

AGENDA FOR PARKERSBURG CITY COUNCIL
TUESDAY, DECEMBER 28, 2021, 7:30 PM
CITY COUNCIL CHAMBERS,
SECOND FLOOR, MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Zach Stanley
- II. ROLL CALL
- III. MINUTES – Regular Council meeting December 14, 2021
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
 - A. Nominations for President of City Council for 2022;
 - B. Nominations for Vice President of City Council for 2022
- V. MESSAGE FROM THE EXECUTIVE
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
- IX. ORDINANCE, FINAL READING
 - 1. An ordinance approving the sale of City-owned property located at 113 Ann Street to the Parkersburg-Wood County Convention and Visitors Bureau for the appraised price of \$260,000.00. (Sponsored by Councilmen Kuhl, Stanley, Rexroad, Richards, and Tuck.)
 - 2. An ordinance authorizing one-time temporary compensation for City employees service during the COVID pandemic. (Sponsored by Councilmen Kuhl, Richards, Mercer, and Rexroad)
- X. ADJOURNMENT

Next meetings January 11th and 25th, 2022

The Council of the City of Parkersburg met in regular session Tuesday, December 10, 2021, at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg WV 26101

The meeting was called to order by Council President, Zach Stanley, who presided over the meeting. The Clerk noted the attendance and those present included Councilmen Sharon Kuhl, Bob Mercer, Wendy Tuck, JR Carpenter, Mike Reynolds, Chris Rexroad, Austin Richards, and Zach Stanley. Councilwoman Jesse Cottrille was absent.

MINUTES – the minutes from the meeting held November 23, 2021 were approved with no additions or corrections.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – None.

MESSAGE FROM THE EXECUTIVE – Mayor Tom Joyce announced that this would be Police Chief Joe Martin's last Council meeting as he will retire December 24, 2021. He said that Chief Martin has served twelve years as Chief and has 24 plus years of service. He has the respect of the community and the department, and has taken our department to a new level in training standards. Chief has been a mentor to hundreds of officers across the State, and has been President of the Chief's Association and the Task Force Regional Group. Mayor Joyce said he has done wonderful things during his career for our community, and that he will be missed.

All attending gave Chief Joe Martin a standing ovation with applause and good wishes for the future.

Mayor Joyce wished all a Merry Christmas.

The Clerk then read a communication from Mayor Joyce nominating three members to the Avery Street ARB – George Shinsky, 1351 Market Street through December 14, 2022; Andy Rasmussen, 1305 Market Street, through December 14, 2023; and, and Dona Roddey, 1709 Spring Street, through December 14, 2024.

MOTION – Mr. Carpenter moved, seconded by Mr. Mercer, to confirm that appointments, and the motion was adopted by unanimous vote.

PUBLIC FORUM – Mr. Mark Lewis from the Visitor's and Convention Bureau, spoke in favor of allowing them to purchase the market place at 113 Ann Street for \$260,000.00, the appraised value. He said being there would help tourism and the community. He will be able to communicate with tourists and tell them about our restaurants and shops. There will be dedicated parking for the motor coaches and other groups. The plans are to use about a half of the space for the visitors bureau and the other half for kyacks and bike rentals. With the addition soon of the 2 ½ mile trail, those businesses may want to be there. We will try to reconnect with our river heritage, and will put the gardens back into operation for non profits. They will be good neighbors, he said.

Ms. Betty Camp, Market Street, thanked Mr. Carpenter for helping with a sign on Market Street for traffic safety; she thanked Ms. Tuck for organizing yesterday's public forum on COVID funds; and she stated that she is against the needle exchange program mentioned in the local newspaper lately.

CITY COUNCIL FORUM – Councilman Mercer thanked Public Works Director, Everett Shears and the electric department for the downtown Christmas lights, and he also spoke in favor of the \$1,000.00 and \$500.00 bonus for City employees during the pandemic. He said they worked under strenuous situations when it was hard to find people who wanted to work. This is a small way of thanking our employees for being here, and it did not go unnoticed, he said. He thanked Chief Joe Martin for his service.

Ms. Tuck said she was thankful for some of the local programs going on now, and that she has been using the 211 social services phone line.

December 10, 2021

**RESOLUTION AUTHORIZING MAYOR JOYCE TO SUBMIT A LAND AND WATER
CONSERVATION FUND GRANT TO THE NATIONAL PARK SERVICE FOR THE
SOUTHWOOD PARK POOL ENHANCEMENT PROJECT**

WHEREAS, the City of Parkersburg is committed to providing residents with the best quality of life, and

WHEREAS, the City has made significant improvements to area parks in recent years by applying for and receiving grant funds from the National Park Service, and

WHEREAS, the City has already made substantial improvements to the pool/splash pad in City Park, and

WHEREAS, when completed, the Southwood Park swimming pool would not only benefit Parkersburg residents, but residents in Wood County and the Mid-Ohio Valley region, and

WHEREAS, the total project cost for renovations is estimated at \$2,096,091 and includes the installation of a new water slide, play features, shade structures, concrete decking, a new filtration system, decorative lighting, audio upgrades, and fencing, and

WHEREAS, the City's required minimum fifty percent match of \$673,617 would come from the City's General Fund, which was appropriated on October 12, 2021,

BE IT RESOLVED, by the City Council of the City of Parkersburg that Tom Joyce is hereby authorized to submit an application to the State of West Virginia requesting funding for the substantial renovation project at the Southwood Park swimming pool in the amount of \$673,617 and to sign any and all documents and papers which accompany or are part of this application, and any and all documents and papers necessary for the completion and administration of the project should it receive National Park Service approval, and

BE IT FURTHER RESOLVED that the City of Parkersburg agrees to abide by all rules and regulations pertaining to the Land and Water Conservation Fund Program, and to operate and maintain the proposed facility for public use under the requirements of the Land and Water Conservation Fund should this project receive Federal assistance.

MOTION – Mr. Mercer moved, seconded by Ms. Kuhl, to adopt the resolution.

Ms. Kuhl stated that the meeting this evening at 6:00 PM was very informative concerning the Southwood enhancement program for the new swimming pool. There was a lot of input that she hopes we can use in our plans, including our schools.

VOTE – the motion was adopted by unanimous vote.

RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2021-2022 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND					
Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	2,046,204	321,779	2,367,983	ARPA PREMIUM PAY TRANSFER IN
MAYOR'S OFFICE					
409-103-315	OTHER SALARIES & WAGES	30,254	1,000	31,254	ARPA PREMIUM PAY
409-104-000	FICA EXPENSE	9,277	77	9,354	ARPA PREMIUM PAY
409-226-005	WORKERS COMP PREMIUM	2,644	24	2,668	ARPA PREMIUM PAY
			1,101		
FINANCE					
414-103-000	DEPT HEAD SALARY	77,306	1,000	78,306	ARPA PREMIUM PAY
414-103-315	OTHER SALARIES & WAGES	579,079	15,000	594,079	ARPA PREMIUM PAY
414-104-000	FICA EXPENSE	50,366	1,232	51,598	ARPA PREMIUM PAY
414-226-005	WORKERS COMP PREMIUM	15,462	364	15,826	ARPA PREMIUM PAY
			17,616		

CITY CLERK					
415-103-000	DEPT HEAD SALARY	20 000	500	20 500	ARPA PREMIUM PAY
415-103-315	OTHER SALARIES & WAGES	9 154	200	9 354	ARPA PREMIUM PAY
415-104-000	FICA EXPENSE	2 231	53	2 284	ARPA PREMIUM PAY
415-226-005	WORKERS COMP PREMIUM	685	17	702	ARPA PREMIUM PAY
			<u>770</u>		
MUNICIPAL COURT					
416-103-000	DEPT HEAD SALARY	20 563	500	21 063	ARPA PREMIUM PAY
416-103-315	OTHER SALARIES & WAGES	52 228	1 500	53 728	ARPA PREMIUM PAY
416-104-000	FICA EXPENSE	5 606	153	5 759	ARPA PREMIUM PAY
416-226-005	WORKERS COMP PREMIUM	1 720	48	1 768	ARPA PREMIUM PAY
			<u>2 201</u>		
CITY ATTORNEY					
417-103-000	DEPT HEAD SALARY	57 120	500	57 620	ARPA PREMIUM PAY
417-103-315	OTHER SALARIES & WAGES	72 093	1 500	73 593	ARPA PREMIUM PAY
417-104-000	FICA EXPENSE	9 905	152	10 057	ARPA PREMIUM PAY
417-226-005	WORKERS COMP PREMIUM	3 042	48	3 090	ARPA PREMIUM PAY
			<u>2 200</u>		
CITY ENGINEER					
420-103-000	DEPT HEAD SALARY	74 909	1 000	75 909	ARPA PREMIUM PAY
420-103-315	OTHER SALARIES & WAGES	166 278	3 500	169 778	ARPA PREMIUM PAY
420-104-000	FICA EXPENSE	18 642	346	18 988	ARPA PREMIUM PAY
420-226-005	WORKERS COMP PREMIUM	5 714	108	5 822	ARPA PREMIUM PAY
			<u>4 934</u>		
DEVELOPMENT					
421-103-000	DEPT HEAD SALARY	77 306	1 000	78 306	ARPA PREMIUM PAY
421-103-315	OTHER SALARIES & WAGES	204 196	5 000	209 196	ARPA PREMIUM PAY
421-104-000	FICA EXPENSE	21 573	462	22 035	ARPA PREMIUM PAY
421-226-005	WORKERS COMP PREMIUM	6 624	144	6 768	ARPA PREMIUM PAY
			<u>6 606</u>		
PERSONNEL					
422-103-000	DEPT HEAD SALARY	77 306	1 000	78 306	ARPA PREMIUM PAY
422-103-315	OTHER SALARIES & WAGES	33 733	1 000	34 733	ARPA PREMIUM PAY
422-104-000	FICA EXPENSE	8 514	153	8 667	ARPA PREMIUM PAY
422-226-005	WORKERS COMP PREMIUM	2 614	48	2 662	ARPA PREMIUM PAY
			<u>2 201</u>		
CODE ADMINISTRATION					
436-103-000	DIVISION HEAD SALARY	52 596	1 000	53 596	ARPA PREMIUM PAY
436-103-315	OTHER SALARIES & WAGES	257 232	6 000	263 232	ARPA PREMIUM PAY
436-104-000	FICA EXPENSE	23 917	539	24 456	ARPA PREMIUM PAY
436-226-005	WORKERS COMP PREMIUM	7 331	168	7 499	ARPA PREMIUM PAY
			<u>7 707</u>		
MUNICIPAL BUILDING					
440-103-000	DIVISION HEAD SALARY	36 836	1 000	37 836	ARPA PREMIUM PAY
440-103-315	OTHER SALARIES & WAGES	56 372	2 000	60 372	ARPA PREMIUM PAY
440-104-000	FICA EXPENSE	7 437	231	7 668	ARPA PREMIUM PAY
440-226-005	WORKERS COMP PREMIUM	2 274	72	2 346	ARPA PREMIUM PAY
			<u>1 303</u>		
PUBLIC WORKS ADMIN					
566-103-000	DEPT HEAD SALARY	77 306	1 000	78 306	ARPA PREMIUM PAY
566-103-315	OTHER SALARIES & WAGES	115 931	4 000	119 931	ARPA PREMIUM PAY
566-104-000	FICA EXPENSE	14 783	385	15 168	ARPA PREMIUM PAY
566-226-005	WORKERS COMP PREMIUM	4 541	120	4 661	ARPA PREMIUM PAY
			<u>5 505</u>		
POLICE					
700-103-000	DEPT HEAD SALARY	77 306	1 000	78 306	ARPA PREMIUM PAY
700-103-303	CAPTAINS SALARY	122 731	2 000	124 731	ARPA PREMIUM PAY
700-103-304	LIEUTENANTS SALARY	277 048	5 000	282 048	ARPA PREMIUM PAY
700-103-305	SERGEANTS SALARY	454 174	8 000	462 174	ARPA PREMIUM PAY
700-103-309	PATROLMEN SALARY	2 460 224	52 000	2 512 224	ARPA PREMIUM PAY
700-103-312	CROSSING GUARD WAGES	105 926	12 500	118 426	ARPA PREMIUM PAY
700-103-315	OTHER SALARIES & WAGES	433 555	13 000	446 555	ARPA PREMIUM PAY
700-104-000	FICA EXPENSE	99 791	2 970	102 761	ARPA PREMIUM PAY
700-106-000	RETIREMENT EXPENSE	3 164 135	1 700	3 165 835	ARPA PREMIUM PAY
700-226-005	WORKERS COMP PREMIUM	104 664	2 244	106 908	ARPA PREMIUM PAY
			<u>100 414</u>		
FIRE					
706-103-000	DEPT HEAD SALARY	77 306	1 000	78 306	ARPA PREMIUM PAY
706-103-303	CAPTAINS SALARY	301 853	4 000	305 853	ARPA PREMIUM PAY
706-103-304	LIEUTENANTS SALARY	549 168	11 000	560 168	ARPA PREMIUM PAY
706-103-306	INSPECTORS SALARY	60 927	1 000	61 927	ARPA PREMIUM PAY
706-103-310	FIREMEN SALARY	1 752 134	41 000	1 793 134	ARPA PREMIUM PAY
706-103-315	OTHER SALARIES & WAGES	29 342	1 000	30 342	ARPA PREMIUM PAY
706-104-000	FICA EXPENSE	45 679	947	46 626	ARPA PREMIUM PAY
706-106-000	RETIREMENT EXPENSE	3 135 710	935	3 136 645	ARPA PREMIUM PAY
706-226-005	WORKERS COMP PREMIUM	69 900	1 416	71 316	ARPA PREMIUM PAY
			<u>62 298</u>		
FLOODWALL					
714-103-000	DIVISION HEAD SALARY	10 526	250	10 776	ARPA PREMIUM PAY
714-103-315	OTHER SALARIES & WAGES	69 131	2 000	71 131	ARPA PREMIUM PAY
714-104-000	FICA EXPENSE	6 247	173	6 420	ARPA PREMIUM PAY
714-226-005	WORKERS COMP PREMIUM	1 909	54	1 963	ARPA PREMIUM PAY
			<u>2 477</u>		
STREETS					
750-103-000	DIVISION HEAD SALARY	48 873	500	49 373	ARPA PREMIUM PAY
750-103-315	OTHER SALARIES & WAGES	566 267	17 000	583 267	ARPA PREMIUM PAY
750-104-000	FICA EXPENSE	47 595	1 347	48 942	ARPA PREMIUM PAY
750-226-005	WORKERS COMP PREMIUM	14 584	420	15 004	ARPA PREMIUM PAY
			<u>19 267</u>		

751-103-000	DIVISION HEAD SALARY	49 026	1 000	50 026	ARPA PREMIUM PAY
751-103-315	OTHER SALARIES & WAGES	130 402	3 000	133 402	ARPA PREMIUM PAY
751-104-000	FICA EXPENSE	14 263	308	14 571	ARPA PREMIUM PAY
751-226-005	WORKERS COMP PREMIUM	4 345	96	4 441	ARPA PREMIUM PAY
			<u>4 504</u>		
CENTRAL GARAGE					
754-103-000	DIVISION HEAD SALARY	49 586	1 000	50 586	ARPA PREMIUM PAY
754-103-315	OTHER SALARIES & WAGES	119 391	4 000	123 391	ARPA PREMIUM PAY
754-104-000	FICA EXPENSE	12 659	585	13 244	ARPA PREMIUM PAY
754-226-005	WORKERS COMP PREMIUM	3 676	120	3 996	ARPA PREMIUM PAY
			<u>5 505</u>		
STREET CLEANING					
756-103-000	DIVISION HEAD SALARY	42 321	500	42 821	ARPA PREMIUM PAY
756-103-315	OTHER SALARIES & WAGES	260 419	9 000	269 419	ARPA PREMIUM PAY
756-104-000	FICA EXPENSE	24 078	731	24 809	ARPA PREMIUM PAY
756-226-005	WORKERS COMP PREMIUM	7 334	228	7 562	ARPA PREMIUM PAY
			<u>10 459</u>		
PARKS & RECREATION					
900-103-000	DIVISION HEAD SALARY	31 563	750	32 313	ARPA PREMIUM PAY
900-103-315	OTHER SALARIES & WAGES	336 547	12 000	348 547	ARPA PREMIUM PAY
900-104-000	FICA EXPENSE	28 736	977	29 713	ARPA PREMIUM PAY
900-226-005	WORKERS COMP PREMIUM	8 768	306	9 074	ARPA PREMIUM PAY
			<u>14 033</u>		
TRANSFERS TO OTHER FUNDS					
444-566-005	TRANSFER - PARKING FUND	-	2 532	2 532	ARPA PREMIUM PAY TRANSFER OUT
444-566-090	TRANSFER - SANITATION FUND	-	27 525	27 525	ARPA PREMIUM PAY TRANSFER OUT
444-566-092	TRANSFER - MEMORIAL BRIDGE	-	18 701	18 701	ARPA PREMIUM PAY TRANSFER OUT
			<u>48 758</u>		
SUBTOTAL - EXPENDITURES			<u>321 779</u>		
GRAND TOTAL			<u>-</u>		

The above resolution proposes to revise the FY22 General Fund adopted budget to reflect the amount to be transferred in from the ARPA Fund in order to cover the cost of premium pay for essential workers during the pandemic, as well as the amounts transferred to the Parking, Sanitation, and Memorial Bridge Funds to cover each funds premium pay costs.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

AMERICAN RESCUE PLAN FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
PREMIUM PAY TRANSFERS					
444-566-001	TRANSFER - GENERAL FUND	-	321 779	321 779	REFER TO GF FOR PREMIUM PAY REIMB
GRAND TOTAL			<u>321 779</u>		

The above resolution proposes to revise the FY22 American Rescue Plan Fund adopted budget to reflect a transfer to the General Fund in the amount of \$321,779 to cover the cost of premium pay for essential workers during the pandemic.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

PARKING FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	-	2 532	2 532	GF ARPA PREMIUM PAY TRANSFER IN
PARKING					
571-103-000	DIVISION HEAD SALARY	13 732	300	14 032	ARPA PREMIUM PAY
571-103-315	OTHER SALARIES & WAGES	79 709	2 000	81 709	ARPA PREMIUM PAY
571-104-000	FICA EXPENSE	7 186	177	7 563	ARPA PREMIUM PAY
571-226-005	WORKERS COMP PREMIUM	2 205	55	2 260	ARPA PREMIUM PAY
			<u>2 532</u>		
GRAND TOTAL			<u>-</u>		

The above resolution proposes to revise the FY22 Parking Fund adopted budget to reflect a transfer in from the General Fund in amount of \$2,532 of ARPA Funds to cover the cost of premium pay to essential workers during the pandemic.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

SANITATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	180,000	27,525	207,525	GF ARPA PREMIUM PAY TRANSFER IN
PARKING					
800-103-000	DIVISION HEAD SALARY	40,676	1,000	41,676	ARPA PREMIUM PAY
800-103-315	OTHER SALARIES & WAGES	710,140	24,000	734,140	ARPA PREMIUM PAY
800-104-000	FICA EXPENSE	61,646	1,925	63,571	ARPA PREMIUM PAY
800-226-005	WORKERS COMP PREMIUM	18,651	600	19,251	ARPA PREMIUM PAY
			<u>27,525</u>		

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

AMERICAN RESCUE PLAN FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
PREMIUM PAY TRANSFERS					
444-566-001	TRANSFER - GENERAL FUND	-	321,779	321,779	TRANSFER TO GF FOR PREMIUM PAY REIMB
	GRAND TOTAL		<u>321,779</u>		

The above resolution proposes to revise the FY22 American Rescue Plan Fund adopted budget to reflect a transfer in from the General Fund in amount of \$321,779 to cover the cost of premium pay for essential workers during the pandemic.

RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

SANITATION FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	180,000	27,525	207,525	GF ARPA PREMIUM PAY TRANSFER IN
PARKING					
800-103-000	DIVISION HEAD SALARY	40,676	1,000	41,676	ARPA PREMIUM PAY
800-103-315	OTHER SALARIES & WAGES	710,140	24,000	734,140	ARPA PREMIUM PAY
800-104-000	FICA EXPENSE	61,646	1,925	63,571	ARPA PREMIUM PAY
800-226-005	WORKERS COMP PREMIUM	18,651	600	19,251	ARPA PREMIUM PAY
			<u>27,525</u>		
	GRAND TOTAL		<u>+</u>		

The above resolution proposes to revise the FY22 Sanitation Fund adopted budget to reflect a transfer in from the General Fund in amount of \$27,525 of ARPA funds to cover the cost of premium pay to essential workers during the pandemic.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2021-2022 Fiscal Year to reflect the following changes:

MEMORIAL BRIDGE FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
REVENUE					
369-000-000	TRANSFERS IN - OTHER FUNDS	-	18,701	18,701	GF ARPA PREMIUM PAY TRANSFER IN
PARKING					
800-103-000	DIVISION HEAD SALARY	44,420	1,000	45,420	ARPA PREMIUM PAY
800-103-315	OTHER SALARIES & WAGES	406,711	16,000	422,711	ARPA PREMIUM PAY
800-104-000	FICA EXPENSE	36,041	1,293	37,334	ARPA PREMIUM PAY
800-226-005	WORKERS COMP PREMIUM	10,968	408	11,376	ARPA PREMIUM PAY
			<u>18,701</u>		
	GRAND TOTAL		<u>+</u>		

The above resolution proposes to revise the FY22 Memorial Bridge Fund adopted budget to reflect a transfer in from the General Fund in amount of \$27,525 of ARPA funds to cover the cost of premium pay to essential workers during the pandemic.

MOTION – Mr. Mercer moved, seconded by Ms. Tuck, to adopt the resolution, and the motion was adopted by unanimous vote.

MEMORANDUM FOR THE CITY CLERK
SUBJECT: [Illegible]

MEMORANDUM FOR THE CITY CLERK
SUBJECT: [Illegible]

MEMORANDUM FOR THE CITY CLERK
SUBJECT: [Illegible]

MEMORANDUM FOR THE CITY CLERK
SUBJECT: [Illegible]

MEMORANDUM FOR THE CITY CLERK
SUBJECT: [Illegible]

MOTION – Mr. Reynolds moved, seconded by Ms. Tuck, to adopt the ordinance on third and final reading.

PUBLIC HEARING:

At 7:54 PM, President Stanley declared a public hearing open to give the citizens an opportunity to voice their opinion on this ordinance. No one appeared and the public hearing was declared closed at 7:55 PM.

VOTE – the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

**AN ORDINANCE APPROVING THE SALE OF
CITY OWNED PROPERTY LOCATED AT
113 ANN STREET, PARKERSBURG WV**

MOTION – Ms. Kuhl moved, seconded by Mr. Mercer, to adopt the ordinance on first reading.

Ms. Kuhl inquired if a gift shop would be located in the building, and Mr. Lewis said there may be, but there is also a gift shop at the Blennerhassett Museum. Mr. Carpenter stated that the City has possibly \$700,000.00 invested in that building with tax money. This could be done cheaper through a lease without the City losing ownership of the building.

When Ms. Tuck asked if that was an option, Mr. Lewis stated that a lease was pursued two years ago and the City was not interested at that time. He said he appreciated Mr. Carpenter's comments but that would be going backward. They want to open the new facility when Blennerhassett Island boat rides open. There are no plans to sell tickets at that building.

December 10, 2021

VOTE – the motion was adopted by majority vote with all members voting “yes” with the exception of Mr. Carpenter, who voted “no”.

ORDINANCE, FIRST READING:

AN ORDINANCE AUTHORIZING
BONUS COMPENSATION

MOTION – Mr. Mercer moved, seconded by Ms. Kuhl, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

The meeting adjourned at 8:00 PM.

Council Shaffer

City Clerk

Council President

ORDINANCE APPROVING THE SALE OF
CITY OWNED PROPERTY LOCATED AT
113 ANN STREET PARKERSBURG, WEST VIRGINIA

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the sale of City owned property located at 113 Ann Street, Parkersburg, Wood County, West Virginia, to The Parkersburg – Wood County Convention and Visitors Bureau Inc, dba The Greater Parkersburg Convention and Visitors Bureau Inc., upon the terms and conditions as set forth in the Deed of Conveyance attached hereto and incorporated herein by reference, is hereby approved.

Be it further ordained that Mayor Thomas Joyce is hereby authorized and directed to execute on behalf of the City of Parkersburg the Deed of Conveyance, and any other documents necessary to implement the provisions thereof.

Adopted on final reading this _____ day of December, 2021.



City Clerk

Sponsored by Councilmembers:

1

DEED

THIS DEED, Made this ____ day of December, 2021 is by and between
THE CITY OF PARKERSBURG, a municipal corporation, Grantor;

And

THE PARKERSBURG - WOOD COUNTY CONVENTION AND VISITORS BUREAU INC., dba THE GREATER PARKERBSURG CONVENTION AND VISITORS BUREAU INC., a non-profit corporation, Grantee.

WITNESSETH:

For valuable consideration, the receipt of which is hereby acknowledged, Grantor does hereby grant and convey, with convenance of general warranty unto the said Grantee, in fee simple all of its right, title, and interest in and to those certain lots, tracts, or parcels of real estate situate in the City of Parkersburg, Wood County, West Virginia, and more particularly described as follows:

Tract 1:

BEGINNING at a railroad spike (found) on the northwesterly side of the right side of way by Ann Street, 393 feet from its intersection with the southwesterly side of the right of way of Second Street; thence leaving Ann Street N. 24-50 W. 184.4 feet to a point; thence North 65-10 E. E. 143.11 feet to a point; thence S. 24-50 E. 184.4 feet to a drill hole (found) in the sidewalk in the northwesterly side of the right of way of Ann Street; thence with said street S. 65-10 W. 143.11 feet to the place of beginning, and containing 0.606 acres, be it more or less, as shown on a plat of survey by Darrell R. Boice, Licensed Land Surveyor No. 667 of Elizabeth, West Virginia, dated August 13, 1987.

Tract 2:

BEGINNING at a point in the easterly line of Ohio Street, as shown in Deed Book 5, at Page 337 of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, said point being located N. 65-10 E. 143.11 feet northerly from the northerly line of First Street; thence with the easterly line of Ohio Street, S. 65-10 W. 42.0 feet to a point in the easterly line of Ohio Street; thence N. 24-50 W. 15.0 feet to a point; thence N. 24-50 W. 15.0 feet to a point; thence N. 65-10 E. 42.00 feet to a point; thence S. 24-50 E. 15.0 feet to the beginning and containing 630 square feet (0.0145 acres), be it more or less, as shown on plat of survey by Darrell R. Boice, Licensed Land Surveyor No. 667 of Elizbeth, West Virginia, dated August 13, 1987, and revised March 18, 1988.

BEING the same property conveyed unto the City of Parkersburg from the Urban Renewal Authority of the City of Parkersburg by deed dated the 25th day of May, 2013, of record in the Office of the Clerk of the County Commission in Deed Book 1200 at page 407.

This conveyance is subject to all easements, covenants, conditions, reservations, leases and restrictions of record, all legal highways, all rights of way, all zoning, building and other

laws, ordinances and regulations, and all real estate taxes and assessments not yet due and payable.

This conveyance is further subject to restrictive covenants as follows:

The grantee, and its successors in title, shall not operate, sell, lease, or allow the operation, sale, or lease of the property for the following non-permitted use (the "use restrictions"). The following uses of the property shall not be permitted:

1. Video arcades, gambling, night clubs, and/or private clubs;
2. Tattoo parlor;
3. Dispensary of marijuana and/or other controlled substances;
4. Sales of cigars, cigarettes, or tobacco;
5. Addiction treatment facilities (inpatient or outpatient), to the extent such restriction is permitted by West Virginia law;
6. Group Residential Homes, to the extent such restriction is permitted by West Virginia law.

The use restrictions as set forth above shall run with and bind title to the property in perpetuity, and grantee shall incorporate the use restrictions by reference in any conveyance or lease of all or any portion of the property.

DECLARATION OF CONSIDERATION

The consideration paid for this conveyance is two hundred and sixty thousand dollars (\$260,000.00). However, this conveyance is exempt from transfer taxes being a conveyance from a municipality.

City of Parkersburg
By:

Its Mayor

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before the undersigned authority by
Thomas T. Joyce, Mayor, this _____ day of December, 2021.

My commission expires: _____

NOTARY PUBLIC

**ORDINANCE AUTHORIZING
ONE TIME TEMPORARY COMPENSATION**

WHEREAS, The American Rescue Plan Act (ARPA) authorizes Premium Pay for those employees who are determined to be essential workers during the COVID pandemic; and

WHEREAS, the Council of the City of Parkersburg has determined that all city employees, excluding elected officials, are and have been "essential workers" as defined in the ARPA during the COVID pandemic.

THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that all full time employees of the City, excluding elected officials, shall receive a temporary pay increase of \$1000.00 representing their service as essential workers during the COVID pandemic; and all part time employees of the City, excluding elected officials, shall receive a temporary pay increase of \$500.00 representing their service as essential workers during the COVID pandemic, all such payments and costs associated therewith to be paid from ARPA funds in accordance with a budget resolution to be adopted.

CBM

Sponsored by Councilmembers:

Mayor Thomas T.
Joyce

CITY OF PARKERSBURG
ONE GOVERNMENT SQUARE
PO BOX 1627
PARKERSBURG, WV 26102

C. Blaine Myers
City Attorney
(304) 424-8520

MEMORANDUM

TO: Mayor Tom Joyce
And members of City Council

CBM FROM: C. Blaine Myers, City Attorney

DATE: December 21, 2021

RE: Ordinance Authorizing One Time Pay Increase

Inquiry having been made regarding the use of the term "bonus" in the one-time compensation to be paid to City employees under the American Rescue Plan Act, I have revised the Ordinance by substituting the term "Temporary Pay Increase" for the word "Bonus" in the Ordinance as originally drafted. The amendment does not constitute a substantive change in the Ordinance or a major amendment, and it is my opinion that a third reading of the Ordinance is not necessary.