

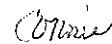
**AGENDA FOR A SPECIAL MEETING OF
PARKERSBURG CITY COUNCIL
MONDAY, MARCH 9, 2020, 5:15 PM**

- I. CALL TO ORDER – Council President, Mike Reynolds
- II. ROLL CALL
- III. NEW BUSINESS
 - 1. Motion to resolve into the Committee of the Whole to begin the budget process for fiscal year 2020/2021.

(You are now sitting as the Committee of the Whole, and Council Vice President, John Reed will conduct the meeting)

Council, we forgot to resolve and recess when we last met February 25, 2020. This is merely procedure to get into the Committee of the Whole.

Connie



BUDGET HEARING – MARCH 9, 2020

PUBLIC WORKS

5:15

Dept #	DEPARTMENT	ADMINISTRATOR	PAGE#
750	Streets	Adam Stout	42
805	Storm Water Mgmt	Adam Stout	52
714	Floodwall	Adam Stout	40
756	Street Cleaning	Adam Stout	48
420	Engineering	Adam Stout	20
	Demolition Capital	Adam Stout	71
	Memorial Bridge	Adam Stout	87
436	Code Administration	Bob McClung	26
900	Parks and Recreation	Everett Shears	79
751	Street Lighting	Everett Shears	44
754	Central Garage	Everett Shears	46
440	Municipal Building	Everett Shears	28
590	Market Place	Everett Shears	34
566	Public Works	Everett Shears	32
	Capital Budget	Eric Jiles	60
	User Fee Fund	Eric Jiles	65
	Sanitation Fund	Eric Jiles	83
	Parks & Rec Fund	Eric Jiles	79
	Pub Safety, Parks Cap	Eric Jiles	69

5:15 pm

BUDGET HEARING – MARCH 11, 2020

POLICE & FIRE

Dept #	DEPARTMENT	ADMINISTRATOR	PAGE#
706	Fire Department	Jason Matthews	38
700	Police Department	Joe Martin	36
	Parking Dept		

MINOR DEPARTMENTS

409	Mayor	Tom Joyce	8
410	City Council	Connie Shaffer	10
415	City Clerk	Connie Shaffer	14
416	Municipal Judge	Connie Shaffer	16
407	Civil Service	Connie Shaffer	6
421	Development	Rickie Yeager	22
422	Personnel	Sondi Wallace	24
417	City Attorney	Joe Santer	18
414	Finance	Eric Jiles	12
444	Contribution Other Fund	Eric Jiles	30
	Minor Operating Budget	Eric Jiles	56
	Discretionary Agencies	Eric Jiles	58

BUDGET HEARING – MARCH 13, 2020

AMENDMENTS

**PUBLIC HEARING on budget
and Capital Improvement Plan
Prior to amendments,
Friday, March 13, 2020**

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, MARCH 10, 2020 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Mike Reynolds
- II. ROLL CALL
- III. MINUTES – Council meeting February 25, 2020
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTION
 1. Resolution appointing Attorney Andrew Woofter III, 1228 Washington Avenue, Parkersburg, WV as an Administrative Law Judge for the City of Parkersburg for a term to expire March 10, 2023. (Sponsored by Councilman Mercer, Kuhl and Reynolds)
- IX. ADJOURNMENT

NOTE – next regular meeting March 24, 2020

Budget meetings March 9th, 11th and 13th.

February 25, 2020

The Council of the City of Parkersburg met in regular session Tuesday, February 25, 2020 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV.

The meeting was called to order by Council President, Mike Reynolds, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, John Reed, Zach Stanley, Jeff Fox, and Mike Reynolds.

MINUTES –the clerk presented minutes from February 11, 2020. With no corrections or additions, the minutes were approved as previously distributed.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – None.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce updated City Council on some routine matters such as a report on citations; we have ten new dwellings; some police and fire statistics, and street and stormwater updates.

Presenting the City's budget for fiscal year 2020/2021, he said we have an increase of \$230,581.00, but a decrease in B & O taxes by \$88,000.00 due to an existing business leaving. There is a 2% pay increase for City employees across the board. His two main priorities for the upcoming year is to get two new police officers, which will be approximately \$96,000.00, and two more pending with a COPS program. He is proposing to increase storm water by \$300,000.00; and to increase our floodwall department by \$245,000.00.

Mayor Joyce is making some cuts in travel, training, and contractual services for about \$350,000.00, across the board. Outside agencies have decreased and we have added some new ones. Our main focus this year is on the floodwall and stormwater, he said.

PUBLIC FORUM – Mr. David Pasadyn, 4016 10th Avenue, told Council that we cannot ignore the subject of medical marijuana. It may be up to the Regional Health Department, but in the future Parkersburg should have an ordinance or that business and revenue will go out into the County.

Mr. Bob Enoch from the Historical Society thanked Mayor Joyce and City Council for their support, and for taking action to make much needed repairs to the Cooper Cabin in the City Park.

CITY COUNCIL FORUM – None.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2019-2020 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	2,067,000	150,000	2,217,000	STABILIZATION TRANSFER IN
TRANSFERS TO OTHER FUNDS					
444-566-207	TRANSFERS OUT - P&R CAPITAL	130,000	<u>150,000</u>	280,000	TRANSFER OUT TO P&R CAP. PROJECTS

The above resolution proposes to revise the FY20 General Fund budget to reflect a \$150,000 transfer in from the Stabilization Fund and an offsetting \$150,000 transfer to the Parks & Recreation Capital Project Fund for the purposes of providing additional funds necessary to complete the Jackson Fountain restoration project.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2019-2020 Fiscal Year to reflect the following changes:

PARKS & RECREATION CAPITAL PROJECTS FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	279,270	150,000	429,270	GENERAL FUND TRANSFER IN
CAPITAL IMPROVEMENTS					
444-566-082	CAPITAL - JACKSON FOUNTAIN	358,100	<u>150,000</u>	508,100	JACKSON FOUNTAIN PROJECT

The above resolution proposes to revise the FY20 Parks & Recreation Capital Projects Fund budget to reflect a \$150,000 transfer in from the General Fund for the purposes of providing additional funds necessary to complete the Jackson Fountain restoration project.

February 25, 2020

RESOLUTION

The clerk presented a resolution re-appointing Attorney C. Blaine Myers, 3406 Packard Drive as an Administrative Law Judge for the City of Parkersburg through September 14, 2023; and appointing Attorney Jessica Myers, 1903 20th Street, as an Administrative Law Judge through February 25, 2023.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to adopt the resolution, and the motion was adopted by unanimous vote.

RESOLUTION

RESOLUTION TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN DOWNTOWN PARKERSBURG – CENTRAL BUSINESS DISTRICT

Whereas, Parkersburg's Central Business District is the largest employment center in the Mid-Ohio Valley, and

Whereas, private and public investment in recent years has contributed to the revitalization of the CBD, and

Whereas, events in the CBD create opportunities for the general public to observe and experience these positive changes, and

Whereas, events in the CBD give small businesses an opportunity to showcase their wares and/or services, and
Whereas, the events described herein intend to serve beer and/or wine, and

Whereas, event organizers shall obtain all the necessary permits from the Mid-Ohio Valley Health Department and West Virginia Alcohol and Beverage Control Administration (ABCA), and

Whereas, City Council wishes to allow for the vending and responsible consumption of beer and/or wine at events described herein, during hours of operation of said event and in accordance with all ABCA regulations, and

Whereas, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position as it relates to the consumption of beer and/or wine at said events,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parkersburg, that beer and/or wine shall be permitted at the following said events in accordance with the West Virginia Alcohol Beverage Commission Administration for the purpose of obtaining a permit from said organization:

Point Park Concert Series on June 5th, July 3rd, August 7th and September 4th, 2020
Organizer: Downtown PKB
Location: Point Park
Alternate Location: Bicentennial Park

Taste of Parkersburg on May 30th, 2020
Organizer: Downtown PKB
Location: Bicentennial Park

Downtown Throwdown on September 19th, 2020
Organizer: Downtown PKB
Location: Bicentennial Park

Riverfest on September 18th, 19th and 20th, 2020
Organizer: Scot Heckert
Location: Point Park

Artoberfest on October 17th, 2020
Organizer: Parkersburg Art Center
Location: On Market Street, between 7th and 8th Streets

MOTION – Mr. Carpenter move, seconded by Ms. Kuhl, to adopt the resolution.

(an amendment to include Parkersburg Homecoming in this list was withdrawn)

The motion was adopted by unanimous vote.

The meeting adjourned at 7:42 PM.

Conna Shaper
City Clerk

Council President

RESOLUTION

WHEREAS, a vacancy has occurred for the position of Administrative Law Judge for the City of Parkersburg; and

WHEREAS, Mr. Andrew Woofter III, 1228 Washington Avenue, Parkersburg, WV has agreed to serve in this capacity;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that Attorney Andrew Woofter III, 1228 Washington Avenue be appointed to serve as an Administrative Law Judge for a three-year term to expire March 11, 2023.

Sponsored by Councilmen Mercer, Kuhl and Reynolds