



City of Parkersburg  
 Zoning Division  
 1 Government Square  
 P.O. Box 1627  
 Parkersburg, WV 26102

Date: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
 Map: \_\_\_\_\_ Deed/Plat Restrictions: \_\_\_\_\_  
 Parcel: \_\_\_\_\_ Received B&O Tax Exempt Papers: \_\_\_\_\_

**APPLICATION FOR ZONING PERMIT  
 PARKERSBURG, WEST VIRGINIA**

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Proposed Address to be Zoned: \_\_\_\_\_

Approved Address to be Zoned: \_\_\_\_\_ Engineering Approval: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Contractor (If Applicable): \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

**Proposed Use (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> New single family home               | <input type="checkbox"/> Room addition(s)   |
| <input type="checkbox"/> New duplex                           | <input type="checkbox"/> Carport/garage   |
| <input type="checkbox"/> New apartment -- No. of units: _____ | <input type="checkbox"/> Porch/deck   |
| <input type="checkbox"/> New commercial building              | <input type="checkbox"/> covered <input type="checkbox"/> uncovered                   |
| <input type="checkbox"/> New industrial building              | <input type="checkbox"/> Home occupation  |
| <b>Accessory structures:</b>                                  | <input type="checkbox"/> Sign(s) -- Total square feet: _____                          |
| <input type="checkbox"/> Storage building                     | <input type="checkbox"/> Existing industrial building<br>(change of use or ownership) |
| <input type="checkbox"/> Swimming pool                        | <input type="checkbox"/> Existing commercial building<br>(change of use or ownership) |
| <input type="checkbox"/> Fence/wall                           |   |
| <input type="checkbox"/> Other _____                          |   |

Building/Addition Dimensions: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_ Height to Peak: \_\_\_\_\_

Business Name: \_\_\_\_\_

Explain your business (type, services, products, equipment, etc.): \_\_\_\_\_

Signs (specify number, size, height, type, placement): \_\_\_\_\_

Number of off-street parking spaces provided: \_\_\_\_\_

**NOTE:** Floor plans must be submitted for review by the Code Enforcement Division for all new structures, additions, and for accessory structures larger than 100 square feet.

- \* If the proposed use is a business, industry or change of use of an existing building, please specify in the space provided below the products sold, manufacturing processes, services rendered, equipment to be used, floor area of building, number of employees and any other information that is necessary to thoroughly describe the proposed operation.
- \*\* If the proposed use is a home occupation, please specifically describe your operations in the space provided below. In addition, on a floor plan show the dimensions of the house and specified area of the house that is to be occupied by the home occupation.

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The undersigned is hereby applying for a zoning permit for the above use, said permit to be issued on the basis of information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to supplying the information requested on this form, to submit a plot plan showing the actual dimensions and shape of the lot, exact sizes and dimensions of the proposed building(s) or alteration(s), and if applicable, the size, location and number of signs and parking spaces provided.

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**Applicant's Signature**

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**Date of Application**