

AGENDA FOR PARKERSBURG CITY COUNCIL
TUESDAY, OCTOBER 26, 2021, 7:30 PM
CITY COUNCIL CHAMBERS,
SECOND FLOOR, MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Zach Stanley
- II. ROLL CALL
- III. MINUTES – Regular Council meeting October 12, 2021
Special Council meeting Sept. 28, 2021
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
 1. Resolution requesting a budget revision to the City's CDBG Program Annual Action Plan moving \$150,000.00 from St. Mary's/Dudley Avenue project to Market Street streetscape Enhancement project, Phase II, 10th to 11th Street. Sponsored by Councilmen Carpenter, Kuhl, Mercer, and Rexroad)
 2. Resolution amending the rules and regulations for the Firemen's Civil Service Commission, Examinations, 2D, to allow five points credit to the passing score for those who hold a valid EMT certification. (Sponsored by Councilmen Rexroad, Cottrille, Mercer, and Richards)
- IX. ORDINANCE, FIRST READING:
 3. An ordinance authorizing the design, acquisition, construction and equipping of certain extensions, additions, betterments and improvements to the existing waterworks system of the City of Parkersburg. (Sponsored by Councilmen Kuhl, Stanley, and Reynolds)
 4. An ordinance amending and re-enacting article 931.01 of the codified ordinances of the City of Parkersburg with respect to adoption of rules and regulations and increasing existing rates and charges for water service. (Sponsored by Councilmen Kuhl, Stanley, and Reynolds)

5. An ordinance authorizing the acquisition and construction of Certain extensions, additions, betterments and improvements to the waterworks portion of the existing combined waterworks and sewerage system of the City of Parkersburg and the financing of the cost, not otherwise provided thereof through the issuance by the City of Parkersburg of not more than \$11,000,000.00 in aggregate principal amount of combined waterworks and sewerage system revenue bonds, series 2022A (West Virginia DWTRF program); providing for the rights and remedies of and security for the registered owners of such bonds, approving ratifying and confirming the loan agreement Relating to such bonds, authorizing the sale and providing for the terms and provisions of such bonds and adopting other provisions relating thereto. (Sponsored by Councilmen Kuhl, Stanley, and Reynolds) (NOTE – there will be a 3rd reading of this ordinance December 14, 2021 with a public hearing)

X. ADJOURNMENT

Next meetings Nov 9th and 23rd, 2021

The Council of the City of Parkersburg met in special session Tuesday, September 28, 2021, at 6:00 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg WV 26101

The meeting was called to order by Council President, Zach Stanley. The Clerk noted the attendance and those present included Councilmen Jesse Cottrille, Sharon Kuhl, Wendy Tuck, JR Carpenter, Chris Rexroad, Austin Richards, and Zach Stanley. Councilman Mercer was absent.

MOTION TO RESOLVE INTO THE COMMITTEE OF THE WHOLE

Ms. Kuhl moved, seconded by Mr. Rexroad, that Council resolve into the Committee of the Whole to discuss a proposed water rate increase from the Parkersburg Utility Board (PUB), and the motion was adopted by unanimous vote.

Vice President Kuhl took the Chair and asked Mayor Tom Joyce if he had a message this evening, and he did not. She then introduced Eric Bennett, Manager of PUB. Others attending the meeting included Comptroller Erin Hall, and consulting engineer, Craig Richards P.E., Burgess & Niple.

Mr. Bennett had prepared and explained a 31-page report for City Council that included their water system overview of their raw water supply with an estimated cost of \$17,500,000.00; the water treatment plan estimated replacement cost \$50,000,000.00; the water distribution system replacement cost of \$227,000,000.00, 229 miles of water mains; seven water storage tanks estimated replacement cost of \$8,000,000.00.

The operations of the water system are under the regulatory oversight of WV PSC, WV Bureau for Public Health, and USEPA.

Current water rates effective June 2010 and the last step effective July 2012. We have had lower revenues due to loss of customers, customer conservation and water saving fixtures and appliances, Mr. Bennett explained. Senate Bill 234 passed in 2015 requires publicly owned utilities to fund a working capital reserve that equals \$562,128.00 for FY 2022, and intended for non-recurring capital expenses and could be utilized for extensions of the water and sewer system for economic development and mitigation of borrowing for future projects.

Expenses include a COLA increase in their budgets based on SSA COLA with the average since 2009 of 1.85%. He explained Phase I improvements from 2002, and Phase II improvements 2010. He stated in his report that additional capital improvements are needed to provide a better level of service to customers, reduce repetitive leak repair costs and to promote economic development.

For Phase III, proposed needs include small and large water mains, Southside service improvements to construct a water storage tank and booster station, rehab of backwash basin at treatment plant, East Street control valve station improvements, rehab south reservoir, and miscellaneous water storage tank improvements.

The revised estimated project cost is approximately \$17 million dollars, and City Council has appropriated \$7 million of ARPA funds recently. The WV Infrastructure and Jobs Development Council has approved a funding change for \$9,983,147.00 Drinking Water Treatment Revolving Fund loan at 2.5% for 25 years.

Mr. Bennett said that a rate increase is needed to insure adequate funds are available to operate and maintain the system and provide coverage for debt service and SB234 requirement, and more. PUB is asking for an increase to be implemented over a three year period, with the first year \$1.00, or 3.65%; year 2 \$0.66, or 2.33; year 3 \$0.91, or 2.79%. A water rate comparison may be found on pages 23 and 24 of the report. Schedules and rates were provided.

Ms. Kuhl asked why an increase was needed if Council gave them \$7,000,000.00 and there is a \$10,000,000.00 loan at 2.5% for 25 years. Mayor Joyce said that loan was only available if PUB can demonstrate the ability to pay it back, and we have to have the increase to show that we can pay it back.

Ms. Tuck asked why Vienna and Morgantown water rates were lower, and Mr. Bennett explained that Vienna has no treatment plant and are not required to have one because of their size. In Morgantown, they lost a large business and they want an increase. When Ms.

Kuhl asked what would happen to our business customers, Mr. Bennett said we don't have huge customers any more – they are gone, he said.

The further we delay an increase, the more the costs will be, Mr. Bennett stated. Mr. Stanley stated that we need the increase to we can be progressive and move forward.

There are other federal infrastructure funds coming our way, Ms. Tuck stated, and asked if we could use that money. Mayor Joyce said those funds will be very competitive, and he does not think we will qualify. There are a lot of smaller communities that rely on that grant, and he does not want to wait on Congress for anything. PUB would have been before Council 18 months ago if not for COVID. Mayor Joyce thinks the increase is nominal, and we have made improvements to fire protection, and replaced lines – many things we could not do prior to PUB. We will be looking at sewer rates later.

Water and sewer and good fire protection is expensive, Mayor Joyce said, and vital to our community. When Ms. Tuck asked if we have talked with Senators Manchin and Capito about more money, Mayor Joyce said they would say we just got \$22,000,000.00.

MOTION – Ms. Tuck moved, seconded by Mr. Richards, to rise and report to City Council that they have heard the presentation from PUB for a proposed water rate increase, and the motion was adopted by unanimous vote.

Sitting as City Council, the report was received and they adjourned at 7:05 PM.

Anna Stricker

City Clerk

Council President

The Council of the City of Parkersburg met in regular session Tuesday, October 12, 2021, at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg WV 26101

The meeting was called to order by Council President, Zach Stanley, who presided over the meeting. The Clerk noted the attendance and those present included Councilmen Jesse Cottrille, Sharon Kuhl, Bob Mercer, Wendy Tuck, JR Carpenter, Chris Rexroad, Austin Richards, and Zach Stanley.

MINUTES – the minutes from the meeting held September 28, 2021 were approved as previously distributed by unanimous vote.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – President Stanley reported that the Finance Committee met last Thursday and sent forth budget revisions for carryover for FY21. He also appointed himself and Councilman Reynolds to the committee hearing proposals for the Point Park Marketplace.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce told Council he would continue his tradition of donating \$50.00 to cancer research for each Councilman who wears something pink at our next Council meeting, for Breast Cancer Awareness Month.

The Clerk read in full a Proclamation for October 2021 is National Disability Employment Awareness Month, signed by Mayor Joyce. A representative was attending and received the document.

A communication from Mayor Tom Joyce nominating Mr. Bart Schumacher, 2900 Elm Street as a member of the Municipal Planning Commission was approved by majority vote with eight members voting "yes" and one not in favor. The term will expire October 12, 2024.

PUBLIC FORUM – Mr. Charles Roberts told Council that the City should keep the Market Place property, or it should go for tourism purposes in some capacity, or for a veteran's office. He also stated that he did not understand why we had such a large carryover, and we should spend on items we need.

Mr. Sean Keefe, spoke at length about anti-vaccination for COVID.

Marie Krinock stated that she hopes we will have a town hall meeting about the American Recovery funds the City has received, as it is important to get other ideas. She also said she would like to have an independent group tell us why we have a shortage in police officers and why they are leaving.

CITY COUNCIL FORUM – Ms. Tuck mentioned the death of Woody Miller, who was over the Parkersburg Homecoming this past year, and who gave us a great gift.

RESOLUTIONS

City of Parkersburg	
FY21 Fund Balance Carryover	
Summary of Balances & Requested Uses	
GENERAL FUND	
Beginning Fund Balance, 7/1/20	3,701,496
FY21 Total Revenue	35,757,732
FY21 Total Expenditures	<u>(35,932,497)</u>
Operating Surplus (Deficit)	<u>(174,765)</u>
Ending Fund Balance, 6/30/21	3,526,731
FY21 Outstanding PO's	(844,184)
FY22 Appropriated Fund Balance	<u>(600,000)</u>
FY21 Unencumbered Fund Balance	<u><u>2,082,547</u></u>

Proposed Fund Balance Uses:

Fire Department:

706-341-000	Station 6 gear washer	4,499	Currently no gear washer at station 6
706-341-000	5 sets of turnout gear	12,710	Supplementing the annual replacement of turnout gear
706-341-002	3 AED's	5,685	Replacement of AED's, used units will be re-purposed
706-341-000	Rapid Intervention Team pack	5,165	Retrofitted 2 packs currently in use
444-566-001	Duty Officer Pick up Truck w/ Emergency provisions	40,000	Cycling Departmental vehicles
706-341-000	2 treadmills	4,403	Replacement of unusable equipment

72,462

Police Department:

444-566-001	Use of force training simulator	135,000	New training equipment
444-566-001	Tasers	179,125	Department wide replacement of 'out of support' tasers
700-341-000	14 portable radios	20,000	Replacing 14 radios in disrepair

334,125

Finance/IT:

444-566-001	IT hardware replacements	55,000	Network equipment refresh/replacements
414-230-050	Cybersecurity active event monitoring	62,000	Active cybersecurity monitoring service
444-566-001	Used compact SUV (replace 2005 Trailblazer)	30,000	Current vehicle is unreliable and breaks down often
414-341-050	IT supplies	10,000	Replenish supplies after purchasing new core switches
414-218-000	Postage rate increase	6,000	Postage increase effective August 2021

153,000

Code Department:

436-230-000	Litter mitigation	25,000	Court-ordered clean-ups
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Development Department:

421-230-000	Regional housing assessment	25,000	Analysis of future housing needs
424-567-025	Ohio River Trail project estimate	160,343	Revised estimate of trail construction

185,343

Personnel Department:

422-341-000	Replacement of water damaged furniture	1,000	Replace furniture damaged by water leak
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Public Works:

444-566-001	Floodwall joint sealant extension	125,000	Continued maintenance per Army Corps of Engineers
444-566-001	Used compact SUV (replace 2005 Trailblazer)	20,000	Current vehicle is unreliable and breaks down often
444-566-001	Beechwood retention updated estimate	175,000	Additional funds per bid response, total budget \$375,000
444-566-001	City Park shelter 1 updated concrete estimate	33,000	Replacement of entire pad under shelter 1
444-566-001	City Park pickle ball 3 court expansion	60,000	Matching funds pledged by local charitable foundation
751-341-000	Electric supplies (city-wide)/Christmas decorations	35,000	Rev. est. of operating supplies, Christmas decorations

City of Parkersburg

FY21 Fund Balance Carryover

Summary of Balances & Requested Uses

444-566-001	South elevator	170,000	Estimate to rebuild controls and hoist for sou
444-566-001	SW Park Pool rehabilitation/replacement	673,617	Reserve amt for replacement of Southwood p
754-217-000	Increase in outside vehicle repair	10,000	Revised operating estimate for the fiscal year
756-216-000	Street sweeper repairs	10,000	Electronic control service on street sweepers

1,311,617

TOTAL REQUESTED

2,082,547

REMAINDER: GENERAL FUND

CAPITAL RESERVE FUND

Beginning Fund Balance, 7/1/20	1,395,638
FY21 Total Revenue	2,287,706
FY21 Total Expenditures	(1,469,052)
Operating Surplus (Deficit)	818,654
Total Fund Balance, 6/30/21	2,214,292
FY21 Outstanding PO's	(461,670)
FY21 Appropriated Fund Balance	(1,985,830)
FY21 Unencumbered Fund Balance	(233,208)

USER FEE FUND	
Beginning Fund Balance, 7/1/20	3,347,655
FY21 Total Revenue	2,986,087
FY21 Total Expenditures	<u>(1,598,720)</u>
Operating Surplus (Deficit)	<u>1,387,367</u>
Total Fund Balance, 6/30/21	4,735,022
FY21 Outstanding PO's	(1,791,713)
FY21 Appropriated Fund Balance	<u>(2,685,322)</u>
FY21 Unencumbered Fund Balance	<u>257,987</u>

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2021-2022 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE					
299-00	FUND BALANCE	600,000	844,184	1,444,184	PARTIAL FY21 SURPLUS CARRYOVER
	SUBTOTAL - FUND BALANCE		844,184		
FINANCE					
414-222-050	LICENSING AND SUBSCRIPTIONS - IT	157,000	20,257	177,257	FY21 PO FULFILLED AFTER 6/30
ENGINEERING					
420-230-000	CONTRACTUAL SERVICES	100,000	10,250	110,250	FY21 PO FULFILLED AFTER 6/30
DEVELOPMENT					
421-230-000	CONTRACTUAL SERVICES	62,500	23,970	86,470	FY21 PO FULFILLED AFTER 6/30
MUNICIPAL BUILDING					
440-230-000	CONTRACTUAL SERVICES	26,000	58,182	84,182	FY21 PO FULFILLED AFTER 6/30
POLICE DEPARTMENT					
700-221-001	FIREARM TRAINING	13,600	1,348	14,948	FY21 PO FULFILLED AFTER 6/30
700-228-000	FREIGHT	400	475	875	FY21 PO FULFILLED AFTER 6/30
700-341-000	DEPARTMENTAL SUPPLIES	55,000	8,616	63,616	FY21 PO FULFILLED AFTER 6/30
700-345-000	UNIFORM EXPENSE	35,000	1,707	36,707	FY21 PO FULFILLED AFTER 6/30
			<u>12,146</u>		
FIRE DEPARTMENT					
706-230-000	CONTRACTUAL SERVICES	25,000	1,539	26,538	FY21 PO FULFILLED AFTER 6/30
FLOODWALL					
714-230-000	CONTRACTUAL SERVICES	100,000	189,977	289,977	FY21 PO FULFILLED AFTER 6/30
STREET DEPARTMENT					
750-230-000	CONTRACTUAL SERVICES	78,000	153,950	231,950	FY21 PO FULFILLED AFTER 6/30
750-341-000	DEPARTMENTAL SUPPLIES	150,000	286	150,286	FY21 PO FULFILLED AFTER 6/30
			<u>154,236</u>		
STREET LIGHTING					
751-341-000	DEPARTMENTAL SUPPLIES	45,000	98	45,098	FY21 PO FULFILLED AFTER 6/30
STORMWATER MANAGEMENT					
805-230-000	CONTRACTUAL SERVICES	500,000	323,360	823,360	FY21 PO FULFILLED AFTER 6/30
805-341-000	DEPARTMENTAL SUPPLIES	100,000	11,756	111,756	FY21 PO FULFILLED AFTER 6/30
			<u>335,116</u>		
SANITATION GRANTS					
809-459-000	CAPITAL EQUIPMENT	-	38,414	38,414	FY21 PO FULFILLED AFTER 6/30
	SUBTOTAL - EXPENDITURES		<u>844,184</u>		
	GRAND TOTAL		<u><u>-</u></u>		

October 12, 2021

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2021-2022 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval.

GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE & REVENUE					
299-00	FUND BALANCE	1,444,184	2,082,547	3,526,731	REMAINING FY20 SURPLUS CARRYOVER
	SUBTOTAL - FUND BALANCE		2,082,547		
FINANCE/IT					
414-218-000	POSTAGE EXPENSE	88,000	6,000	94,000	POSTAGE RATE INCREASE
414-230-050	CONTRACTUAL SERVICES - IT	12,000	62,000	74,000	ACTIVE CYBER MONITORING SERVICE
414-341-050	DEPARTMENTAL SUPPLIES - IT	20,000	10,000	30,000	IT SUPPLIES - PURCHASED 2 SWITCHES
			78,000		
DEVELOPMENT					
421-230-000	CONTRACTUAL SERVICES	86,470	25,000	111,470	REGIONAL HOUSING ASSESSMENT
PERSONNEL					
422-341-000	DEPARTMENTAL SUPPLIES	3,500	1,000	4,500	REPLACE WATER DAMAGED FURNITURE
TRANSFERS TO OTHER GOVERNMENTS					
424-567-025	STATE OF WV	31,250	160,343	191,593	REV OHIO RIVER TRAIL PROJECT ESTIMATE
CODE ADMINISTRATION					
436-230-000	CONTRACTUAL SERVICES	25,000	25,000	50,000	LITTER MITIGATION SERVICES
POLICE DEPARTMENT					
700-103-303	CAPTAIN SALARY	118,731	4,000	122,731	REALLOCATION FOR RETENTION PAY
700-103-304	LIEUTENANT SALARY	270,648	6,400	277,048	REALLOCATION FOR RETENTION PAY
700-103-305	SERGEANT SALARY	446,974	7,200	454,174	REALLOCATION FOR RETENTION PAY
700-103-309	PATROLMEN SALARY	2,532,194	(71,970)	2,460,224	REALLOCATION FOR RETENTION PAY
700-104-000	FICA EXPENSE	99,183	608	99,791	REALLOCATION FOR RETENTION PAY
700-226-005	WORKERS COMP	103,685	979	104,664	REALLOCATION FOR RETENTION PAY
700-341-000	DEPARTMENTAL SUPPLIES	63,616	20,000	83,616	14 PORTABLE RADIOS
			(32,783)		
FIRE DEPARTMENT					
706-103-303	CAPTAIN SALARY	266,733	15,120	301,853	REALLOCATION FOR RETENTION PAY
706-103-304	LIEUTENANT SALARY	523,248	25,920	549,168	REALLOCATION FOR RETENTION PAY
706-103-308	INSPECTOR SALARY	58,527	2,400	60,927	REALLOCATION FOR RETENTION PAY
706-103-309	PATROLMEN SALARY	1,745,711	6,423	1,752,134	REALLOCATION FOR RETENTION PAY
706-104-000	FICA EXPENSE	44,564	1,115	45,679	REALLOCATION FOR RETENTION PAY
706-226-005	WORKERS COMP	68,095	1,805	69,900	REALLOCATION FOR RETENTION PAY
706-341-000	DEPARTMENTAL SUPPLIES	75,000	26,777	101,777	GEAR, WASHER, RIT PACK, TREADMILLS
706-341-002	MEDICAL SUPPLIES	10,000	5,685	15,685	3 AED's
			85,245		
TRANSFERS TO OTHER FUNDS					
444-566-001	TRANSFERS OUT - CAPITAL RESERVE	100,000	1,685,742	1,785,742	TRANSFER TO CAPITAL RESERVE
STREET LIGHTING					
751-341-000	DEPARTMENTAL SUPPLIES	45,098	35,000	80,098	OPER SUPPLIES/CHRISTMAS DECORATIONS
CENTRAL GARAGE					
754-217-000	AUTO MAINTENANCE/REPAIR	40,000	10,000	50,000	REV ESTIMATE FOR AUTO/EQUIP REPAIRS
STREET CLEANING					
756-216-000	EQUIPMENT MAINTENANCE/REPAIR	4,875	10,000	14,875	SWEEPER COMPONENT REPAIRS
	SUBTOTAL - EXPENDITURES		2,135,330		
	GRAND TOTAL		(52,783)		

The above resolution proposed to the revised the FY22 General Fund budget to reflect the remainder of the FY21 surplus that is not yet appropriated or otherwise encumbered. Additionally, the revision above reallocates YTD unspent wages within the Police and Fire Departments to account for retention pay.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

CAPITAL RESERVE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE & REVENUE					
297-00	FUND BALANCE	1,985,830	228,462	2,214,292	FY20 SURPLUS CARRYOVER
368-000-000	CONTRIB - OUTSIDE ENTITIES	-	60,000	60,000	FY20 SURPLUS CARRYOVER
369-000-000	TRANSFERS IN - OTHER FUNDS	550,000	1,685,742	2,235,742	GENERAL FUND TRANSFER IN
			<u>1,974,204</u>		
FY21 OUTSTANDING PURCHASE ORDERS					
440-458-000	IMPROVEMENTS - CITY BUILDING	170,000	86,980	256,980	FY21 PO FULFILLED AFTER 6/30
444-566-082	IMPROVEMENTS - POOLS	-	106,650	106,650	FY21 PO FULFILLED AFTER 6/30
700-459-000	EQUIPMENT - POLICE	200,000	147,372	347,372	FY21 PO FULFILLED AFTER 6/30
706-459-000	EQUIPMENT - FIRE	-	1,761	1,761	FY21 PO FULFILLED AFTER 6/30
750-459-000	EQUIPMENT - STREETS	213,000	41,905	254,905	FY21 PO FULFILLED AFTER 6/30
756-459-000	EQUIPMENT - STREET CLEANING	260,000	27,782	287,782	FY21 PO FULFILLED AFTER 6/30
900-458-000	IMPROVEMENTS - PARKS	86,000	49,220	135,220	FY21 PO FULFILLED AFTER 6/30
			<u>461,670</u>		
CAPITAL IMPROVEMENTS					
440-458-000	IMPROVEMENTS - CITY BUILDING	256,980	170,000	426,980	SOUTH ELEVATOR REHABILITATION
444-566-082	IMPROVEMENTS - POOLS	106,650	673,617	780,267	SW PARK POOL REHAB/REPLACEMENT
714-458-000	IMPROVEMENTS - FLOODWALL	175,000	125,000	300,000	JOINT SEALANT PROJECT EXPANSION
805-458-000	IMPROVEMENTS - STORMWATER	200,000	175,000	375,000	BEECHWOOD RETENTION REV ESTIMATE
900-458-000	IMPROVEMENTS - PARKS & REC	135,220	153,000	288,220	SHELTER 1 CONCRETE/PICKLEBALL COURTS
			<u>1,296,617</u>		
CAPITAL EQUIPMENT					
414-459-000	EQUIPMENT - FINANCE/IT	-	75,000	75,000	IT NETWORK HARDWARE/REPL - USED SUV
420-459-000	EQUIPMENT - ENGINEERING	12,000	20,000	32,000	REPLACE - USED SUV
700-459-000	EQUIPMENT - POLICE	347,372	314,125	661,497	USE OF FORCE TRAINING SIM./TASERS
706-459-000	EQUIPMENT - FIRE	1,761	40,000	41,761	DUTY OFFICER EMERGENCY PICKUP TRUCK
			<u>449,125</u>		
	SUBTOTAL - EXPENDITURE		2,207,412		
			<u>(233,208)</u>		

The above resolution proposes to revise the FY22 Capital Reserve Fund budget to reflect the FY21 actual fund balance as well as a transfer in from the General Fund a contribution from a local charitable organization for Pickle Ball Court Expansion in the City Park. In addition to the fund balance adjustment, \$461,670 in prior year outstanding purchase orders require re-appropriation resulting in reduction in fund balance of \$233,208. The fund balance reduction is the result of late FY21 appropriations for the Southwood Park pool lining and HVAC installation on the 1st floor of the municipal building. Finally, \$1,296,617 is appropriated for capital improvements and \$449,125 for capital equipment.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

USER FEE SPECIAL REVENUE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
FUND BALANCE					
299-00	FUND BALANCE	2,685,322	2,049,700	4,735,022	FY20 SURPLUS CARRYOVER
FY21 OUTSTANDING PURCHASE ORDERS					
750-458-005	STREET IMPROVEMENTS	1,500,000	1,791,713	3,291,713	FY21 PO FULFILLED AFTER 6/30
CAPITAL IMPROVEMENTS					
750-458-005	STREET IMPROVEMENTS	3,291,713	257,987	3,549,700	ADDITIONAL FY22 STREET REHAB
			<u>2,049,700</u>		

The above resolution proposes to revise the FY22 User Fee Special Revenue Fund to reflect the FY21 budget surplus carryover. The revision also reappropriates PO's that were outstanding at 6/30 in the amount of \$1,791,713 for street improvements. The balance of \$257,987 is proposed to be appropriated to provide additional funding for the FY22 street rehabilitation project.

MOTION – Ms. Kuhl moved, seconded by Mr. Mercer, to adopt the resolutions, and the motion was adopted by majority vote with all members voting “yes” with the exception of Ms. Tuck, who voted “no”.

October 12, 2021

ORDINANCE, FINAL READING: (Mr. Carpenter recused himself from this vote)

AN ORDINANCE GRANTING AN EXEMPTION OF FIVE-HUNDRED DOLLARS (\$500.00) IN THE AMOUNT OF TAX COMPUTED FOR THE THIRD QUARTER OF 2021 THROUGH THE FOURTH QUARTER OF 2021 UNDER ARTICLE 779, BUSINESS AND OCCUPATION TAX FOR CERTAIN RETAIL SALES, SERVICE BUSINESSES, AND LANDLORDS AND FURTHER EXTENDING THE TIME FOR SUCH BUSINESSES TO FILE THEIR TAX RETURN AND PAY ANY TAX DUE UNTIL THE LAST DAY OF NOVEMBER 2021 FOR THE THIRD QUARTER, AND FEBRUARY 2022 FOR THE FOURTH QUARTER

WHEREAS, the steps taken to limit the spread of the novel coronavirus (COVID-19) required and continues to require many businesses to temporarily close or reduce services, and

WHEREAS, such steps have dramatically and negatively affected many businesses and their employees in the City of Parkersburg and throughout the larger community, and

WHEREAS, the City desires to continue to aid those businesses and individuals most vulnerable to such negative financial impacts, and

WHEREAS, the City of Parkersburg has determined that one measure of relief to such businesses is to grant a second temporary and limited exemption in the sum of tax due and payable by certain businesses.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that Article 779, Business and Occupation Tax, and the Codified Ordinances of the City of Parkersburg be and it is hereby amended as follows:

Section 779.13 EXEMPTIONS.

There is hereby granted a one-time exemption applicable only to the tax due and payable for the third quarter of 2021 (July through September), and the fourth quarter of 2021 (October through December), of five-hundred dollars (\$500.00) for each quarter for the following businesses.

1. Business of Selling Tangible Property (Section 779.05) Said exemption shall however only apply to personal property sales and including the sale of food and the services incidental to such food sales.
2. Service, Business, or Calling (Section 779.09)
3. Business of Furnishing Property for Hire (Section 779.10) Said exemption shall only apply to real property rentals or leases.

Said exemption is applicable only to the B&O tax due and payable from said businesses for the gross proceeds of the sale or gross income of said business, trade, or calling for the third quarter of 2021, and the fourth quarter of 2021, and may not be carried over or utilized for any other quarter.

Section 779.15 COMPUTATION OF TAX, PAYMENT

The taxpayers described and listed above and to whom the \$500.00 per quarter exemption is applicable shall be granted an extension in the date due for the filing of the B&O tax return and payment of the quarterly installment of said tax to the last day of November 2021 for the third quarter, and February 2022 for the fourth quarter.

Said \$500.00 per quarter exemption and extension in time to file and pay any B&O tax shall not affect any other category of or type of business in Article 779.

MOTION – Mr. Mercer moved, seconded by Mr. Richards, to adopt the ordinance on final reading, and the motion was adopted by unanimous vote.

The meeting adjourned at 8:05 PM.



City Clerk

Council President

Parkersburg CDBG Investment partnership Grant Budget Revision

Be it resolved by the City Council of the City of Parkersburg that the City of Parkersburg's Community Development Block Grant Program Annual Action Plan and Budget be hereby amended as follows:

2017 CDBG Adjustment of Funds

Activity	Current Budget	Proposed Budget	Change
St. Marys/Dudley Avenue Streetscape Enhancement Project	\$ 150,000.00	\$ -	\$ (150,000.00)
Market St. Streetscape Enhancement Project	\$ 65,594.79	\$ 215,594.79	\$ 150,000.00
Totals	\$ 215,594.79	\$ 215,594.79	\$ -

Notes:

Proposed CDBG Substantial Amendment Notes October 26, 2021

The proposed substantial amendment (budget revision) attached hereto is being submitted to Parkersburg City Council for consideration to accomplish the following project priorities:

St. Marys/Dudley Avenue Streetscape Enhancement Project

The City of Parkersburg allocated CDBG funding in FY 17' and had intended to replace deteriorated sidewalks, curb cuts, and truncated domes along St. Marys Avenue from 13th Street to Emerson Avue. A project of this size will cost several million dollars. The City was successful in obtaining a grant through the West Virginia Department of Highways – Transportation Alternative Program (WV-TAP) which will fund the completion of construction plans on St. Marys Avenue from 15th Street to 19th Street. (\$80,000 grant and \$20,000 City match). Discussions are currently underway to complete these construction plans by the end of the 2021.

Market Street Streetscape Enhancement Project

This CDBG funded project proposes to enhance the streetscape along Market Street from 9th Street to 13th Street. This project will encourage increased pedestrians, bicyclists, and transit riders amenities, and activities, while also accommodating vehicular traffic that provides safe access to all users of all ages and abilities.

Phase one of this project was completed Summer 2021 (9th Street to 10th Street) costing \$330,331.63. A balance of \$247,965.02 remains. This is not sufficient to complete phase 2. (10th Street to 11th Street) Increasing this project to \$397,965.05 should be sufficient to complete phase two. Funding has been set-aside for this project in FY 2016, 2017, 2018, 2019, 2020, and 2021. Constructions plans are complete for the entire project.

RESOLUTION AMENDING THE SPECIAL
RULES FOR THE FIREMEN'S CIVIL
SERVICE COMMISSION, RULE 2D

WHEREAS, the Firemen's Civil Service Commission desires to amend the special rules and regulations concerning Examinations; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that Rule 2D, Examinations, be amended to add the following language:

EXAMINATIONS, 2D – "Five points credit will be added to the passing score of any applicant who holds a current and valid Emergency Medical Technician certification or higher through the National Registry of Emergency Medical Technicians or the WV State Office of Emergency Medical Services", attached hereto underlined and highlighted.

Sponsored by Councilmen Rexroad, Cottrille, Mercer, and Richards

SPECIAL RULES FOR CIVIL SERVICE EXAMINATIONS AND
PHYSICALS FOR THE FIRE DEPARTMENT OF PARKERSBURG
WEST VIRGINIA

(originally adopted May 2002; amendment Aug 2009; amendment
9/24/19)

The purpose of the Firemen's Civil Service Commission for the City of Parkersburg shall be:

1. To provide a complete, all-inclusive and non-discriminatory system for the appointment promotion, reduction, removal, and reinstatement of the members of the City of Parkersburg Fire Department
2. To provide for an efficient professional and competent Fire Department to serve the citizens of the City of Parkersburg.

The Rules and Regulations contained herein are in addition to, and not intended to supersede any Rule or Regulation listed in Chapter 8; Part IV of the West Virginia Civil Service Law pertaining to paid Fire Departments.

EXAMINATIONS

1. All Civil Service examinations for applicants for the position of Firemen in the Parkersburg Fire Department and for promotion of members of said Fire Department, shall be administered by the Parkersburg Firemen's Civil Service Commission. The Commission consisting of three (3) members, duly appointed in accordance with Chapter 8, Article 15, Section 15 of the Code of the State of West Virginia.
 - A. All applicants shall be tested by completely objective standards. Each applicant shall pay a fifteen (\$15.00) dollar administrative fee in order to take the competitive examination. Said fee to be paid at the time they submit their application.
 - B. No person may be accepted for examination who:
 - Has failed to make application as provided herein and provide required information; or
 - Has not attained a high school diploma or general education diploma (G.B.D.); or

Fails to appear at the designated place and time for examination; or

Fails to pay the fifteen (\$15.00) Dollar Administrative Fee.

2. Applicants for original appointment shall be in accordance with the Civil Service Laws of West Virginia for paid firemen as stated in Chapter 81 Article 15: Section 17.

A. The Commission shall select an appropriate multiple-choice written examination and shall cause the same to be administered and promptly scored. (amended 9/24/19)

B. A passing score shall be a minimum of seventy (70) percent. (amended 9/24/19)

C. Five points credit will be added to the passing score of any applicant who qualifies for a military service credit, in accordance with West Virginia Code 6-13-1. (amended 9/24/19)

D. Five Points credit will be added to the passing score of any applicant who holds a current and valid Emergency Medical Technician certification or higher through the National Registry of Emergency Medical Technicians or the WV State Office of Emergency Medical Services.

NOTE – amendment underlined and highlighted.

CITY OF PARKERSBURG

AN ORDINANCE AUTHORIZING THE DESIGN,
ACQUISITION, CONSTRUCTION AND EQUIPPING OF
CERTAIN EXTENSIONS, ADDITIONS, BETTERMENTS AND
IMPROVEMENTS TO THE EXISTING WATERWORKS
SYSTEM OF THE CITY OF PARKERSBURG

THE COUNCIL OF THE CITY OF PARKERSBURG HEREBY ORDAINS:

Section 1. Authority for this Ordinance. This Ordinance (together with any ordinance, order or resolution supplemental hereto or amendatory hereof) is enacted pursuant to the provisions of Chapter 24, Article 2, Section 11 of the West Virginia Code of 1931, as amended (collectively, the “Code”), and other applicable provisions of law.

Section 2. Findings. It is hereby found, determined and declared:

A. The City of Parkersburg (the “City”) is a municipal corporation and political subdivision of the State of West Virginia in Wood County of said state.

B. In accordance with Chapter 8, Article 20 of the Code, as amended, and pursuant to an ordinance duly enacted by the City, the City created the City of Parkersburg Utility Board (the “Board”) and vested in the Board the responsibility for the supervision, management, control and operation of the combined waterworks and sewerage system of the City (the “System”).

C. The City, acting by and through the Board, has deemed it necessary and desirable for the health and welfare of the inhabitants of the City that there be designed, acquired, constructed and equipped certain extensions, additions, betterments and improvements to the System, consisting of: (i) rehabilitation of backwash basin at the water treatment plant; (ii) rehabilitation of south reservoir; (iii) miscellaneous water storage tank improvements including mixing systems; (iv) small diameter water main replacements including replacement of approximately 20,000 lineal feet of water mains 2-inch and smaller in diameter with 6-inch and 4-inch water mains; (v) large diameter water mains replacements including replacement of approximately 36,400 lineal feet of water mains ranging in size from 6-inch to 12-inch diameter; (vi) south side service improvements including the construction of new water booster station and storage tank to improve service pressures and fire protection at higher elevations; and (vii) East Street control valve station improvements including installation of larger capacity by-pass valve with SCADA control; and (viii) all appurtenances related thereto (collectively, the “Project”) (the System, the Project, and any further extensions, additions, betterments and improvements thereto are herein called the “System”), in accordance with the plans and specifications prepared by the consulting engineers, Burgess & Niple, Inc., Parkersburg, West Virginia which plans and specifications have heretofore been filed with the Board.

D. The Project is in the best interests of the citizens of the City. Thus, it is in the best interests of the City to move forward with the Project.

E. The City intends to permanently finance the costs of the Project through the issuance of its combined water and sewer revenue bonds secured by the net revenues of the System.

F. The City has complied with all requirements of West Virginia law relating to the authorization of the design, acquisition, construction and operation of the Project and the System.

Section 3. Rates and Charges. The City has taken all action required by the Code to establish and impose such water rates and charges for the System. The schedule of water rates and charges for the services and facilities of the System shall be as set forth in the water rate ordinance to be enacted by the City on November 9, 2021, which rates and charges are incorporated herein by reference as a part hereof.

Section 4. Amendment or Modification. This Ordinance may be amended or supplemented in any way by a supplemental resolution without any requirement of a further public hearing. No material modification or amendment of this Ordinance, or of any ordinance, resolution or order amendatory or supplemental hereto, that would materially alter the scope of the Project shall be made without the notice required by the Code.

Section 5. Severability of Invalid Provisions. If any section, paragraph, clause or provision of this Ordinance should be held invalid by any court of competent jurisdiction, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance or any supplemental resolution.

Section 6. Headings, Etc. The headings and catchlines of the articles, sections and subsections of this Ordinance are for convenience of reference only and shall not affect in any way the meaning or interpretation of any provision hereof.

Section 7. Conflicting Provisions Repealed. All ordinances, orders or resolutions and or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 8. Covenant of Due Procedure, Etc. The City covenants that all acts, conditions, things and procedures required to exist, to happen, to be performed or to be taken precedent to and in the adoption of this Ordinance do exist, have happened, have been performed and have been taken in regular and due time, form and manner as required by and in full compliance with the laws and Constitution of the State of West Virginia applicable thereto; and that the Mayor, the Clerk, members of the City's governing body and members of the Board were at all times when any actions in connection with this Ordinance occurred and are duly elected or appointed to such office.

Section 9. Statutory Notice and Public Hearing. During the calendar month immediately prior to the calendar month in which the public hearing for this Ordinance will occur, the Board shall provide the water customers of the System notice of the City's intent to pursue a construction project that is not in the ordinary course of business as required by the Code. After the first reading of this Ordinance, public notice of a public hearing on this Ordinance shall be

published once in the *Parkersburg Sentinel and News* a newspaper of general circulation in the City's service territory, stating that any person interested may appear before the Council of the City upon a date certain, and present protests. At such public hearing, all objections and suggestions shall be heard and the Council of the City, following such public hearing, shall take such action as it shall deem proper.

[Remainder of Page Intentionally Blank]

Section 10. Effective Date. As provided in the Code, this Ordinance shall take effect immediately following enactment.

Passed on First Reading: October 26, 2021

Passed on Second Reading
Following Public Hearing: November 9, 2021

CITY OF PARKERSBURG

Mayor

CERTIFICATION

Certified a true copy of an Ordinance duly enacted by the Governing Body of the
CITY OF PARKERSBURG on the 9th day of November 2021.

Dated: _____, 2021.

[SEAL]

Clerk

CITY OF PARKERSBURG

AN ORDINANCE AMENDING AND RE-ENACTING ARTICLE
931.01 OF THE CODIFIED ORDINANCES OF THE CITY OF
PARKERSBURG WITH RESPECT TO ADOPTION OF RULES
AND REGULATIONS AND INCREASING EXISTING RATES
AND CHARGES FOR WATER SERVICE

WHEREAS, in order to protect the public health, safety and welfare, the Council of the City of Parkersburg (“City Council”) is aware that it is essential for the Parkersburg Utility Board (the “Utility Board”) to have annual revenues available to properly operate and maintain the existing public water distribution and treatment system of the City of Parkersburg (the “System”), in accordance with federal and state laws and regulations; and

WHEREAS, in order for the Utility Board to collect annual revenues necessary to pay the operation and maintenance expenses and the debt service of the System, the Utility Board has recommended that existing rates and charges for water service to the customers of the Utility Board be increased.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG, WEST VIRGINIA:

SECTION 1 – TARIFF

That Article 931.01, entitled “Water Rates,” of the Codified Ordinances of The City of Parkersburg be amended and re-enacted to read as follows:

931.01 SCHEDULE OF WATER RATES

The following schedules of rates, charges and fees are hereby fixed and determined as the Rates, charges and fees to be charged to customers of the System throughout the entire territory served.

(a) Establishing and Fixing Rates, Charges and delayed Penalty Charges. The following schedules of rates, charges and delayed penalty charges are hereby fixed and determined as the rates, charges and delayed penalty charges to be billed to consumers of the water works system of the City throughout the entire territory served.

RULES AND REGULATIONS

- I. *Rules and Regulations for the Government of Water Utilities*, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE 1

APPLICABILITY

Service in entire territory.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial service.

RATES

Minimum Customer Charge

No bill will be rendered for less than the following amounts, according to the size of meter installed:

*****Effective July 1, 2022*****

<u>Meter Size (inches)</u>	<u>Charge Per Month</u>
5/8 and 3/4	\$10.75
1	\$20.00
1 - 1/2	\$25.00
2	\$35.00
3	\$55.00
4	\$80.00
6	\$150.00

*****Effective July 1, 2023*****

<u>Meter Size (inches)</u>	<u>Charge Per Month</u>
5/8 and 3/4	\$11.00
1	\$20.00
1 - 1/2	\$25.00
2	\$35.00
3	\$55.00
4	\$80.00
6	\$150.00

*****Effective July 1, 2024*****

<u>Meter Size (inches)</u>	<u>Charge Per Month</u>
5/8 and 3/4	\$11.25
1	\$20.00
1 - 1/2	\$25.00
2	\$35.00
3	\$55.00
4	\$80.00
6	\$150.00

Volume Charge (in addition to the Minimum Charge)

In addition to the Minimum Customer Charge, each customer shall pay, for all gallons used per month, as follows:

<u>Volume Charge</u>	<u>Effective Date</u>
\$5.57 per 1,000 gallons	July 1, 2022
\$5.70 per 1,000 gallons	July 1, 2023
\$5.82 per 1,000 gallons	July 1, 2024

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid on or before the twentieth (20th) day after the billing date, ten percent (10%) shall be added to the net amount shown. This delayed payment penalty is not interest and will only be collected once for each bill where it is appropriate.

SCHEDULE 2

*****Effective July 1, 2022*****

APPLICABILITY

Service in entire area.

AVAILABILITY OF SERVICE

Available for private fire protection water supply.

RATES

<u>Hydrants</u> (service connection Size in inches)	<u>Charge Per Month (each)</u>
4	\$13.00
6	\$30.00
8 or larger	\$53.00

<u>Sprinkler Systems</u> (service connection Size in inches)	<u>Charge Per Month (each)</u>
4 or smaller	\$21.00
6	\$47.00
8 or larger	\$84.00

DELAYED PAYMENT PENALTY

The above schedule is net. On all current usage billings not paid in full by the latest pay date, which shall be no sooner than the twentieth day following the date Utility Board mails the bill, ten percent (10%) shall be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

SCHEDULE 3

*****Effective July 1, 2022*****

APPLICABILITY

Applicable in entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial service.

FEES AND OTHER RATES

Connection Fee

One inch and smaller

The connection fee shall be three hundred fifty dollars (\$350.00) for each new water service line one inch and smaller, and shall include the tap of the main line, the service line from the main to the property line or curb stop and the meter installation including the meter pit or vault.

Connection Fee

Larger than one inch

For service lines larger than one inch, the fee shall be the actual cost of the installation, and shall include the tap of the main, the service line from the main to the property line and the meter installation including the meter pit or vault. Upon receipt of an application for a service connection larger than one inch, the utility will provide an estimate of actual cost, which amount must be deposited by the applicant in advance of the installation, a final settlement of the actual installation cost will be prepared and submitted for payment to the applicant. The amount of payment due will be reduced by the amount of the advance deposit. In the event of an excess in the amount deposited over the actual installation cost, the amount of excess will be promptly refunded to the applicant.

Reconnection Fee

Whenever the supply of water to any customer is turned off for violation of rules and regulations, nonpayment of bill or fraudulent use of water, there shall be a twenty five dollar (\$25.00) charge for re-established service.

Administrative Fee

Whenever the supply of water to any customer is scheduled to be turned off for nonpayment of bill and such customer chooses to make payment in the field, instead of by the proper methods of payment, that customer shall be assessed a twenty-five dollar (\$25.00) charge.

Returned Check Fee

A service fee of twenty-four dollars (\$24.00) shall be charged for each check returned for insufficient funds.

Damaged Meter Fee

Whenever a meter is damaged due to inclement weather and the customer has been negligent in maintaining adequate temperatures to prevent the meter from freezing the customer shall be assessed a fee no less than the cost of said meter such fee is to be paid prior to service being restored.

Water Theft and Property Damage

No person, other than Board personnel, shall enter into a meter pit, turn water service on or off, break seals or locks, or disconnect meters, unless the Board has specifically authorized that person in writing to do so. If any person takes such action without Board authorization, that person will be liable for any damages that may result from that action.

State law prohibits the unauthorized use of water and tampering with or damaging of utility facilities/property. Accordingly, the Board reserves the right to notify local law enforcement and/or the prosecuting attorney having jurisdiction of any instance of unauthorized use of water or tampering with or damaging utility property.

Cost and charges, including estimates of usage stolen, will be assessed to persons who engage in water theft. The Board may pursue remedies available at law. Water theft may also result in the immediate termination of service.

Leak Adjustment Rate

An incremental charge of seventy-one cents (\$0.71) per 1,000 gallons shall be charged for water usage if the water leak is eligible under the (i) Public Service Commission's rules for leaks on the customer's side of the meter, and (ii) Board's water leak adjustment policy.

Hydrant Meter Deposit

A deposit of one thousand dollars (\$1,000.00) shall be charged for each water meter provided a customer requesting temporary water service from a fire hydrant for construction or other use approved by the Utility Board staff. Following the return of the hydrant meter, all final charges for water usage and any meter damage will be deducted from the deposit amount and the balance refunded to the customer. If charges exceed the amount deposited, the customer will be billed for the remaining balance.

Customer Deposit

All new applicants for residential or other water service may be required to deposit (i) a minimum of fifty dollars (\$50.00), or (ii) two-twelfths (2/12) of the annual estimated charge for water service, whichever is greater.

All new applicants for residential or other combined water and sewer service may be required to deposit (i) a minimum of one hundred dollars (\$100.00), or (ii) two-twelfths (2/12) of the annual estimated charge for each service, whichever is greater.

SECTION 2 – TARIFF EFFECTIVE DATE

The rates, charges and penalties provided herein shall become effective as provided herein.

SECTION 3 – SEVERABILITY; REPEAL OF CONFLICTING ORDINANCES

The provisions of this Ordinance are severable, and if any clause, provision or section hereof shall be held void or unenforceable by any court of competent jurisdiction, such holding shall not affect the remainder of this Ordinance. Upon the effective date hereof, all ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflicts, hereby repealed, and to the extent that the provisions of this Ordinance do not touch upon the provisions of prior ordinances, resolutions, orders or parts thereof, the same shall remain in full force and effect.

SECTION 4 – STATUTORY NOTICE AND PUBLIC HEARING

Upon introduction hereof, the City shall cause to be published a copy of this Ordinance in *The Parkersburg Sentinel*, a qualified newspaper of general circulation in the City of Parkersburg, and said notice shall state that this Ordinance has been introduced, and that any person interested may appear before Council on November 9, 2021 at 7:30 p.m., which date is not less than five (5) days after the date of the first publication of the Ordinance and notice, and present any comment or protest thereto, following which hearing, Council shall take such action as it shall deem proper. Copies of this Ordinance shall be available to the public for inspection at the office of the City Record, City of Parkersburg, 1 Government Square, Parkersburg, West Virginia.

First Reading: October 26, 2021

Second Reading
and Public Hearing: November 9, 2021

CITY OF PARKERSBURG, a municipal corporation

Mayor: _____

Clerk: _____