

AGENDA FOR PARKERSBURG CITY COUNCIL,
TUESDAY, MARCH 24, 2020 7:30 PM
SECOND FLOOR, COUNCIL CHAMBERS
MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Mike Reynolds
- II. ROLL CALL
- III. MINUTES – Council meeting March 9, 2020
Council meeting March 10, 2020
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE – Proclamation recognizing April 1, 2020 as “Census Day”.
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTION
 1. Resolution temporarily limiting the public’s physical access to City Council meetings. (Sponsored by Councilmen Reynolds, Kuhl, Mercer and McCrady.)
 2. Resolution authorizing the American Legion Post 15 to use the City Park facilities for the fourth of July celebration for the years 2020 and 2021. (Sponsored by Councilmen Carpenter, Reynolds, Stanley, Kuhl, Mercer, and Fox)
 3. Resolution stating that City Council meetings shall be held April 7th and 21st; and May 5th and 19th, 2020. (Sponsored by Councilmen Reynolds, Mercer, and Kuhl)
- IX. ADJOURNMENT

NOTE – Next meeting April 7, 2020, then April 21, 2020

March 9, 2020

The Council of the City of Parkersburg met in Special Session Monday, March 9, 2020 at 5:15 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV.

The meeting was called to order by Council Vice President, John Reed, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Bob Mercer, Eric Barber, JR Carpenter, John Reed, Zach Stanley, and Jeff Fox. Councilman Mike Reynolds was absent.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to resolve into the Committee of the Whole to begin the budget process for fiscal year 2020-2021, and the motion was adopted by unanimous vote.

Finance Director, Eric Jiles, explained main points of the revenues, expecting a fund balance of \$500,000.00. Fines and Forfeitures have decreased \$15,000.00, to fall in line with the average. Licenses and permits have increased due to the IRP truck fees increase of \$53,368.00. Revenues have increased slightly over last year.

The Committee heard from each division of the Public Works Department including Streets, Storm Water Management, Floodwall, Street Cleaning, Engineering, Demolition Capital, Memorial Bridge, Code Administration, Parks and Recreation, Street Lighting, Central Garage, Municipal Building, Market Place, and Public Works.

Mr. Jiles explained the Capital Budget, User Fee Fund, Sanitation Fund, Parks & Rec Fund, and Pub Safety, Parks Cap.

Storm Water Management and the Floodwall departments will require more funds this year. The floodwall department is increased by \$248,000.00; and storm water management is increasing \$300,000.00 to work on maintenance. Both departments require multiple year expenditures.

Those attending to answer questions were Everett Shears, Public Works Director; Adam Stout, City Engineer; Bobby McClung, Code Director; and Eric Jiles, Finance Director.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to rise and report to Council that the budget session will continue March 11, 2020, at 5:15 PM, and the motion was adopted by unanimous vote.

As City Council, the meeting adjourned at 6:35 PM.



City Clerk

John Reed, Vice President

March 10, 2020

The Council of the City of Parkersburg met in regular session Tuesday, March 10, 2020 at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg, WV.

The meeting was called to order by Council Vice President, John Reed, who presided over the meeting.

The Clerk noted those members attending as Councilmen Dave McCrady, Sharon Kuhl, Eric Barber, JR Carpenter, John Reed, Zach Stanley, and Jeff Fox. Councilmen Bob Mercer and Mike Reynolds were absent.

MINUTES –the clerk presented minutes from February 25, 2020. With no corrections or additions, the minutes were approved as previously distributed.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – No reports this evening.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce invited members of Parkersburg South High School Wrestling Team to the front of the chambers to congratulate them on their third year winning State Championship, along with Coach Smith, Coach Jeffrey and Coach Parsons. The Mayor also congratulated the parents for being behind the kids, and said a lot of the problems we have could be solved with accountability.

Coach Smith introduced each student and shared the accomplishments of each one. Five will graduate this year, he said. The Team received applause and a standing ovation.

Mayor Joyce then read a communication to Council concerning a facility that would be moving into our former Federal Building at 425 Juliana Street. The plans are for a treatment rehabilitation center, and Mayor Joyce said that there was a misconception that the City can deny this center, but they are protected by Federal law and the Fair Housing Act, which has precedence over other laws.

PUBLIC FORUM – Mr. Calvin Kirby, 818 15th Street, told Council that he was stopped by the Parkersburg Police Department while riding his motorized bike. He said he did not know he had to have a head light on during the day, and he has tickets totaling \$450.00. He knows we have bigger problems and does not need to be harassed on a motor bike.

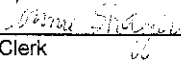
CITY COUNCIL FORUM – None.

RESOLUTION – the Clerk presented a resolution appointing Attorney Andrew Woofert III, 1228 Washington Avenue, Parkersburg as an Administrative Law Judge for the City of Parkersburg for a term to expire March 10, 2023.

MOTION – Mr. Stanley moved, seconded by Mr. Carpenter, to adopt the resolution, and the motion was adopted by unanimous vote.

MOTION – Mr. Stanley moved, seconded by Ms. Kuhl, to resolve into the Committee of the Whole and recess until March 11, 2020 at 5:15 PM, and the motion was adopted by unanimous vote.

We are in recess, the time was 7:45 PM.



City Clerk

Council Vice President, John Reed

P.S. Development Director, Rickie Yeager, distributed the Development Department Annual Report for 2019, with no action taken, but filed by the Clerk.

**PROCLAMATION
RECOGNIZING APRIL 1, 2020 AS “CENSUS DAY”**

WHEREAS, Article 1, Section 2 of the United States Constitution mandates that a census be conducted of the nation’s population every ten (10) years with the next census scheduled for April 1, 2020; and

WHEREAS, it is vital that all households in Parkersburg, West Virginia complete and submit a census form and every resident of our community counts and deserves to be counted; and

WHEREAS, the census will determine distribution of federal and state funding allocated to communities for critical community services including housing, transportation, healthcare, economic development, and other needs and services.

WHEREAS, census data ensures fair Congressional representation by determining how many elected congressional representatives there will be for each state.

WHEREAS, it is essential that accurate data be collected from groups of people who are historically difficult to count, including young children, low-income individuals, military personnel, non-native English speakers, minorities, and rural residents; and

WHEREAS, planning, outreach, local government involvement, and community education are required to ensure that the census is as accurate as possible; and

WHEREAS, the information collected by the Census is confidential and protected by law; and

WHEREAS, the city of Parkersburg agrees to participate in the Wood County Census 2020 Complete Count Committee and will make every effort to develop outreach activities especially designed to meet the needs of all residents and to reach those considered “hard to enumerate” and will encourage every resident to accurately complete the Census questionnaire online, over the telephone or promptly return it by mail.

NOW, THEREFORE, I, Tom Joyce, Mayor of Parkersburg, do hereby proclaim April 1, 2020, as Census Day in Parkersburg and recognize the importance of the 2020 Census with a pledge for full support to achieving a complete and accurate Census Count.

Signed this _____ day of _____ 2020

Tom Joyce, Mayor of Parkersburg

RESOLUTION
TEMPORARILY LIMITING THE PUBLIC'S
PHYSICAL ACCESS TO
CITY COUNCIL MEETINGS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that due to the ongoing COVID-19 Pandemic and for the safety, health and welfare of the public as well as those individuals required, needed or necessary to the conduct of all City Council meetings, and including committee meetings, City Council finds and determines that for the protection of all involved that all said City Council meetings shall be closed to all members of the public for and during the period of time, but only for such time, that a state of emergency exists as declared by Jim Justice, Governor of the State of West Virginia and that the following Rules and Regulations of City Council shall likewise temporarily be void and held for naught as and only as the same may apply to public participation and the public's physical attendance at City Council meetings:

Rule III, Meeting Time and Places, Section (D); and
Rule XI, Open Meetings-Public Forum.

Be It Further Resolved By The Council Of The City Of Parkersburg that in lieu of the public's physical presence that all City Council meetings and including any committee meetings shall be live streamed to the public so as to grant the public the opportunity to have contemporaneous access to all such meetings and the conduct of the public's business.

There is excluded from this order members of news organizations, newspapers, radio and television, whose responsibility is to provide information to the general public.

SPONSORED BY COUNCIL MEMBERS: Reynolds, Kuhl, Mercer and McCrady

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the request by the American Legion Post 15, to use the City Park facilities for the fourth of July celebration beginning a week prior to July 4th with the carnival, be and is hereby granted to said organization for the years 2020 and 2021.

Said celebration will end on July 4th with fireworks, or if rain, the date will be July 5th. This request is granted provided satisfactory arrangements are made for such use each year, in advance, with the City of Parkersburg; and

Provided further that the American Legion Post 15 has no contract with nor otherwise hires or engages a carnival or other such entertainment, enterprise or company without the explicit and specific advance approval of the City through its Mayor and the Director of Public Works and which advance approval must be in writing. It is the intention and understanding that the City may reject and decline any carnival enterprise or company proposed or selected by the American Legion Post 15 if the City in its sole and absolute discretion determines that said entity is not suitable or best for said celebration in its City Park.

There is specifically excluded from such use or uses, the City Park Pavilion and adjacent parking area, the Band Shell and such other areas or facilities as may be designated by the Public Works Director at the time satisfactory arrangements are made as above-contemplated.

The American Legion has been in the City Park every year since 1923 with fireworks, picnics or carnivals.

See City Park Use Agreement attached hereto.

Sponsored by Councilmen:

CITY PARK USE AGREEMENT

This 4th of July City Park Use Agreement made and entered into this _____ day of _____ 2020 by and between American Legion Post 15 and the City of Parkersburg.

Whereas, the American Legion, Post 15, desires to use the City Park facilities for a fourth of July celebration beginning a week prior to July 4th with a carnival for the years 2020 and 2021; and

Whereas, said celebration will end on July 4th with fireworks, or if rain, the date will be July 5th; and

Whereas, the City agrees to said use so long as satisfactory arrangements are made for such use each said year, in advance, with the City of Parkersburg.

It is further agreed to by the parties hereto that the American Legion Post 15 shall not enter into any contract nor otherwise hire or engage a carnival or other such entertainment, enterprise or company without the explicit and specific advance approval of the City through its Mayor and the Director of Public Works and which advance approval must be in writing. It is the intention and understanding that the City may reject and decline any carnival enterprise or company proposed or selected by the American Legion Post 15 if the City in its sole and absolute discretion determines that said entity is not suitable or best for said celebration in its City Park.

Further, there is specifically excluded from such use or uses, the City Park Pavilion and adjacent parking area, the Band Shell and such other areas or facilities as may be designated by the Public Works Director at the time satisfactory arrangements are made as above-contemplated.

Dated: _____

American Legion Post 15

By: _____

Its: _____

City of Parkersburg

By: _____

Tom Joyce, Mayor

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that meetings of City Council shall be April 7th, 2020 and April 21, 2020; and also May 5th, 2020 and May 10, 2020 at 7:30 PM.

Sponsored by Councilmen Reynolds, Mercer and Kuhl