - DEMO FUND	100,000	250,000	350,000	TRANSFER TO DEMO FUND
444-566-108	CONTRIB - DEBT SERVICE FUND	250,000	(79,759)	170,241	REVISED TO FIRE DEPT AS LEASE PMTS
444-566-420	CONTRIB - MUNICIPAL BUILDING COMI	100,000	180,000	280,000	XFER TO MBC FOR BOND PAYDOWN
			<u>384,241</u>		

PUBLIC WORKS ADMIN

566-266-000	AUTO & LIABILITY INSURANCE	5,620	(237)	5,383	REVISED ESTIMATE
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MARKETPLACE

590-215-000	MAINT & REPAIR - BUILDING	3,000	(1,000)	2,000	REVISED ESTIMATE
590-341-000	DEPARTMENTAL SUPPLIES	2,500	(1,500)	1,000	REVISED ESTIMATE
			<u>(2,500)</u>		

CONTINGENCY

699-226-000	CONTINGENCY	48,902	(41,485)	7,417	ADJUSTMENT - INS DEDUCTIBLES
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POLICE

700-103-108	OVERTIME EXPENSE	250,000	128,785	378,785	REVISED EST - PY COPE CARRYOVER
700-103-309	PATROLMEN SALARY	2,413,681	(73,520)	2,340,161	REALLOCATE TO OVERTIME
700-104-000	FICA EXPENSE	83,980	388	84,368	REVISED ESTIMATE
700-214-000	TRAVEL EXPENSE	10,000	2,500	12,500	REVISED ESTIMATE
700-219-000	BUILDING/EQUIP RENT	1,776	500	2,276	REVISED ESTIMATE
700-226-000	AUTO & LIABILITY INSURANCE	192,591	25,000	217,591	REVISED ESTIMATE - DEDUCTIBLES
700-226-005	WORKERS COMP	96,782	629	97,411	REVISED ESTIMATE
700-228-000	FREIGHT	500	500	1,000	REVISED ESTIMATE
700-341-000	DEPARTMENTAL SUPPLIES	95,755	(7,000)	88,755	REALLOCATE TO DEMO FUND
700-343-001	AUTO SUPPLIES - GASOLINE	125,000	(15,000)	110,000	REVISED ESTIMATE
700-459-001	GRANT - CAPITAL OUTLAY	75,000	26,939	101,939	FY20 JAG GRANT
			<u>89,721</u>		

FIRE

706-215-000	MAINT & REPAIR - BUILDING	20,000	(10,000)	10,000	REALLOCATE TO DEMO FUND
706-219-000	BUILDING/EQUIP RENT	9,568	79,759	89,327	LEASE PMTS TO MBC FOR BOND PMTS
706-226-000	AUTO & LIABILITY INSURANCE	86,021	7,000	93,021	REVISED ESTIMATE - DEDUCTIBLES
706-230-000	CONTRACTUAL SERVICES	25,000	4,177	29,177	REIMB PROP TAX PD SPEEDWAY PROP
706-341-000	DEPARTMENTAL SUPPLIES	54,000	3,000	57,000	REVISED ESTIMATE
706-343-001	AUTO SUPPLIES - GASOLINE	35,000	(3,000)	32,000	REVISED ESTIMATE
706-345-000	UNIFORM EXPENSE	-	3,800	3,800	REVISED ESTIMATE - NEW HIRES
			<u>84,736</u>		

FLOODWALL

714-226-000	AUTO & LIABILITY INSURANCE	15,682	(148)	15,534	REVISED ESTIMATE
714-230-000	CONTRACTUAL SERVICES	346,280	11,000	357,280	REVISED ESTIMATE - FLOODWALL INSP
			<u>10,852</u>		

STREETS

750-211-000	TELEPHONE/COMM EXPENSE	1,025	500	1,525	REVISED ESTIMATE
750-226-000	AUTO & LIABILITY INSURANCE	36,394	1,500	37,894	REVISED ESTIMATE
750-341-000	DEPARTMENTAL SUPPLIES	195,000	(35,000)	160,000	REALLOCATED TO STORMWATER
750-343-001	AUTO SUPPLIES - GASOLINE	25,000	(6,000)	19,000	REVISED ESTIMATE
			<u>(39,000)</u>		

STREET LIGHTING

751-215-000	MAINT & REPAIR - BUILDING	2,000	1,000	3,000	REVISED ESTIMATE
751-226-000	AUTO & LIABILITY INSURANCE	10,062	650	10,712	REVISED ESTIMATE
751-341-000	DEPARTMENTAL SUPPLIES	40,000	<u>5,823</u>	45,823	INSURANCE REIMBURSEMENT
			7,473		

CENTRAL GARAGE

754-103-008	OVERTIME EXPENSE	2,600	800	3,400	REVISED ESTIMATE
754-104-000	FICA EXPENSE	14,397	62	14,459	REVISED ESTIMATE
754-106-000	RETIREMENT EXPENSE	18,858	80	18,938	REVISED ESTIMATE
754-211-000	TELEPHONE/COMM EXPENSE	279	500	779	REVISED ESTIMATE
754-217-000	MAINT & REPAIR - AUTO	70,000	(5,000)	65,000	REALLOCATE TO DEMO FUND
754-219-000	BUILDING/EQUIP RENT	2,000	2,000	4,000	REVISED ESTIMATE
754-226-005	WORKERS COMP	4,414	19	4,433	REVISED ESTIMATE
754-341-000	DEPARTMENTAL SUPPLIES	20,000	15,000	35,000	REVISED ESTIMATE - STOCK FUELS
754-343-005	AUTO/EQUIP REPAIR SUPPLIES	127,150	<u>5,000</u>	132,150	REVISED ESTIMATE
			18,461		

STREET CLEANING

756-212-000	OUTSIDE PRINTING	1,000	(500)	500	REVISED ESTIMATE
756-222-000	DUES & SUBSCRIPTIONS	200	600	800	REVISED ESTIMATE
756-226-000	AUTO & LIABILITY INSURANCE	21,307	10,000	31,307	REVISED ESTIMATE - DEDUCTIBLES
756-230-000	CONTRACTUAL SERVICES	30,000	2,500	32,500	REVISED ESTIMATE
756-341-000	DEPARTMENTAL SUPPLIES	65,000	(5,000)	60,000	REALLOCATE TO DEMO FUND
756-343-001	AUTO SUPPLIES - GASOLINE	30,000	<u>(8,000)</u>	22,000	REVISED ESTIMATE
			(400)		

STORMWATER

805-341-000	DEPARTMENTAL SUPPLIES	60,300	35,000	95,300	REALLOCATED FROM STREETS
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PARKS & RECREATION

900-103-008	OVERTIME EXPENSE	5,000	1,500	6,500	REVISED ESTIMATE
900-104-000	FICA EXPENSE	27,302	115	27,417	REVISED ESTIMATE
900-106-000	RETIREMENT EXPENSE	26,904	150	27,054	REVISED ESTIMATE
900-222-000	DUES & SUBSCRIPTIONS	100	350	450	REVISED ESTIMATE
900-226-000	AUTO & LIABILITY INSURANCE	34,917	1,000	35,917	REVISED ESTIMATE
900-226-005	WORKERS COMP	8,361	36	8,397	REVISED ESTIMATE
900-230-000	CONTRACTUAL SERVICES	124,344	10,000	134,344	REVISED ESTIMATE
900-341-000	DEPARTMENTAL SUPPLIES	90,000	10,000	100,000	REVISED ESTIMATE - HOLIDAY/PARK
900-343-001	AUTO SUPPLIES - GASOLINE	15,000	<u>500</u>	15,500	REVISED ESTIMATE
			23,651		

VISITOR'S BUREAU

901-568-020	CONTRIB - WOOD CO CVB	175,250	<u>37,500</u>	212,750	50% OF REVENUE ESTIMATE ADJUST
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SUBTOTAL - EXPENDITURES 782,501

GRAND TOTAL -

The above resolution proposed to revised the FY20 General Fund budget to primarily reflect mid-year revised estimates as well as appropriate funds for IT disaster recovery services and reallocations for additional demolition efforts and debt service reclassifications (lease payments to building commission for bond payments).



RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

CAPITAL RESERVE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	937,335	<u>34,000</u>	971,335	GENERAL FUND TRANSFER IN
			34,000		
EXPENDITURES					
420-459-000	EQUIPMENT - ENGINEERING	-	34,000	34,000	1/2 TON PICKUP FOR ENGINEERING
436-459-000	EQUIPMENT - CODE ADMIN	44,000	(2,805)	41,195	REVISED ESTIMATE
750-459-000	EQUIPMENT - STREETS	10,000	750	10,750	REVISED ESTIMATE
900-459-000	EQUIPMENT - PARKS & REC	39,000	<u>2,055</u>	41,055	REVISED ESTIMATE
			<u>34,000</u>		
			-		

The above resolution proposes to revise the FY20 Capital Reserve Fund budget to reflect a transfer in from the General Fund for the purposes of purchasing a new 1/2 pickup truck for Engineering and mid-year revised estimates.



RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

DEMOLITION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	100,000	<u>250,000</u>	350,000	GENERAL FUND TRANSFER IN
			250,000		
EXPENDITURES					
436-220-000	ADVERTISING & LEGAL PUB	5,000	(5,000)	-	REALLOCATE TO 230
436-230-000	CONTRACTUAL SERVICES	113,512	<u>255,000</u>	368,512	DEMOLITION FUNDING
			<u>250,000</u>		
			-		

The above resolution proposes to revise the FY20 Demolition Fund budget to reflect a transfer in from the General Fund for the purposes of providing funding for demolitions.

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RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

PARKING FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
EXPENDITURES					
571-458-000	DEPARTMENTAL SUPPLIES	4,000	15,000	19,000	REPLENISHMENT OF PARKING METERS
571-458-000	CAPITAL OUTLAY - OTHER IMPROV	-	<u>65,000</u>	65,000	CITY & SOUTHWOOD PARKING REHAB
			<u>80,000</u>		

The above resolution proposes to revised the FY20 Parking Fund budget to appropriate unrestricted fund balance purposes of overlaying/sealing/stripping parking at City and Southwood parks and for replenishing parking meters.

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RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

SANITATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
EXPENDITURES					
800-103-008	OVERTIME EXPENSE	40,000	10,000	50,000	REVISED ESTIMATE
800-104-000	FICA EXPENSE	59,505	765	60,270	REVISED ESTIMATE
800-106-000	RETIREMENT EXPENSE	78,784	1,000	79,784	REVISED ESTIMATE
800-211-000	TELEPHONE/COMM EXPENSE	2,238	30	2,268	REVISED ESTIMATE
800-212-000	OUTSIDE PRINTING	200	169	369	REVISED ESTIMATE
800-226-000	AUTO & LIABILITY INSURANCE	41,714	9,500	51,214	REVISED ESTIMATE
800-226-005	WORKERS COMP	18,071	235	18,306	REVISED ESTIMATE
800-341-000	DEPARTMENTAL SUPPLIES	35,000	<u>10,000</u>	45,000	REVISED ESTIMATE - MRF BATHROOM
			<u>31,699</u>		

The above resolution proposes to revised the FY20 Sanitation Fund budget to reflect mid-year estimate revisions as well as provide additional funds for the MRF bathroom/shower renovation. Increase in expenditures balanced by currently unrestricted fund balance.

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RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

MEMORIAL BRIDGE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
380-000-000	INTEREST EARNED	30,000	<u>30,000</u>	60,000	REVISED ESTIMATE
			30,000		
EXPENDITURES					
570-223-003	ENGINEERING SVS - INSPECTION	60,000	165	60,165	REVISED ESTIMATE
570-223-005	ENGINEERING SVS - LOAD ANALYSIS	5,000	20,050	25,050	REVISED ESTIMATE
570-226-000	AUTO & LIABILITY INSURANCE	80,493	<u>15,000</u>	95,493	REVISED ESTIMATE - ADJUST TO ACTUAL
			<u>35,215</u>		
			<u>(5,215)</u>		

The above resolution proposes to revised the FY20 Memorial Bridge Fund to reflect mid-year estimate revisions. Increase in expenditures balanced by currently unrestricted fund balance.